



# BRENTWOOD Maryland

## WORK SESSION MEETING OF THE MAYOR & TOWN COUNCIL OF BRENTWOOD, MARYLAND

Wednesday, August 6, 2025, | 7:00 PM

The meeting is being held in Person and can also be watched on YouTube  
For public comment during the meeting, email [info@brentwoodmd.gov](mailto:info@brentwoodmd.gov)

### AGENDA

#### I. Call to Order

#### II. Pledge of Allegiance

#### III. Roll Call

A. Councilmember Glenn Harris Jr.	<input type="checkbox"/> Present	<input type="checkbox"/> Absent
B. Councilmember Juan Arango Millan	<input type="checkbox"/> Present	<input type="checkbox"/> Absent
C. Councilmember Julia Elrod	<input type="checkbox"/> Present	<input type="checkbox"/> Absent
D. Vice Mayor Jerry Burgess	<input type="checkbox"/> Present	<input type="checkbox"/> Absent
E. Mayor Rocio Treminio-Lopez	<input type="checkbox"/> Present	<input type="checkbox"/> Absent

#### IV. Approval of the Agenda

#### V. Upcoming Events

- A. Green Team Meeting-Saturday, August 9, 2025
- B. Brentwood Summer Concert-Saturday, August 9, 2025 (6 PM-8 PM) Bartlett Park
- C. Back to School Even-Friday, August 15, 2025 (4 PM-6 PM) Community Center
- D. Brentwood Senior Society Car Wash-Saturday, August 16, 2025 (10 AM-3 PM) Bartlett Park
- E. Brentwood Senior Society Meeting-Monday, August 18, 2025 (11 AM) Community Center
- F. Town Council Meeting-Tuesday, August 19, 2025 (Begins at 7 PM) Town Center
- G. Labor Day-Monday, September 1, 2025 (Town Hall and Public Works Will be Closed)

#### VI. Public Comments (2 Minute Limit)

#### VII. Agenda items

- A. Ordinance 2025-11 Gross Vehicle Weight (Introduction and First Reading)
- B. Resolution 2025-12 Real Property Adjustment (Introduction)
- C. Brentwood Volunteer Fire Department Disbursement Request
- D. Meeting Agenda and Meeting Minutes Management Software
- E. Public Safety Updates regarding 37<sup>th</sup> Street and Volta Avenue and Speed Limit Signage
- F. Gateway Arts District Management Team Nominations
- G. Sale of Property located at Rhode Island Avenue & Webster Street
- H. Request for Participation in the American Recycling Resources Program



**BRENTWOOD** Maryland

**VIII. Public Comments (2 Minute Limit)**

**IX. Adjourn**

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For Public Comments before the meeting and towards the end of the Meeting please Email your comments to  
[Info@brentwoodmd.gov](mailto:Info@brentwoodmd.gov) with the Subject Line: Public Comment

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All meetings are subject to closure pursuant to the Maryland Open Meetings Act: Pursuant to the Annotated Code of Maryland, State Government Article Section 10-508(a), the Council by majority vote may retire to executive or closed session at any time during the meeting. Should the Commission retire to executive or closed session the Chair will announce the reasons and a report will be issued at a future meeting disclosing the reasons for such closed session



**AN ORDINANCE ESTABLISHING WEIGHT LIMITS  
AND PROHIBITING THE USE OF SUCH ROADS BY OVERWEIGHT  
VEHICLES, AND PROVIDING PENALTIES FOR VIOLATIONS**

**WHEREAS**, the Town of Brentwood has noted excess safety and wear and tear to Town streets and roads due to heavy truck "through traffic;" and

**WHEREAS**, such heavy truck traffic causes the Town of Brentwood to incur additional and unnecessary road maintenance expenses, both to repair the roads and to clean up rubbish and refuse that has fallen from unsecured vehicles onto the roadway; and

**WHEREAS**, such traffic poses a potential safety threat to conventional motorists and other users of the Affected Road, which was not designed to accommodate heavy truck traffic resulting in residential concern; and

**WHEREAS**, pursuant to Md. Code Ann., Local Gov't § 7-202, local governments may pass any ordinance to aid in maintaining the peace, good government, health, and welfare of the Town; and

**WHEREAS**, pursuant to Md. Code Ann., Transportation § 25-102(a)(11), the provisions of the Maryland Vehicle Law do not prevent a local authority such as the Mayor and Council, in the reasonable exercise of its police power, from regulating through truck traffic and prohibiting trucks from using any highway or alley that is not designated or maintained as a part or extension of the State or federal highway system, provided the local authority has designated an adequate alternate route for diverted truck traffic; and

**WHEREAS**, pursuant to Chapters § 305-11, § 305-15, § 305-31 of the Town of Brentwood Code (the "Code") authorizes the Mayor and Council to adopt and amend ordinances or regulations to restrict or regulate the weight and type of vehicle or kind of traffic that may travel within the Town of Brentwood and to establish fines and penalties for violation thereof; and

