



BRENTWOOD Maryland

PUBLIC HEARING OF THE MAYOR & TOWN COUNCIL OF BRENTWOOD, MARYLAND

Tuesday, September 2, 2025, | 6:00 PM

This Meeting is being held via Zoom and can be watched with the following link
<https://tinyurl.com/brentwoodmeetings> this meeting can also be viewed via YouTube

Meeting Link: <https://tinyurl.com/brentwoodmeetings>

Meeting ID: 894 9242 7041

Passcode: 240842

One tap mobile: +13017158592,,89492427041# *240842# US (Washington DC)

AGENDA

I. Call to Order

II. Roll Call

A. Councilmember Glenn Harris Jr.	☐ Present	☐ Absent
B. Councilmember Juan Arango Millan	☐ Present	☐ Absent
C. Councilmember Julia Elrod	☐ Present	☐ Absent
D. Vice Mayor Jerry Burgess	☐ Present	☐ Absent
E. Mayor Rocio Treminio-Lopez	☐ Present	☐ Absent

III. Approval of the Agenda

IV. Public Comments (2 Minute Limit)

V. Legislation

- A. Ordinance 2025-11 Gross Vehicle Weight
- B. Ordinance 2025-13 Ethics Code Amendments
- C. Ordinance 2025-14 Jackson Street Parking Restrictions

VI. Public Comments (2 Minute Limit)

VII. Adjourn

All meetings are subject to closure pursuant to the Maryland Open Meetings Act: Pursuant to the Annotated Code of Maryland, State Government Article Section 10-508(a), the Council by majority vote may retire to executive or closed session at any time during the meeting. Should the Commission retire to executive or closed session the Chair will announce the reasons and a report will be issued at a future meeting disclosing the reasons for such closed session.

Town Hall | 3712 Utah Avenue | Brentwood, Maryland 20722 (301) 927-3344 | info@brentwoodmd.gov

For Public Comments before the meeting and towards the end of the Meeting please Email your comments to
Info@brentwoodmd.gov with the Subject Line: Public Comment



Ordinance: 2025-11
Introduced and Read:
Second Reading and Adoption:

AN ORDINANCE AMENDING CHAPTER §305 - VEHICLE SAFETY OF THE TOWN OF BRENTWOOD CODE AND ESTABLISHING WEIGHT LIMITS AND PROHIBITING THE USE OF SUCH ROADS BY OVERWEIGHT VEHICLES, AND PROVIDING PENALTIES FOR VIOLATIONS

WHEREAS, the Town of Brentwood has noted excess safety and wear and tear to Town streets and roads due to heavy truck "through traffic;" and

WHEREAS, such heavy truck traffic causes the Town of Brentwood to incur additional and unnecessary road maintenance expenses, both to repair the roads and to clean up rubbish and refuse that has fallen from unsecured vehicles onto the roadway; and

WHEREAS, such traffic poses a potential safety threat to conventional motorists and other users of the Affected Road, which was not designed to accommodate heavy truck traffic resulting in residential concern; and

WHEREAS, pursuant to Md. Code Ann., Local Gov't § 5-202, local governments may pass any ordinance to aid in maintaining the peace, good government, health, and welfare of the Town; and

WHEREAS, pursuant to Md. Code Ann., Transportation § 25-102(a)(11), the provisions of the Maryland Vehicle Law do not prevent a local authority such as the Mayor and Council, in the reasonable exercise of its police power, from regulating through truck traffic and prohibiting trucks from using any highway or alley that is not designated or maintained as a part or extension of the State or federal highway system, provided the local authority has designated an adequate alternate route for diverted truck traffic; and

WHEREAS, pursuant to Chapters § 305-11, § 305-15, § 305-31 of the Town of Brentwood Code (the "Code") authorizes the Mayor and Council to adopt and amend ordinances or regulations to restrict or regulate the weight and type of vehicle or kind of traffic that may travel within the Town of Brentwood and to establish fines and penalties for violation thereof; and

WHEREAS, Mayor and Council of Brentwood wish to establish Chapter §305-11 (a) in which to establish gross vehicle weight limit on Town owned roadways.

SECTION 1. NOW, THEREFORE, BE IT ORDAINED AND ENACTED, BY THE MAYOR AND COUNCIL OF THE TOWN OF BRENTWOOD, that Chapter 305 "Vehicles and Traffic", §305-2, "Speed Limits", be, and is hereby repealed, re-enacted and amended as follows:



§ 305-2 Speed AND WEIGHT Limits.

A. No person shall drive a vehicle upon a highway at a greater speed than is reasonable and prudent, having due regard to the traffic, surface and width of the highway and the hazard at intersections and any other conditions then existing.

B. No person shall operate a motor vehicle over any street in or adjacent to a public park or school in the Town of Brentwood at a speed in excess of 15 miles per hour.

C. No person shall operate a motor vehicle over any street in the Town of Brentwood, other than that listed in Subsection **B**, at a rate of speed in excess of 25 miles per hour, or as may be otherwise indicated by official signs.

D. NO PERSON SHALL OPERATE ANY MOTOR VEHICLE HAVING A GROSS VEHICLE WEIGHT RATING (AS SPECIFIED IN THE TRANSPORTATION ARTICLE OF THE MARYLAND CODE CURRENTLY AT § 16-803) IN EXCESS OF 10,000 POUNDS (5-TON GROSS VEHICLE WEIGHT). NO COMMERCIAL MOTOR VEHICLES, EXCLUDING SCHOOL & COMMERCIAL BUSES AS DEFINED UNDER §§ 11-105 AND 11-154 OF THE MARYLAND TRANSPORTATION ARTICLE AND NO VEHICLE IN EXCESS OF FIVE (5) TONS' GROSS WEIGHT SHALL BE OPERATED ON OR IN ANY TOWN STREET EXCEPT WHERE SUCH OPERATION THEREON SHALL BE NECESSARY IN ORDER TO PICK UP OR DELIVER ANY GOODS, WARES, MERCHANDISE, SERVICES OR MATERIAL FROM OR TO ANY PREMISES LOCATED UPON ANY SUCH TOWN STREET OR PORTION THEREOF, BUT THEN ONLY BE ENTERING SUCH STREET OR PART THEREOF AT THE INTERSECTION NEAREST THE DESTINATION AND PROCEEDING THEREON NO FARTHER THAN THE NEAREST INTERSECTION THEREAFTER. THE EXCEPTIONS ARE RHODE ISLAND AVE AND 38TH STREET, WHICH ARE UNDER CONTROL BY THE STATE OF MARYLAND AND 34TH STREET, WHICH IS SHARED WITH MT. RAINIER. FURTHER EXCLUSIONS INCLUDE EMERGENCY AND UTILITY VEHICLES.

