



Work Session of the Mayor and Council of Brentwood

Date: April 7, 2020

Council:

- (X) Council Member Jerry Burgess
- (X) Vice Mayor Tonya Harrison-Edwards
- (X) Council Member Marcus Monroe
- (X) Council Member Alicia Tarr
- (X) Mayor Roció Treminio-López

Town Staff:

- (X) Cynthia Mann, Town Administrator
- (X) Giselle Richards, Town Clerk
- (X) Chief Althoff, Brentwood Police Dept.
- (X) Shelley Dorsey, Treasurer

Call to order at 7:08 PM

Motion to approve agenda with changes made by CM Burgess. 2nd made by CM Tarr. All in favor.

Working Agenda Items

1. MD Dept of Agriculture regarding mosquito control program.

- Mayor opposed to paying \$1200 fee. Will review and put a policy in place stating that town is opposed to spraying.
- Town will follow up with MDA to get better understanding of program and what is required or not by the town.

2. Community Support Measures

- Council considered using MML Conference funds to assist residents.
- Work with local churches to facilitate assistance to residents in need.
- Collect resources to get information out to residents via various avenues.
- Identify who will spearhead efforts.
- Mayor will start collecting food from distributors and hold at town hall.

3. Emergency Resolution

- VM Harrison-Edwards suggests temporary freeze on spending. Hold off on cost of living increase for staff in July. Review expenses that can hold off spending until further notice.
- CM Burgess does not think it should be a resolution.
- VM Harrison-Edwards says it's not a resolution recommendation.

- Treasure reminded council that they can always revisit budget to make necessary changes.
- VM asked when we can expect grant to purchase code vehicle. TA said in some time within the next two months
- Treasure stated if we get the grant, we need to ensure that we use it. TA will review grant information for clarity.
- CM Monroe asks for estimated costs of projected spending to have a better idea of where costs can be modified.
- Reduce expenditures for town activities

4. Census update

- Mayor & Council will distribute yard signs to distribute as reminder to take Census 2020 survey
- 90% of grant funds received. Deadline to use funds extended to July 2020
- Hand out t-shirts to those who have completed.
- Banners will be hung at town entrances.

5. World Central Kitchen

- The Mayor replied to the initiatives by local Chef Jose Andres to involve Brentwood naming a local Stakeholder and Volunteers. Mayor identified Dutchmill and other food vendors to assist.
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6. RMS Equipment will be discussed for use by police department.

- Chief received free PPE for the Police department.
- Still looking for distributors

7. Discuss installation of sub-panel for electric vehicle charging station.

- Two quotes on the table for needed sub panel. Just need to approve one.
- Price difference is mainly how much digging needs to be done.
- Consent to go with Eugene Electric to install.

8. Letterhead

- TA recommended the new letterhead to keep uniform with the website.
- CM Burgess says that if it's official town letterhead can we get more options.
- CM Tarr asked if we are in need of this at the moment? Due to the costs of new format, can it wait?

9. West Hyattsville-Queens Chapel Sector Plan

- Town area impacted is east side of Queenstown apartments and 37th St at the maintenance yard entrance. (37th St & Allison St)

10. CYTR Evaluation

- Notices not sent out in time for residents. Flyers to be hand delivered to homes.
- The reason for the hearing is to decide if the rate will be diff.
- A second hearing will need to be held to ensure enough resident input be received

Motion to Adjourn at 9:34 pm made by CM Monroe, 2nd by VM Harrison. All in favor.

Submitted by: 

Giselle Richards
Town Clerk

Mayor, Rocio Treminio-López

Approved: 