**NOW, THEREFORE, BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL OF THE TOWN OF BRENTWOOD**, and it is hereby enacted and ordained by virtue authority of same as follows:

**SECTION 1:** Statute. It shall be unlawful for any person to operate any motor vehicle having a gross vehicle weight rating (as specified in the Transportation Article of the Maryland Code currently at § 16-803) in excess of 10,000 pounds (5-ton gross vehicle weight). No commercial motor vehicles, excluding school & commercial buses as defined under §§ 11-105 and 11-154 of the Maryland Transportation Article and no vehicle in excess of five (5) tons' gross weight shall be operated on or in any Town street except where such operation thereon shall be necessary in order to pick up or deliver any goods, wares, merchandise, services or material from or to any premises located upon any such Town street or portion thereof, but then only be entering such street or part thereof at the



intersection nearest the destination and proceeding thereon no farther than the nearest intersection thereafter. The exceptions are Rhode Island Ave and 38th Street, which are under control by the State of Maryland and 34th Street, which is shared with Mt. Rainier. Further exclusions include emergency and utility vehicles.

**SECTION 2.** Posting. Signs shall be posted in accordance with any applicable federal, State, or local laws in such a manner as to reasonably advise vehicle operators of the weight limits and the prohibition on through traffic as set forth herein.

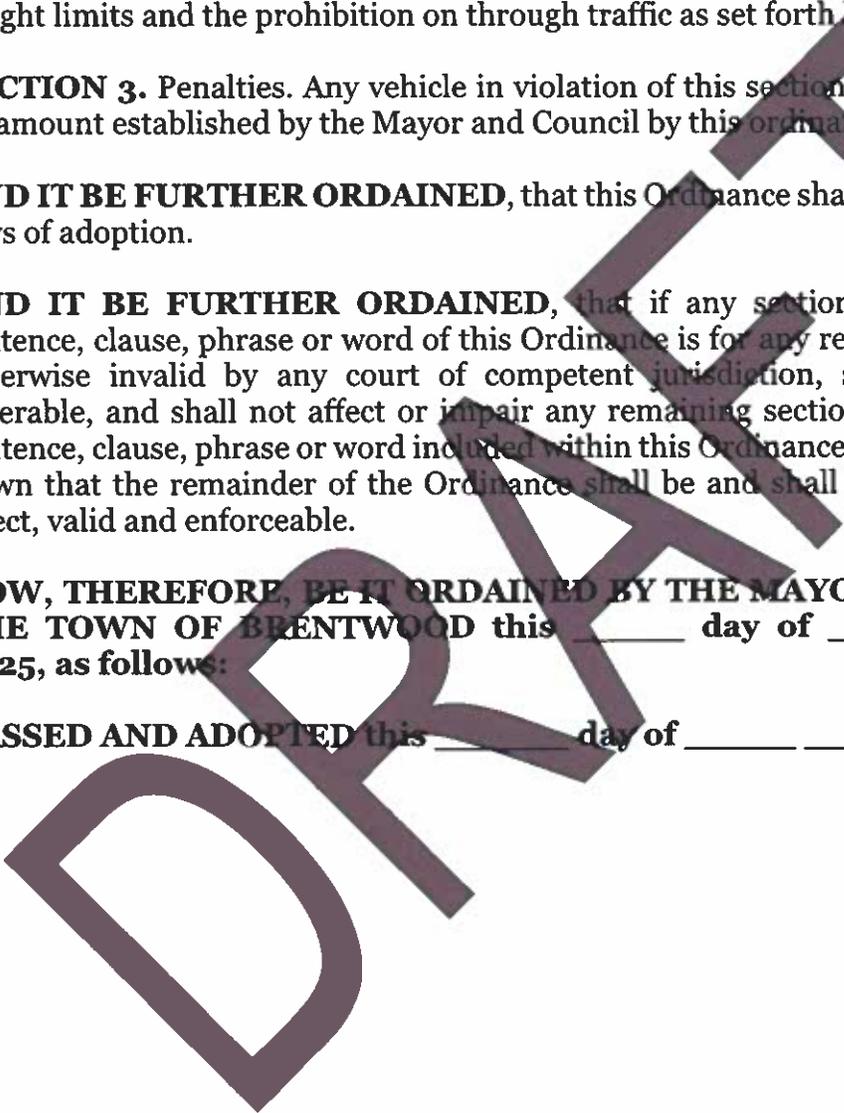
**SECTION 3.** Penalties. Any vehicle in violation of this section is liable for a citation in an amount established by the Mayor and Council by this ordinance of \$100.

**AND IT BE FURTHER ORDAINED**, that this Ordinance shall take effect within thirty days of adoption.

**AND IT BE FURTHER ORDAINED**, that if any section, subsection, provision, sentence, clause, phrase or word of this Ordinance is for any reason held to be illegal or otherwise invalid by any court of competent jurisdiction, such invalidity shall be severable, and shall not affect or impair any remaining section, subsection, provision, sentence, clause, phrase or word included within this Ordinance, it being the intent of the Town that the remainder of the Ordinance shall be and shall remain in full force and effect, valid and enforceable.

**NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE TOWN OF BRENTWOOD** this \_\_\_\_\_ day of \_\_\_\_\_, 2025, as follows:

**PASSED AND ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2025.





Ordinance: 2025-11  
Introduced and Read:  
Second Reading and Adoption:

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Attest: Larry Moran, Town Clerk

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Rocio Treminio-Lopez, Mayor

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Jerry Burgess, Vice Mayor

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Glenn Harris Jr., Councilmember

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Juan Arango Millan, Councilmember

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Julia Elrod, Councilmember

DRAFT





**TOWN OF BRENTWOOD, MARYLAND**  
**RESOLUTION 2025-12**

**A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF BRENTWOOD  
ESTABLISHING AN TEMPORARY ADJUSTMENT TO REAL ESTATE PROPERTY  
TAX RATE FOR FISCAL YEAR FY2026**

**WHEREAS** The Mayor and Council of Brentwood is responsible for establishing the tax rates in accordance with Charter Section 402.18 Finances which gives the council authority to levy, assess, and collect ad valorem property taxes; and Charter Section 403.0 Exercise of Power.

**WHEREAS** due to regulatory requirements, the FY2026 adopted real estate property tax rate became effective after the issuance of annual real estate property tax bills by Prince George's County Department of Finance; and

**WHEREAS** the Town of Brentwood Mayor and Council do not wish to have Prince George's County Department of Finance issue adjusted tax bills to residents of Brentwood for the FY2026 fiscal year.

**WHEREAS** the Mayor and Council wish to have the previous rate of .3570 remain in effect until June 30, 2026 and the newly adopted rate of .3955 will become effective in fiscal year 2027 on July 1, 2026.

**WHEREAS** this adjustment is deemed to be in the public interest and not raise alarm to residents that would otherwise receive adjustment tax bills for the 2025 – 2026 tax bill season.

**WHEREAS** this adjustment will result in loss real estate property tax revenue of approximately \$139,000 and will be offset through responsible spending and additional public safety revenue that will be utilized to cover public safety expenses currently budgeted under the General Fund.

**NOW, THEREFORE BE IT RESOLVED THAT,** the Mayor and Council of the Town of Brentwood hereby authorizes:

1. Real estate property tax rate for the Town of Brentwood shall be temporarily adjusted to .3570 per \$100 of assessed value for the fiscal year beginning July 1, 2025 and ending June 30, 2026.



Introduced & Read: Wednesday, August 6, 2025  
Adopted:

2. Upon conclusion of the fiscal year 2026, the real estate property tax rate shall revert automatically to the adopted rate of .3955 per \$100 of assessed value, unless otherwise amended by future resolution or ordinance.
3. This Resolution shall take effect immediately upon its adoption.

**READ AND ADOPTED, this 6<sup>th</sup> day of August 2025.**

\_\_\_\_\_  
Town Clerk, Larry Moran

\_\_\_\_\_  
Mayor, Rocio Treminio-Lopez

**BRENTWOOD VOLUNTEER FIRE DEPARTMENT INC.**  
3716 RHODE ISLAND AVENUE, BRENTWOOD MD  
20722

PHONE: 301 927-5713 FAX: 301 927-5713



Dear Mayor & Council,

7-30-25

The Brentwood Volunteer Fire Department is requesting the disbursement of the approved for the department's operations. As you know, we have had limited fund-raising activities in the HALL since the sharing of fees with the other volunteer department and an uptick in costs for items due to the current economy.

This has left us totally dependent economically on outside sources that are available to us. This disbursement will help with insurance payments, fuel, training and minor repairs to apparatus.

Thanking you in advance,

/s/ Wm. F. Broadus - President BVFD



## INCOME FOR BRENTWOOD

HALL RENTALS 6 MONTHS - \$30,000

TOWN DISBURSEMENT - \$10,000 x 4 Towns per year = \$40,000

DONATIONS - \$1,000

TOTAL INCOME - \$71,000

DIFFERENCE OF \$ 14,620 per year.