(1) Posting. Signs shall be posted in accordance with any applicable federal, State, or local laws in such a manner as to reasonably advise vehicle operators of the weight limits and the prohibition on through traffic as set forth herein.

(2) Penalties. Any vehicle in violation of this section is liable for a citation in an amount established by the Mayor and Council by this ordinance of \$100, which may be amended by resolution of the Mayor and Council.

SECTION 2. AND IT BE FURTHER ORDAINED that this Ordinance shall take effect within thirty days of adoption.

SECTION 3. AND BE IT FURTHER ORDAINED that a fair summary of this Ordinance shall forthwith be published in a newspaper having general circulation in the Town and otherwise be made available to the public.



Ordinance: 2025-11
Introduced and Read:
Second Reading and Adoption:

SECTION 4. AND IT BE FURTHER ORDAINED, that if any section, subsection, provision, sentence, clause, phrase or word of this Ordinance is for any reason held to be illegal or otherwise invalid by any court of competent jurisdiction, such invalidity shall be severable, and shall not affect or impair any remaining section, subsection, provision, sentence, clause, phrase or word included within this Ordinance, it being the intent of the Town that the remainder of the Ordinance shall be and shall remain in full force and effect, valid and enforceable.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE TOWN OF BRENTWOOD this 2ND day of SEPTEMBER, 2025, as follows:

PASSED AND ADOPTED this 2ND day of SEPTEMBER, 2025.



Ordinance: 2025-11
Introduced and Read:
Second Reading and Adoption:

Attest: Larry Moran, Town Clerk

Rocio Treminio-Lopez, Mayor

Jerry Burgess, Vice Mayor

Glenn Harris Jr., Councilmember

Juan Arango Millan, Councilmember

Julia Elrod, Councilmember

CAPS : Indicate matter added to existing law



Introduced and Read: August 19, 2025
Second Reading and Adoption:

TOWN OF BRENTWOOD

ORDINANCE NO: 2025 - 13

**AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF
BRENTWOOD TO AMEND CHAPTER 19 ETHICS CODE WITHIN THE CHARTER
AND CODE FOR THE TOWN OF BRENTWOOD**

WHEREAS , The Mayor and Council of the Town of Brentwood desires to maintain the highest trust in their public officials and employees; and

WHEREAS, The Mayor and Council of the Town of Brentwood desire to ensure that the conduct, impartiality and independent judgment of public officials and employees maintains the highest ethical standards; and

WHEREAS , The State Ethics Commission notified the Town of Brentwood on January 25, 2013 that the Town of Brentwood was no longer exempt from the Maryland State Public Ethics Law and would be required to adopt conflict of interest and financial disclosure provisions subject to the General Provisions Article, Title 5, Subtitle 8 of the Maryland Code and COMAR 19A.04;

WHEREAS, The State Ethics Commission notified the Town of Brentwood on August 11, 2025 that the current Ethics Codes Ordinance was not in compliance with the 2017 and 2021 updated legislation.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Town of Brentwood in accordance with the authority provided by the General Provisions Article, Title 5, Subtitle 8, §§ 5-801 *et. seq.*, and the Code of Maryland Regulations (COMAR), Title 19A, the Town of Brentwood Code of Ethics is hereby repealed and amended by the following:

CHAPTER 19 – ETHICS, CODE OF

- §19-1. Title.
- §19-2. Applicability.
- §19-3. Statement of purpose and policy
- §19-4. Definitions.
- §19-5. Ethics commission.
- §19-6. Conflicts of interest.
- §19-7. Financial disclosure - elected officials and candidates to be elected officials.
- §19-8. Financial disclosure - employees and appointed officials.
- §19-9. Lobbying.
- §19-10. Exemptions and modifications.
- §19-11. Enforcement.

§ 19-1. Title.

This chapter shall be known and may be cited as the Town of Brentwood Public Ethics Ordinance.

§ 19-2. Applicability.

The provisions of this chapter apply to all Town of Brentwood elected officials, candidates for public office (with the exception of Section 19-6, Conflicts of Interest), employees, and appointees to boards and commissions of the Town of Brentwood.

§ 19-3. Statement of purpose and policy.

- A. The Town of Brentwood recognizing that our system of representative government is dependent in part upon the people maintaining the highest trust in their public officials and employees, finds and declares that the people have a right to be assured that the impartiality and independent judgment of public officials and employees will be maintained.
- B. It is evident that this confidence and trust is eroded when the conduct of the Town of Brentwood's business is subject to improper influence and even the appearance of improper influence.
- C. For the purpose of guarding against improper influence, the Town of Brentwood Mayor and Council enacts this Code of Ethics to require Town of Brentwood elected officials, candidates for public office, employees, boards and commissions to disclose their financial affairs and to set minimum standards for the conduct of local government business.
- D. It is the intention of the Mayor and Council that this chapter, except its provisions for criminal sanctions, be liberally construed to accomplish this purpose.

§ 19-4. Definitions.

In this chapter, the following terms have the meanings indicated.

- A. **APPOINTED TOWN OFFICIAL** means a member of any board, commission, or committee or authority of the Town of Brentwood, whether salaried or not who is appointed to such position by the Mayor and Council.
- B. **BUSINESS ENTITY** - means a corporation, general or limited partnership, sole proprietorship, joint venture, unincorporated association or firm, institution, trust, foundation, or other organization, whether or not operated for profit. Business entity does not include a governmental entity.
- C. **CHILDREN** means any natural child, adopted child, stepchild, foster child, or grandchild of whatever age.