## BUDGET BRENTWOOD VFD 2026

FUEL COST \$300 a month x 12 = \$3,600

INSURANCE \$ 2,409.79 Qt x 4 = \$ 9,639.16

UTILITY TRK \$1,067.08 a month x 12 = \$12, 804.96

DED INSURANCE CLAIMS \$2,500 x 3 Accidents per 365 days

COMCAST CABLE \$300 a month x 12 = \$3,600

OFFICE PHONE & FAX \$397 a month x 12 = \$ 4,764

MAINTENANCE VEH \$3000 per year x 1= \$3,000

TOOLS REPLACEMENT / LOST / STOLEN \$2,500 per year

FOOD FOR VOLUNTEERS \$ 250 a month x 12 = \$3,000

OFFICE SUPPLIES \$1,200 per year x 1 = \$1,200

UNIFORMS/PATCHES \$,3000 per year x 1 = \$3,000

SUBSCRIPTION TO POST OFFICE PO BOX \$218 per year x 1 =\$218

LANDSCAPING TO FIRE STATION \$1,500 per year x 1 = \$1,500

**TOTAL LIABILITIES = \$ 56,380 Expenses**

**Town of Brentwood  
Agenda Management Software**

Features	CivicPlus	Escribe(Onboard)	Opening Meeting Pro	Board Docs
Agenda Creation	X	X	X	X
Automatic Meeting Minutes	X	X	X	X
Search Agenda * Minutes	X	X	X	X
Roll Call	X	X	X	X
Electronic Motions & Seconds	X	X	X	X
Electronic Voting	X	X	X	X
Codification integration	X	X	X	X
Public Display	X	X	X	X
Private Display	X	X	X	X
Secure Cloud Platform	X	X	X	X
In-person, Remote and Hybrid Meeting	X	X	X	X
Livestream meeting link	X	X	X	X
Request to Speak w/auto speaker queue	X	X	X	X
Speaker Time	X	X	X	X
Speaker Sign Up & List Mgmt	X	X	X	X
Personal Onboarding & System Configuration	X	X	X	X
Packets & Document Creation	X	X	X	X
Training & Support Hours	X	X	X	X
Unlimited Users and Boards	X	X	X	X
Committee users	X	X	X	X
Analytics (attendance, voting history, etc.)	X	X	X	X
Collaboration & Workflow	X	X	X	X
Board/Executive Portal	X	X	X	X
Public Portal	X	X	X	X

Coming in 2025

<b>Setup Cost</b>	\$	2,000.00	\$	9,750.00	\$	-
<b>Annual</b>	\$	6,000.00	\$	5,250.00	\$	11,000.00
<b>W/Media</b>	\$	8,000.00				

**Notes**  
Annual Cost is for top tier functionality less media  
\$16K a year with committee option

**Recommendation: CivicPlus**  
More functionality and better integration  
Livestream with bookmarks/timestamps w/media option  
Media option has closed caption



# COMMUNITY & CONNECTIONS

# Gateway Arts District Management Team



Community screening of My Brother's Journey

Join us with **Marla Penton**  
Thursday, September 19th  
7:00pm - 9:00pm



The Launch of Jolie Gelato

Dive in and get a glimpse of how we build community and make connections.

**BIIM in Brentwood**  
The Town of Brentwood hosted a Black History Month brunch featuring Jason Bullock.

**ULI Work**

## Jolie Gelato

Long term Lab Resident, Rhett Butler, has recently launched his next venture, Jolie Gelato, LLC. This product was birthed in Las Vegas but perfected in Mount Rainier. The company makes plant-based ice cream desserts such as gelato and sorbet. They are free of most allergens like nuts and gluten and also cholesterol free and animal free.



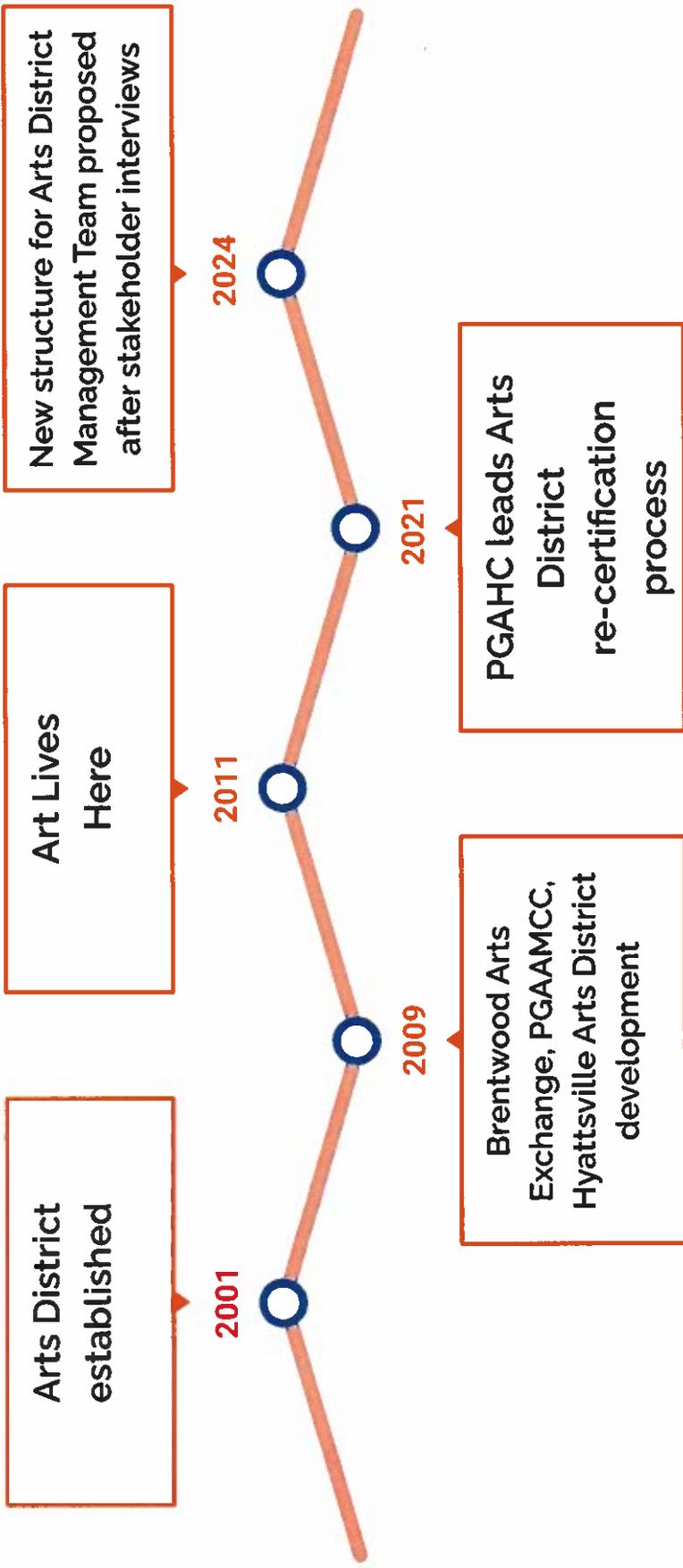
## My Brother's Journey

The Lab hosted a screening of My Brother's Journey, a film by Miguel Kober. The film is a powerful collaboration between filmmaker Miguel Kober and the community members of the Gateway Arts District. The film is a powerful and transformative journey from adversity to empowerment.

## Joe's Dirt Lab

Joe's Dirt Lab, a monthly artist collaboration with the Gallery Media Arts Lab, is excited to open its doors to a wider Arts District community. The Flex Seminar that uses Joe's Dirt Lab is a critical response to the current state of the arts and culture. The seminar includes everyone from their work in progress to graphic designers, filmmakers, artists, and performance artists. The ultimate goal of Joe's Dirt Lab is to support the working artists, give critical feedback, and serve as an honest space for creatives.

# Arts District History



# Process



We interviewed key stakeholders, including the mayors of the four municipalities, artists, and arts space operators within the district.

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*What we  
heard*

A lack of consistent communication has created an environment of confusion. There is a lack of clarity about who is responsible for what.

*Our  
Response*

**We need a Clear Purpose and Explicit Responsibility**

*What is the role of the management team in the Gateway Arts District?*

*What is the management team accountable for?*

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## *What we heard*

The Mayors of the four municipalities were previously primary representatives of their jurisdictions for the management team. They felt that there was more to be learned from the management team, rather than informing it.

## *Our Response*

**We propose adding local representatives (either staff or community members) to the management team and providing to the mayors and councils regular updates and project ideas. Additionally, we believe artists and creatives should occupy the most seats at the table.**

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## Management Team Makeup

- 17-19 members
- Each municipality nominates (2) Team Members
- Remaining slots will be filled by application



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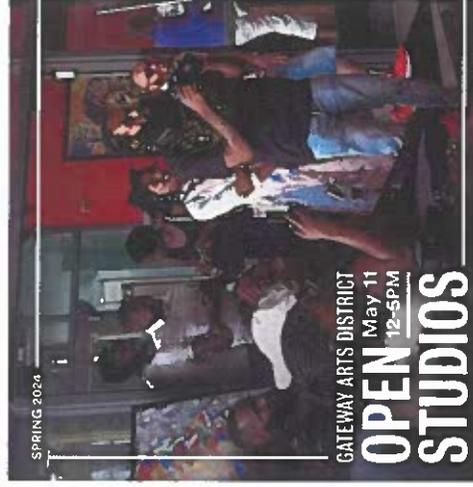
## *What we heard - other needs*

- Broadly endorsed annual priorities and needs for the Gateway Arts District, which can be translated to an advocacy and legislative agenda.
  - A collective guiding vision and actionable plan, a steward to carry the vision forward.
  - Planner(s)/organization to implement (aforementioned) plan.
  - A district "ambassador"- communicating activities, projects, and programs happening along the corridor; quantifying and highlighting the benefits of being an arts district to all members of a community and outsiders; cultivating culture and changing perceptions of artists and the arts.
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*What we  
heard -  
other needs*

- Cultivating culture and changing perceptions of artists and the arts.
  - A repository of knowledge, historical and current, including a list of artists and creative businesses in the district.
  - A coordinator of activities and groups along the corridor
  - A resource for local elected officials, institutions, and newcomers seeking to know more about the district and/or looking for sponsorship or investment opportunities.
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# Management Team Responsibilities