- D. **COMMISSION** means the Town of Brentwood Ethics Commission established under §5(a) of this chapter.
- E. **COMPENSATION** means any money or thing of value, regardless of form, received or to be received by any individual covered by this chapter from an employer for service rendered. For the purposes of §19-9 of this chapter, if lobbying is only a portion of a person's employment, "compensation" means a prorated amount based on the time devoted to lobbying compared to the time devoted to other employment duties.
- F. **COMPLAINANT** means a person who files a written complaint with the Ethics Commission alleging a violation of any of the provisions of this Chapter.
- G. **DESIGNATED SECOND HOME** means:
- (1) If an individual owns one second home, the individual's second home; or
 - (2) If the an individual owns more than one second home, any one second home the individual identifies to the Commission as the individual's designated second home.
- H. **DOING BUSINESS WITH** means:
- (1) Having or negotiating a contract that involves the commitment, either in a single or combination of transactions, of \$5,000 or more of Town controlled funds;
 - (2) Being regulated by or otherwise subject to the authority of the Town; or
 - (3) Being registered as a lobbyist under §19-9 of this chapter.
- I. **ELECTED OFFICIAL** means any individual who holds an elective office of the Town of Brentwood.
- J. **EMPLOYEE** means an individual who is employed by the Town. "Employee" does not include an elected official.
- K. **FAMILY MEMBER** means anyone who is related to an individual by blood, marriage, adoption or is a member of an individual's household. Family members include but are not limited to an individual's spouse, domestic partner, parent, sibling, child, cousin, mother-in-law, father-in-law, grandparent, grandchild, or anyone who is a member of the individual's household.
- L. **FINANCIAL INTEREST** means:
- (1) Ownership of any interest as the result of which the owner has received, within the past 3 years, or is presently receiving, or in the future is entitled to receive, more than \$1,000 per year; or
 - (2) Ownership, or the ownership of securities of any kind representing or convertible into ownership, of more than 3 percent of a business entity by a Town official or employee, or the spouse of an official or employee.
- M. **GIFT** means the transfer of anything of economic value, regardless of the form, without adequate and lawful consideration. "Gift" does not include a political campaign contribution regulated under Election Law Article, Annotated Code of Maryland, or any

other provision of State or local law regulating the conduct of elections or the receipt of political campaign contributions.

N. **HOME ADDRESS** means the address of an individual's:

- (1) Principal home; and
- (2) Designated second home, if any.

O. **INTEREST** means a legal or equitable economic interest, whether or not subject to an encumbrance or a condition, that is owned or held, in whole or in part, jointly or severally, directly or indirectly. For purposes of the Financial Disclosure provisions of this chapter, "interest" includes any interest held at any time during the reporting period. "Interest" does not include:

- (1) An interest held in the capacity of a personal agent, custodian, fiduciary, personal representative, or trustee, unless the holder has an equitable interest in the subject matter;
- (2) An interest in a time or demand deposit in a financial institution;
- (3) An interest in an insurance policy, endowment policy, or annuity contract under which an insurer promises to pay a fixed amount of money either in a lump sum or periodically for life or a specified period;
- (4) A common trust fund or a trust which forms part of a pension or profit sharing plan which has more than 25 participants and which has been determined by the Internal Revenue Service to be a qualified trust under the Internal Revenue Code; or
- (5) A college savings plan under the Internal Revenue Code.

P. **LOBBYIST** means a person required to register and report expenses related to lobbying under §19-9 of this chapter.

Q. **LOBBYING** means:

- (1) Communicating in the presence of a Town official or employee with the intent to influence any official action of that official or employee; or
- (2) Engaging in activities with the express purpose of soliciting others to communicate with a Town official or employee with the intent to influence that official or employee.

R. **OFFICIAL** means an elected official, an employee of the Town or a person appointed to or employed by the Town or any Town agency, board, commission, or similar entity:

- (1) Whether or not paid in whole or in part with Town funds; and
- (2) Whether or not compensated.

S. **PERSON** means an individual or business entity.

- T. **PRINCIPAL HOME** means the sole residential property that an individual occupies as the individual's primary residence, whether owned or rented by the individual.
- U. **QUALIFIED RELATIVE** means, for the purposes of the Conflicts of Interest section, a spouse, parent, child, or sibling.
- V. **NEW2021 QUASI-GOVERNMENT ENTITY** MEANS AN ENTITY THAT IS CREATED BY STATUTE, THAT PERFORMS A PUBLIC FUNCTION, AND THAT IS SUPPORTED IN WHOLE OR IN PART BY THE STATE BUT IS MANAGED PRIVATELY.
- W. **RESPONDENT** means a person named in a written complaint filed with or initiated by the Ethics Commission alleging a violation by such person of any of the provisions of this chapter.
- X. **SECOND HOME** means a residential property that:
 - (1) An individual occupies for some portion of the filing year; and
 - (2) Is not a rental property or a time share.
- Y. **TOWN ATTORNEY** means the Town Attorney of Brentwood, or alternatively designated Attorney empowered to represent the Town.

§ 19-5. Ethics Commission.

- A. There is a Town of Brentwood Ethics Commission that consists of 3 members appointed by the Mayor and Council, which may include an alternate appointed by the Mayor and Council by Resolution effective immediately upon reading and passage.
 - (1) Commission members should have expertise in ethical standards, law, and local government.
 - (2) Former Elected Officials shall not serve on the Commission.
 - (3) The Commission members shall serve 2 year terms.
 - (4) A Commission member may serve until a successor is appointed and qualifies.
- B. The Commission shall:
 - (1) Devise, receive, and maintain all forms required by this Chapter;
 - (2) Develop procedures and policies for advisory opinion requests and provide published advisory opinions to persons subject to this Chapter regarding the applicability of the provisions of this Chapter to them;
 - (3) Develop procedures and policies for the processing of complaints to make appropriate determinations regarding complaints filed by any person alleging violations of this Chapter; and
 - (4) Conduct a public information program regarding the purposes and application of this Chapter.
- C. The Town of Brentwood Attorney shall advise the Commission.
- D. The Commission shall certify to the State Ethics Commission on or before October 1 of each year that the Town of Brentwood is in compliance with the requirements of General Provisions Article, Title 5, Subtitle 8, Annotated Code of Maryland, for elected officials.