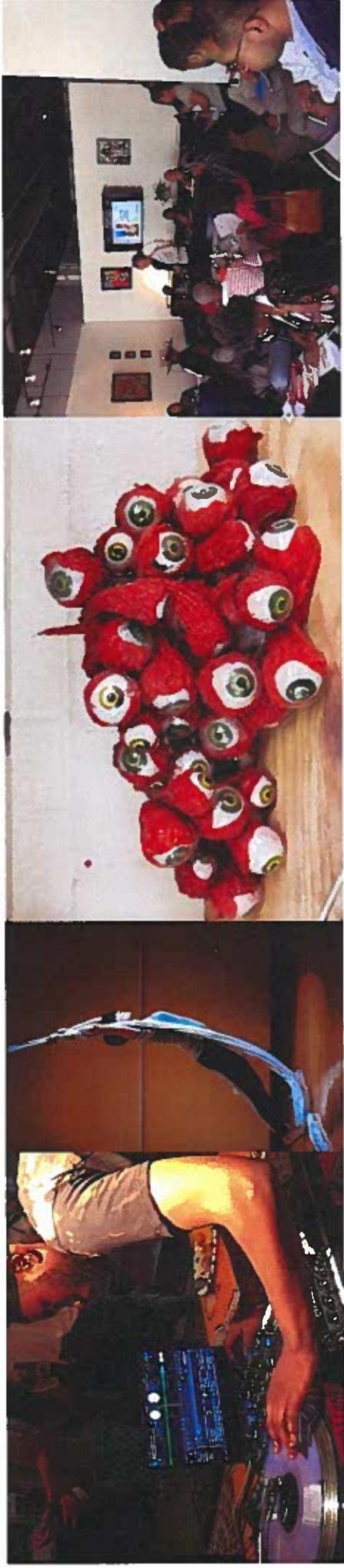
## District Events

- Support the organization and operation of signature events (Open Studios Tour and Arts & Ales) in the Arts District

## Annual Priorities & Agenda Setting

- “State of the District” summary to share the strengths of the district and articulate needs and priorities for the year.





A re-invigorated Management Team is well-situated to take on an ambassador role for the Arts District, setting annual priorities and hosting the signature events.

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# Responsibilities

## Gateway CDC: Fiscal Sponsorship

- Grant applications, management & reporting
- Timely payment of staff & consultants
- Financial recordkeeping