- E. The Commission shall determine if changes to this chapter are required to be in compliance with the requirements of General Provisions Article, Title 5, Subtitle 8, Annotated Code of Maryland, and shall forward any recommended changes and amendments to the Town Council for enactment.
- F. The Commission may adopt other policies and procedures to assist in the implementation of the Commission's programs established in this Chapter.

§ 19-6. Conflicts of interest.

- A. All Town elected officials, officials appointed to Town boards and commissions subject to this chapter, and employees are subject to this section.
- B. Participation prohibitions. Except as permitted by Commission regulation or opinion, an official or employee shall not participate in:
 - (1) Except in the exercise of an administrative or ministerial duty that does not affect the disposition or decision of the matter, any matter in which, to the knowledge of the official or employee, the official or employee, or a qualified relative of the official or employee has an interest;
 - (2) Except in the exercise of an administrative or ministerial duty that does not affect the disposition or decision with respect to the matter, any matter in which any of the following is a party:
 - i. A business entity in which the official or employee has a direct financial interest of which the official or employee may reasonably be expected to know;
 - ii. A business entity for which the official, employee, or qualified relative of the official or employee is an officer, director, trustee, partner, or employee;
 - iii. A business entity with which the official or employee or, to the knowledge of the official or employee, a qualified relative is negotiating employment or has any arrangement concerning prospective employment;
 - iv. If the contract reasonably could be expected to result in a conflict between the private interests of the official or employee and the official duties of the official or employee, a business entity that is a party to an existing contract with the official or employee, or which, to the knowledge of the official or employee, is a party to a contract with a qualified relative;
 - v. An entity, doing business with the Town, in which a direct financial interest is owned by another entity in which the official or employee has a direct financial interest, if the official or employee may be reasonably expected to know of both direct financial interests; or
 - vi. A business entity that:

- a) The official or employee knows is a creditor or obligee of the official or employee or a qualified relative of the official or employee with respect to a thing of economic value; and
- b) As a creditor or obligee, is in a position to directly and substantially affect the interest of the official or employee or qualified relative of the official or employee.

vii. NEW2017 A FORMER LOCAL LOBBYIST WHO BECOMES A TOWN OFFICIAL OR EMPLOYEE MAY NOT PARTICIPATE IN A CASE, CONTRACT, OR OTHER SPECIFIC MATTER 1 CALENDAR YEAR AFTER TERMINATING THEIR LOCAL LOBBYING REGISTRATION IF THEY PREVIOUSLY ASSISTED OR REPRESENTED ANOTHER PARTY IN THE MATTER.

(3) A person who is disqualified from participating under paragraphs (1) or (2) of this subsection shall disclose the nature and circumstances of the conflict and may participate or act if:

- i. The disqualification leaves a body with less than a quorum capable of acting;
- ii. The disqualified official or employee is required by law to act; or
- iii. The disqualified official or employee is the only person authorized to act.

(4) The prohibitions of paragraph 1 and 2 of this subsection do not apply if participation is allowed by regulation or opinion of the Commission.

C. Employment and financial interest restrictions.

(1) Except as permitted by regulation of the Commission when the interest is disclosed or when the employment does not create a conflict of interest or appearance of conflict, an official or employee may not:

- i. Be employed by or have a financial interest in any entity:
 - a) Subject to the authority of the official or employee or the Town agency, board or commission with which the official or employee is affiliated; or
 - b) That is negotiating or has entered a contract with the agency, board, or commission with which the official or employee is affiliated; or
- ii. Hold any other employment relationship that would impair the impartiality or independence of judgment of the official or employee.

(2) This prohibition does not apply to:

- i. An official or employee who is appointed to a regulatory or licensing authority pursuant to a statutory requirement that persons subject to the jurisdiction of the authority be represented in appointments to the authority;

- ii. Subject to other provisions of law, a member of a board or commission in regard to a financial interest or employment held at the time of appointment, provided the financial interest or employment is publicly disclosed to the appointing authority and the Commission;
- iii. An official or employee whose duties are ministerial, if the private employment or financial interest does not create a conflict of interest or the appearance of a conflict of interest, as permitted by and in accordance with regulations adopted by the Commission; or
- iv. Employment or financial interests allowed by regulation of the Commission if the employment does not create a conflict of interest or the appearance of a conflict of interest or the financial interest is disclosed.

D. Post-employment limitations and restrictions.

- (1) A former official or employee may not assist, benefit financially or represent any party other than the Town for compensation in a case, contract, or other specific matter involving the Town if that matter is one in which the former official or employee significantly participated as an official or employee.
- (2) Until the conclusion of one year after the elected official leaves office, a former member of the Town Council may not assist, benefit financially or represent another party for compensation in a matter that is the subject of legislative action.

E. Contingent compensation. Except in a judicial or quasi-judicial proceeding, an official or employee may not assist or represent a party for contingent compensation in any matter before or involving the Town.

F. Use of prestige of office.

- (1)
 - i. An official or employee may not intentionally use the prestige of office or public position:
 - a) For the private gain of that official or employee or the private gain of another; or
 - b) To influence, except as part of the official duties of the official or employee or as a usual and customary constituent service without additional compensation, the award of a state or local contract to a specific person.
 - ii. An official may not directly or indirectly initiate a solicitation for a person to retain the compensated services of a particular regulated lobbyist or lobbying firm.
- (2) This subsection does not prohibit the performance of usual and customary constituent services by an elected official without additional compensation.
- (3)
 - i. An official, other than an elected official, or employee may not use public resources or the title of the official or employee to solicit a contribution as that term is defined in the Election Law Article.
 - ii. An elected official may not use public resources to solicit a contribution as that term is defined in the Election Law Article.