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# Responsibilities

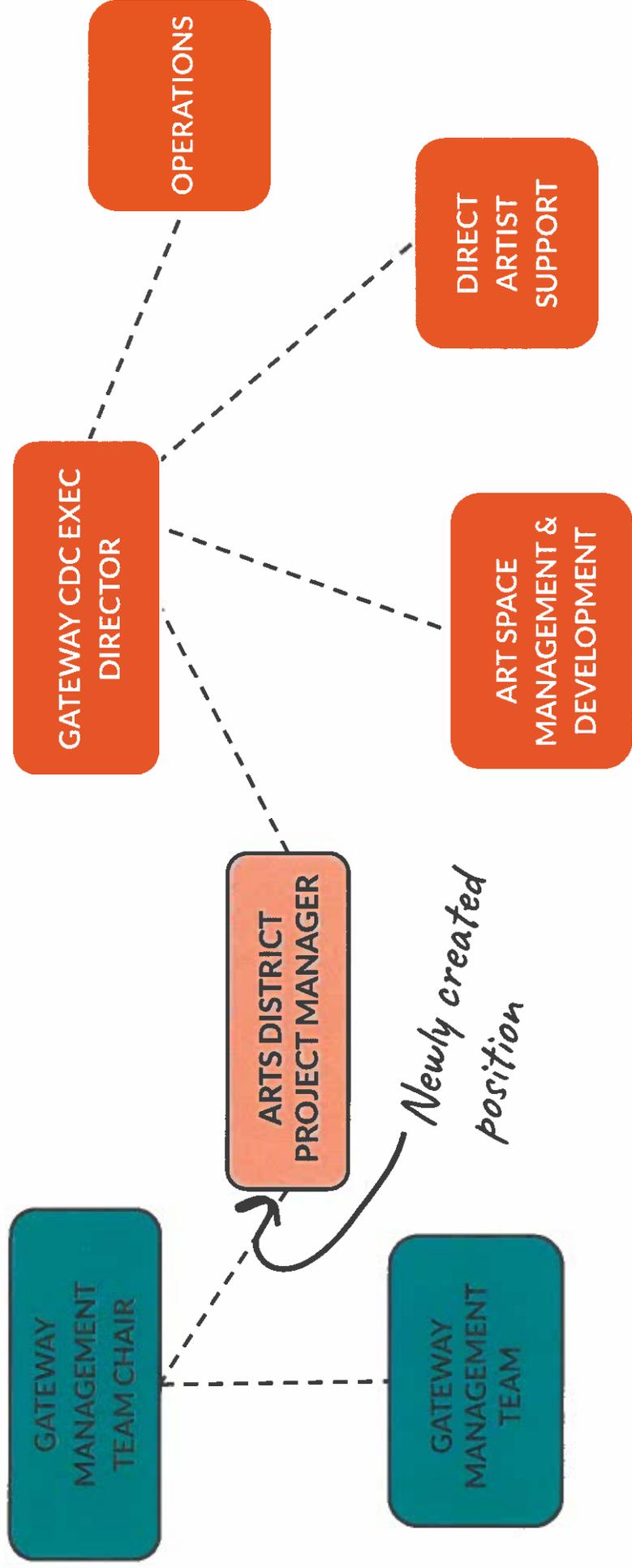


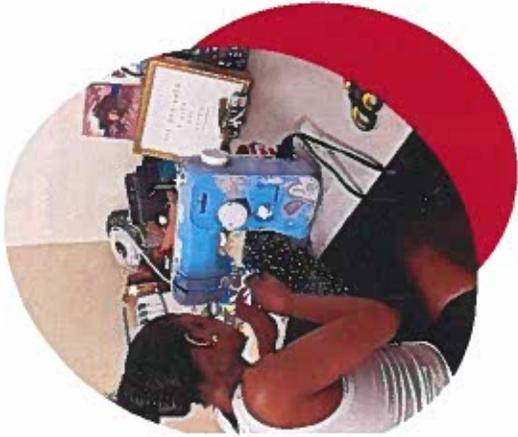
*Follow us:*  
**@mygatewayarts**

## Arts District Project Manager

- District coordination & events sharing
  - Act as primary Point of Contact for OST & the District
  - Manage Annual Schedule for the District
  - Recordkeeping & information sharing
  - Facilitate Management Team meetings
  - Coordinate Annual Convening
  - Manage Annual Priority setting (including follow up communications)
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# Management Team Structure

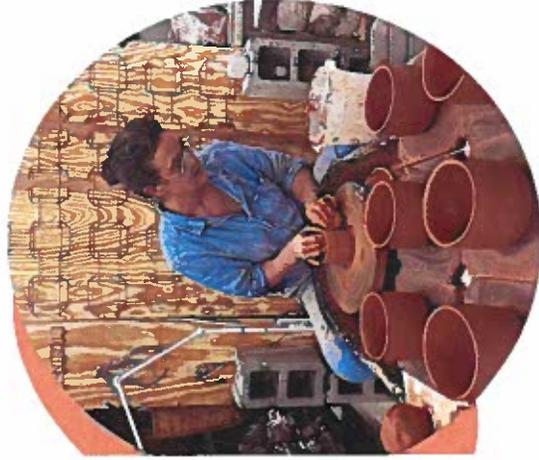




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## What We've Accomplished So Far

- Brought the four municipalities back to **collaborating as partners** in the Gateway Arts District
  - **Hosted a tour** of the Gateway Arts District with Maryland State Arts Council
  - Provided **project management support** to the co-directors of this year's Open Studios Tour
  - Secured **strong press coverage** for the event, including a Washington City Paper interview and Washington Post highlight
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## 2025-2026 Goals

- Establish a strong inaugural cohort in the new Management Team structure
  - Overcome (an earned) lack of trust through action and presence
  - Aggregate a shared vision for the next 10 years of the Gateway Arts District
  - Deliver meaningful projects in support of the Arts District vision
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# What's Next?

## Summer 2025

- Management Team nominations open (August)

## Fall 2025

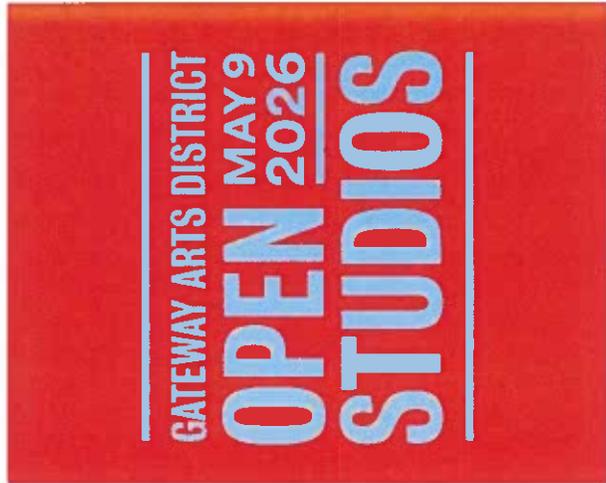
- **Sept 9, 2025** First Open Studios Tour organizing meeting at Otis Street Arts project
- Inaugural Annual Arts District Gathering & Celebration
- 1 Year plan for the Arts District

## March 2026

- 10 Year plan for the Arts District
- 



Save the  
date!



**September: Fridays at Sis's**





## MUNICIPAL CLOTHING RECYCLING PROGRAM

AmericanRecyclingResources.com • 732-796-8983  
3500 Sunset Ave, Suite D-13 • Ocean, NJ 07712

The "Think Inside the Box" logo is a green shield-shaped graphic. At the top is a white t-shirt icon. Below it, the words "THINK INSIDE" are stacked in white, bold, sans-serif capital letters. The word "THE" is written vertically in a smaller font to the left of the word "BOX". The letter "O" in "BOX" contains a white recycling symbol. Below the main text, the tagline "For your organization's fundraising needs!" is written in a smaller, white, sans-serif font.

**THINK  
INSIDE  
THE BOX**  
For your organization's  
fundraising needs!



# Go Green

**Recycle:** A number of forward-thinking municipalities like New York, NY, Greenwich, CT, Montgomery, MD and Clifton, NJ have already implemented clothing recycling programs while a growing number of other municipalities are considering doing so as well; to easily and affordably reduce the amount of waste these communities are sending to landfills. Today an increasing number of municipalities are implementing municipal clothing recycling as an alternative to the landfill. Check with your local municipality to find out if they offer clothing recycling.