G. Solicitation and acceptance of gifts.

- (1) An official or employee may not solicit any gift.
- (2) An official or employee may not directly solicit or facilitate the solicitation of a gift, on behalf of another person, from an individual regulated lobbyist.
- (3) An official or employee may not knowingly accept a gift, directly or indirectly, from a person that the official or employee knows or has the reason to know:
 - i. Is doing business with or seeking to do business with the Town office, agency, board, or commission with which the official or employee is affiliated;
 - ii. Has financial interests that may be substantially and materially affected, in a manner distinguishable from the public generally, by the performance or nonperformance of the official duties of the official or employee;
 - iii. Is engaged in an activity regulated or controlled by the official's or employee's governmental unit; or
 - iv. Is a lobbyist with respect to matters within the jurisdiction of the official or employee.
- (4) Acceptance of gifts from associations engaged in representing counties or municipal corporations is prohibited.
- (5) Paragraph (5) of this subsection does not apply to a gift:
 - i. That would tend to impair the impartiality and the independence of judgment of the official or employee receiving the gift;
 - ii. Of significant value that would give the appearance of impairing the impartiality and independence of judgment of the official or employee; or
 - iii. Of significant value that the recipient official or employee believes or has reason to believe is designed to impair the impartiality and independence of judgment of the official or employee.
- (6) Notwithstanding paragraph (3) of this subsection, an official or employee may accept the following:
 - i. Meals and beverages consumed in the presence of the donor or sponsoring entity;
 - ii. Ceremonial gifts or awards that have insignificant monetary value;
 - iii. Unsolicited gifts of nominal value that do not exceed \$20 in cost or trivial items of informational value;
 - iv. Reasonable expenses for food, travel, lodging, and scheduled entertainment of the official or the employee at a meeting which is given in return for the participation of the official or employee in a panel or speaking engagement at the meeting;
 - v. Gifts of tickets or free admission extended to an elected local official to attend a charitable, cultural, or political event, if the purpose of this gift or

admission is a courtesy or ceremony extended to the elected official's office;

- vi. A specific gift or class of gifts that the Commission exempts from the operation of this subsection upon a finding, in writing, that acceptance of the gift or class of gifts would not be detrimental to the impartial conduct of the business of the Town and that the gift is purely personal and private in nature;
- vii. Gifts from a person related to the official or employee by blood or marriage, or any other individual who is a member of the household of the official or employee; or
- viii. Honoraria for speaking to or participating in a meeting, provided that the offering of the honorarium is in not related in any way to the official's or employee's official position.

~~H. Disclosure of confidential information. Other than in the discharge of official duties, an official or employee may not disclose or use confidential information, that the official or employee acquired by reason of the official's or employee's public position and that is not available to the public, for the economic benefit of the official or employee or that of another person.~~ **NEW2021** OTHER THAN IN THE DISCHARGE OF OFFICIAL DUTIES, AN OFFICIAL OR FORMER OFFICIAL MAY NOT DISCLOSE OR USE CONFIDENTIAL INFORMATION, THAT THE OFFICIAL ACQUIRED BY REASON OF THE INDIVIDUAL'S PUBLIC POSITION OR FORMER PUBLIC POSITION AND THAT IS NOT AVAILABLE TO THE PUBLIC, FOR THE ECONOMIC BENEFIT OF THE OFFICIAL OR EMPLOYEE OR THAT OF ANOTHER PERSON.

~~I.~~ **NEW2021** AN OFFICIAL OR EMPLOYEE MAY NOT RETALIATE AGAINST AN INDIVIDUAL FOR REPORTING OR PARTICIPATING IN AN INVESTIGATION OF A POTENTIAL VIOLATION OF THE LOCAL ETHICS POLICY.

J. Participation in procurement.

- (1) An individual or a person that employs an individual who assists a Town agency in the drafting of specifications, an invitation for bids, or a request for proposals for a procurement may not submit a bid or proposal for that procurement or assist or represent another person, directly or indirectly, who is submitting a bid or proposal for the procurement.
- (2) The Commission may establish exemptions from the requirements of this section for providing descriptive literature, sole source procurements, and written comments solicited by the procuring agency.

§ 19-7. Financial disclosure — local elected officials and candidates to be local elected officials.

A. This section applies to all elected officials and candidates to be elected officials. Except as provided in subsection (C) of this section, an elected official or a candidate to be an elected official shall file the financial disclosure statement required under this section:

- (1) On a form provided by the Commission;
- (2) Under oath or affirmation; and
- (3) With the Commission.

B. Deadlines for filing statements.

- (1) An incumbent elected official shall file a financial disclosure statement annually no later than April 30 of each year for the preceding calendar year.
- (2) An individual who is appointed to fill a vacancy in an office for which a financial disclosure statement is required and who has not already filed a financial disclosure statement shall file a statement for the preceding calendar year within 30 days after appointment.
- (3) An individual who, other than by reason of death, leaves an office for which a statement is required shall file a statement within 60 days after leaving the office.
 - i. The statement shall cover:
 - a) The calendar year immediately preceding the year in which the individual left office, unless a statement covering that year has already been filed by the individual; and
 - b) The portion of the current calendar year during which the individual held the office.

C. Candidates to be local elected officials.

- (1) Except for an official who has filed a financial disclosure statement under another provision of this section for the reporting period, a candidate to be an elected local official shall file a financial disclosure statement each year beginning with the year in which the certificate of candidacy is filed through the year of the election.
- (2) A candidate to be an elected official shall file a financial disclosure statement required under this section:
 - i. In the year the certificate of candidacy is filed, no later than the filing of the certificate of candidacy;
 - ii. In the year of the election, on or before the earlier of April 30 or the last day for the withdrawal of candidacy; and
 - iii. In all other years, on or before April 30.
- (3) A candidate to be an elected local official:
 - i. May file the statement required under §5(b)(2)(i) of this chapter with the Town Clerk or Board of Election Supervisors with the certificate of candidacy or with the Commission prior to filing the certificate of candidacy; and
 - ii. Shall file the statements required under §5(b)(2)(ii) and (iii) with the Commission.
- (4) If a statement required to be filed by a candidate is overdue and not filed within 8 days after written notice of the failure to file is provided by the Town Clerk or Board of Election Supervisor, the candidate is deemed to have withdrawn the candidacy.
- (5) The Town Clerk or Board of Election Supervisors shall not accept any certificate of candidacy unless a statement has been filed in proper form.