## Get Your Community to Go Green, with American Recycling Resources

**The Problem:** Municipalities around the country are sending textile waste to landfills rather than looking for innovative ways to recycle it.

**The Solution:** The ARR easy "Think Inside the Box" program, which implements municipal clothing recycling.

**The Benefits:** Real savings to the municipality that can help balance a budget or be passed on to taxpayers. A cleaner environment.

It pays to encourage recycling of textiles.

# About Us

## About Us

**ARR is a for-profit company that is committed to helping organizations and nonprofits raise funds through recycling, by providing Clothing Recycling Bins in local areas.**

Our clothing bin program offers our partners a chance to raise funds effortlessly and effectively.

**ARR** was founded ten years ago, and has worked with many reputable organizations. **ARR** is committed to helping local organizations by turning millions of pounds of potential waste into a source of revenue.

For more information on how to start a program:

**Call (732)-796-8983**

**E-mail [sales@AmericanRecyclingResources.com](mailto:sales@AmericanRecyclingResources.com)**

## Our Commitment to You

**American Recycling Resources'** professional, uniformed drivers will service your bins and maintain the meticulous appearance of the container and the areas around them. Property owners can relax knowing they are insured.

**ARR** handles and secures all permits for bins.

# What we do

## Introducing a new and easy way to generate funds for your organization

- ▶ **American Recycling Resources (ARR)** will work with your township/municipality to get clothing donation bins with your township's logo on them placed throughout the township.
- ▶ People drop their clothing donations into the bins.
- ▶ We pay your Township/Municipality a monthly royalty payment on each bin so your township benefits.
- ▶ It doesn't cost your Township/Municipality a penny, and you can generate thousands of dollars.
- ▶ Your Township/Municipality enjoys the rewards with little effort.



# Benefits of the ARR Program

- ▶ We provide reports, along with a check, to your municipality every month.
- ▶ We service containers on a timely basis, a minimum of twice per week, to ensure a clean surrounding area.
- ▶ We respond within 24 hours to all your needs, when you call our hot-line.
- ▶ **ARR** containers are identifiable. We put the municipality's logo on them, as well as details showing exactly where the donations go and how the municipality will benefit.
- ▶ A phone number is provided on the bin for additional information.
- ▶ **ARR** places all bins with the proper consent and permits from the Township and property owners
- ▶ Property owners are fully insured for the bins. We can add you as a certificate holder.

# Think Inside the Box Program

## What can be recycled?

- ▶ Shoes /Boots
- ▶ Clothings Items
- ▶ Gloves / Hats
- ▶ Linens
- ▶ Blankets
- ▶ Towels

72"



60"

ARR bins are well labeled with the township's name, logo and phone number.



# Proven Success

ARR is proud to work with some of the most reputable organizations in NY, NJ, and PA. Some of our partners include

- ▶ Special Children's Center NJ
- ▶ Old Bridge Fraternal Order of Police
- ▶ Waste Not Want Not
- ▶ Middlesex County PBA 151

## Partner Up!

Partner up with **ARR** to Start a Textile Recycling Program for your Township/ Municipality

## Testimonials:

"We started a Clothing Bin program for our PBA (Police Benevolent Association) about a year ago with ARR to try and earn some funds for our Assoc. I cannot begin to tell you how this program has helped our PBA. We currently have a monthly revenue for our PBA from the Clothing Bins we put out. ARR is extremely professional and handles everything to ensure all parties involved are happy. I recommend this program for any organization or Municipality that is looking to earn funds and to make a difference by recycling."

~ JIM K., Middlesex County PBA 165

"Our church was in need of new ways to fund-raise. We found American Recycling Resources on-line and decided to give them a call. Since that time we have partnered with ARR and started a "Think Inside The Box Clothing Bin Program," and it has been going great. Every month we receive a professional spread sheet with the Clothing Bin Locations along with a check for the amount we receive. This program allows our church to fund-raise through a method of recycling which is a wonderful thing for the environment as well."

~Shirley Smith, ST Jerome Church

TEXTILE WASTE  
OCCUPIES NEARLY

**5%** OF ALL  
LANDFILL  
SPACE.



**77%** 

OF PEOPLE THINK  
CITIES SHOULD INCLUDE  
**TEXTILE RECYCLING** IN  
MUNICIPAL RECYCLING PROGRAMS.

**85%** 

OF TEXTILES REMAIN  
IN OUR LANDFILLS.

THE AVERAGE CITIZEN  
THROWS AWAY



**70lb**

OF TEXTILES ANNUALLY.

**THE SOLUTION:  
LET US RUN A  
PROGRAM FOR YOUR  
MUNICIPALITY/TOWNSHIP**



**THINK  
INSIDE  
THE  
BOX**

For your organization's  
fundraising needs!