- (6) Within 30 days of certification of candidates to be an elected official, the Town Clerk or Board of Election Supervisors shall forward the statement required under this section to the Commission or the office designated by the Commission.

D. Public record.

- (1) The Commission or office designated by the Commission shall maintain all financial disclosure statements filed under this section.
- (2) Financial disclosure statements shall be made available during normal office hours for examination and copying by the public subject to reasonable fees and administrative procedures established by the Commission.
- (3) If an individual examines or copies a financial disclosure statement, the Commission or the office designated by the Commission shall record:
- i. The name and home address of the individual reviewing or copying the statement; and
 - ii. The name of the person whose financial disclosure statement was examined or copied.
- (4) Upon request by the official or employee whose financial disclosure statement was examined or copied, the Commission or the office designated by the Commission shall provide the official with a copy of the name and home address of the person who reviewed the official's financial disclosure statement.
- (5) **NEW2017** FOR STATEMENTS FILED AFTER JANUARY 1, 2019, THE COMMISSION OR THE OFFICE DESIGNATED BY THE COMMISSION MAY NOT PROVIDE PUBLIC ACCESS TO AN INDIVIDUAL'S HOME ADDRESS THAT THE INDIVIDUAL HAS DESIGNATED AS THE INDIVIDUAL'S HOME ADDRESS.

E. Retention requirements. The Commission or the office designated by the Commission shall retain financial disclosure statements for four years from the date of receipt.

F. Contents of statement.

- (1) Interests in real property.
- i. A statement filed under this section shall include a schedule of all interests in real property wherever located.
 - ii. For each interest in real property, the schedule shall include:
 - a) The nature of the property and the location by street address, mailing address, or legal description of the property;
 - b) The nature and extent of the interest held, including any conditions and encumbrances on the interest;
 - c) The date when, the manner in which, and the identity of the person from whom the interest was acquired;
 - d) The nature and amount of the consideration given in exchange for the interest or, if acquired other than by purchase, the fair market value of the interest at the time acquired;

- e) If any interest was transferred, in whole or in part, at any time during the reporting period, a description of the interest transferred, the nature and amount of the consideration received for the interest, and the identity of the person to whom the interest was transferred; and
- f) The identity of any other person with an interest in the property.
- g) **NEW2017** IF AN INDIVIDUAL'S SPOUSE IS A LOBBYIST REGULATED BY THE TOWN, THE INDIVIDUAL SHALL DISCLOSE THE ENTITY THAT HAS ENGAGED THE SPOUSE FOR LOBBYING PURPOSES.

(2) Interests in corporations and partnerships.

- i. A statement filed under this section shall include a schedule of all interests in any corporation, partnership, limited liability partnership, or limited liability corporation, regardless of whether the corporation or partnership does business with the Town.
- ii. For each interest reported under this paragraph, the schedule shall include:
 - a) The name and address of the principal office of the corporation, partnership, limited liability partnership, or limited liability corporation;
 - b) The nature and amount of the interest held, including any conditions and encumbrances on the interest;
 - c) With respect to any interest transferred, in whole or in part, at any time during the reporting period, a description of the interest transferred, the nature and amount of the consideration received for the interest, and, if known, the identity of the person to whom the interest was transferred; and
 - d) With respect to any interest acquired during the reporting period:
 - i. The date when, the manner in which, and the identity of the person from whom the interest was acquired; and
 - ii. The nature and the amount of the consideration given in exchange for the interest or, if acquired other than by purchase, the fair market value of the interest at the time acquired.
- iii. An individual may satisfy the requirement to report the amount of the interest held under item (b) of this paragraph by reporting, instead of a dollar amount:
 - a) For an equity interest in a corporation, the number of shares held and, unless the corporation's stock is publicly traded, the percentage of equity interest held; or
 - b) For an equity interest in a partnership, the percentage of equity interest held.

(3) Interests in business entities doing business with the Town.

- i. A statement filed under this section shall include a schedule of all interests in any business entity that does business with the Town, other than interests reported under paragraph (2) of this subsection.
- ii. For each interest reported under this paragraph, the schedule shall include:
 - a) The name and address of the principal office of the business entity;
 - b) The nature and amount of the interest held, including any conditions to and encumbrances on the interest;
 - c) With respect to any interest transferred, in whole or in part, at any time during the reporting period, a description of the interest transferred, the nature and amount of the consideration received in exchange for the interest, and, if known, the identity of the person to whom the interest was transferred; and
 - d) With respect to any interest acquired during the reporting period:
 - i. The date when, the manner in which, and the identity of the person from whom the interest was acquired; and
 - ii. The nature and the amount of the consideration given in exchange for the interest or, if acquired other than by purchase, the fair market value of the interest at the time acquired.

(4) Gifts.

- i. A statement filed under this section shall include a schedule of each gift in excess of \$20 in value or a series of gifts totaling \$100 or more received during the reporting period from or on behalf of, directly or indirectly, any one person who does business with or is regulated by the Town.
- ii. For each gift reported, the schedule shall include:
 - a) A description of the nature and value of the gift; and
 - b) The identity of the person from whom, or on behalf of whom, directly or indirectly, the gift was received.

(5) Employment with or interests in entities doing business with Town.

- i. A statement filed under this section shall include a schedule of all offices, directorships, and salaried employment by the individual or member of the immediate family of the individual held at any time during the reporting period with entities doing business with the Town.
- ii. For each position reported under this paragraph, the schedule shall include:

- a) The name and address of the principal office of the business entity;
- b) The title and nature of the office, directorship, or salaried employment held and the date it commenced; and
- c) The name of each Town agency with which the entity is involved.

(6) Indebtedness to entities doing business with or regulated by the individual's Town unit or department.

- i. A statement filed under this section shall include a schedule of all liabilities, excluding retail credit accounts, to persons doing business with or regulated by the individual's Town unit or department owed at any time during the reporting period:
 - a) By the individual; or
 - b) By a member of the immediate family of the individual if the individual was involved in the transaction giving rise to the liability.
- ii. For each liability reported under this paragraph, the schedule shall include:
 - a) The identity of the person to whom the liability was owed and the date the liability was incurred;
 - b) The amount of the liability owed as of the end of the reporting period;
 - c) The terms of payment of the liability and the extent to which the principal amount of the liability was increased or reduced during the year; and
 - d) The security given, if any, for the liability.

(7) A statement filed under this section shall include a schedule of the immediate family members of the individual employed by the Town in any capacity at any time during the reporting period.

(8) Sources of earned income.

- i. A statement filed under this section shall include a schedule of the name and address of each place of employment and of each business entity of which the individual or a member of the individual's immediate family received earned income, at any time during the reporting period.
- ii. A minor child's employment or business ownership need not be disclosed if the agency that employs the individual does not regulate, exercise authority over, or contract with the place of employment or business entity of the minor child.
- iii. For a statement filed on or after January 1, 2019, if the individual's spouse is a lobbying regulated by the Town, the individual shall disclose the entity that has engaged the spouse for lobbying purposes.

(9) A statement filed under this section may also include a schedule of additional

interests or information that the individual making the statement wishes to disclose.

G. For the purposes of §19-7 (F)(1), (2), and (3) of this chapter, the following interests are considered to be the interests of the individual making the statement:

(1) **NEW2021** AN INTEREST HELD BY A MEMBER OF THE INDIVIDUAL'S IMMEDIATE FAMILY, IF THE INTEREST WAS, AT ANY TIME DURING THE REPORTING PERIOD, DIRECTLY OR INDIRECTLY CONTROLLED BY THE INDIVIDUAL.

(2) **NEW2021** AN INTEREST HELD, AT ANY TIME DURING THE APPLICABLE PERIOD, BY:

i. A BUSINESS ENTITY IN WHICH THE INDIVIDUAL HELD A (10%) OR GREATER INTEREST;

ii. A BUSINESS ENTITY IN DESCRIBED IN SECTION (I) OF THIS SUBSECTION IN WHICH THE BUSINESS ENTITY HELD A 25% OR GREATER INTEREST;

iii. A BUSINESS ENTITY DESCRIBED IN SECTION (II) OF THIS SUBSECTION IN WHICH THE BUSINESS ENTITY HELD A 50% OR GREATER INTEREST; AND

iv. A BUSINESS ENTITY IN WHICH THE INDIVIDUAL DIRECTLY OR INDIRECTLY, THROUGH AN INTEREST IN ONE OR A COMBINATION OF OTHER BUSINESS ENTITIES, HOLDS A 10% OR GREATER INTEREST.

(3) An interest held by a trust or an estate in which, at any time during the reporting period:

i. The individual held a reversionary interest or was a beneficiary; or

ii. If a revocable trust, the individual was a settlor.

H. The Commission shall review the financial disclosure statements submitted under this section for compliance with the provisions of this section and shall notify an individual submitting the statement of any omissions or deficiencies. The Town Ethics Commission may take appropriate enforcement action to ensure compliance with this section.

I. **NEW2021** AN INDIVIDUAL WHO IS REQUIRED TO DISCLOSE THE NAME OF A BUSINESS UNDER THIS SECTION SHALL DISCLOSE ANY OTHER NAMES THAT THE BUSINESS TRADING AS OR DOING BUSINESS AS

J. **NEW2021** A STATEMENT FILED UNDER THIS SECTION SHALL INCLUDE A SCHEDULE OF EACH GIFT IN EXCESS OF \$20 IN VALUE OR A SERIES OF GIFTS TOTALING \$100 OR MORE RECEIVED DURING THE REPORTING PERIOD FROM OR ON BEHALF OF, DIRECTLY OR INDIRECTLY, ANY ONE PERSON DOES BUSINESS WITH THE TOWN OF BRENTWOOD OR FROM AN ASSOCIATION, OR ANY ENTITY ACTING ON BEHALF OF AN ASSOCIATION THAT IS ENGAGED ONLY IN REPRESENTING COUNTIES OR MUNICIPAL CORPORATIONS.

K. **NEW2021** RELATIONSHIPS WITH UNIVERSITY OF MARYLAND MEDICAL SYSTEM , STATE OR LOCAL

GOVERNMENT, OR QUASI-GOVERNMENTAL ENTITY,

(1) AN INDIVIDUAL SHALL DISCLOSE THE INFORMATION SPECIFIED IN GENERAL PROVISIONS ARTICLE §5-607(J)(L), ANNOTATED CODE OF MARYLAND, FOR ANY FINANCIAL OR CONTRACTUAL RELATIONSHIP WITH:

- i. THE UNIVERSITY OF MARYLAND MEDICAL SYSTEM;
- ii. A GOVERNMENTAL ENTITY OF THE STATE OR A LOCAL GOVERNMENT IN THE STATE; OR
- iii. A QUASI-GOVERNMENTAL ENTITY OF THE STATE OR LOCAL GOVERNMENT IN THE STATE,

(2) FOR EACH FINANCIAL OR CONTRACTUAL RELATIONSHIP REPORTED, THE SCHEDULE SHALL INCLUDE:

- i. A DESCRIPTION OF THE RELATIONSHIP;
- ii. THE SUBJECT OF THE RELATIONSHIP; AND
- iii. THE CONSIDERATION.

§ 19-8. Financial disclosure – employees and appointed officials.

L. This section only applies to the following appointed officials and employees:

- (1) Town Administrator/Manager
- (2) Town Attorney(s)
- (3) Town Treasurer
- (4) Chief of Police
- (5) All Department Heads
- (6) Police Officers
- (7) Town Clerk
- (8) Assistant to the Police Chief
- (9) All other officials and employees who have decision making and policy responsibilities or have the authority to commit the town to the expenditure of public funds.

M. A statement filed under this section shall be filed with the Commission under oath or affirmation.

N. On or before April 30 of each year during which an official or employee holds office, an official or employee shall file a statement disclosing gifts received during the preceding calendar year from any person that contracts with or is regulated by Town, including the name of the donor of the gift and the approximate retail value at the time of receipt.

- O. An official or employee shall disclose employment and interests that raise conflicts of interest or potential conflicts of interest in connection with a specific proposed action by the employee or official sufficiently in advance of the action to provide adequate disclosure to the public.
- P. The Commission shall maintain all disclosure statements filed under this section as public records available for public inspection and copying as provided in §7 (D) and (E) of this chapter.
- Q. **NEW2021** THE COMMISSION OR OFFICE DESIGNATED BY THE COMMISSION SHALL NOT PROVIDE PUBLIC ACCESS TO INFORMATION RELATED TO CONSIDERATION RECEIVED FROM:
 - (1) THE UNIVERSITY OF MARYLAND MEDICAL SYSTEM
 - (2) A GOVERNMENTAL ENTITY OF THE STATE OR A LOCAL GOVERNMENT IN THE STATE; OR
 - (3) A QUASI-GOVERNMENTAL ENTITY OF THE STATE OR LOCAL GOVERNMENT IN THE STATE

§ 19-9. Lobbying.

- A. A person shall file a lobbying registration statement with the Commission if the person:
 - (1) Personally appears before a Town official or employee with the intent to influence that person in performance of the official duties of the official or employee; and
 - (2) In connection with the intent to influence, expends or reasonably expects to expend in a given calendar year in excess of \$100 on food, entertainment, or other gifts for officials or employees of Town.
- B. A person shall file a registration statement required under this section on or before January 15 of the calendar year or within 5 days after first performing an act that requires registration in the calendar year.
- C. The registration statement shall identify:
 - (1) The registrant;
 - (2) Any other person on whose behalf the registrant acts; and
 - (3) The subject matter on which the registrant proposes to make appearances specified in subsection (a) of this section.

The registration statement shall cover a defined registration period not to exceed one calendar year.

- D. Within 30 days after the end of any calendar year during which a person was registered under this section, the person shall file a report with the Commission disclosing:
 - (1) The value, date, and nature of any food, entertainment, or other gift provided to a Town official or employee; and
 - (2) If a gift or series of gifts to a single official or employee exceeds \$ 100 in value, the identity of the official or employee.
- E. The Commission shall maintain the registrations and reports filed under this section as public records available for public inspection and copying for four years after receipt by the Commission as provided in §19-7 (D) and (E) of this chapter .
- F. The Commission shall provide forms for use in the filing of the registrations statements and reports required by this chapter to the persons required to file such statement and reports

§ 19-10. Exemptions and modifications.

The Commission may grant exemptions and modifications to the financial disclosure provisions of §19-7 and §19-8 of this chapter to employees and to appointed members of Town Boards and Commissions, when the Commission finds that an exemption or modification would not be contrary to the purposes of this chapter, and the application of this chapter would:

- A. Constitute an unreasonable invasion of privacy; and
- B. Significantly reduce the availability of qualified persons for public service.

§ 19-11. Enforcement.

- A. The Commission may:
 - (1) Assess a late fee of \$5 per day up to a maximum of \$500 for a failure to timely file a financial disclosure statement required under §19-7 or §19-8 of this chapter;
 - (2) Assess a late fee of \$10 per day up to a maximum of \$1,000 for a failure to file a timely lobbyist registration or lobbyist report required under §19-9 of this chapter; and
 - (3) Issue a cease and desist order against any person found to be in violation of this chapter.
- B. Upon a finding of a violation of any provision of this chapter, the Commission may:
 - (1) Issue an order of compliance directing the respondent to cease and desist from the violation;
 - (2) Issue a reprimand; or
 - (3) Recommend to the appropriate authority other appropriate discipline of the respondent, including censure or removal if that discipline is authorized by law.

- C. If the Commission finds that a respondent has violated §19-9 of this chapter, the Commission may:
- (1) Require a respondent who is a registered lobbyist to file any additional reports or information that reasonably relates to the information that is required under §19-9 of this chapter;
 - (2) Impose a fine not exceeding \$5,000 for each violation; and
 - (3) Suspend the registration of an individual registered lobbyist if the Commission finds that the lobbyist has knowingly and willfully violated §19-9 of this chapter or has been convicted of a criminal offense arising from lobbying activities.
- D. Upon request of the Commission, the Town Attorney may file a petition for injunctive or other relief in the circuit court of Prince George's County, or in any other court having proper venue for the purpose of requiring compliance with the provisions of this chapter.
- (1) The court may:
 - i. Issue an order to cease and desist from the violation;
 - ii. Except as provided in subparagraph (2) of this paragraph, void an official action taken by an official or employee with a conflict of interest prohibited by this chapter when the action arises from or concerns the subject matter of the conflict and if the legal action is brought within 90 days of the occurrence of the official action, if the court deems voiding the action to be in the best interest of the public; or
 - iii. Impose a fine of up to \$5,000 for any violation of the provisions of this chapter, with each day upon which the violation occurs constituting a separate offense.
 - (2) A court may not void any official action appropriating public funds, levying taxes, or providing for the issuance of bonds, notes, or other evidences of public obligations.
- E. In addition to any other enforcement provisions in this chapter, a person who the Commission or a court finds has violated this chapter:
- (1) Is subject to termination or other disciplinary action; and
 - (2) May be suspended from receiving payment of salary or other compensation pending full compliance with the terms of an order of the Commission or a court.
- F. A Town official or employee found to have violated this chapter is subject to disciplinary or other appropriate personnel action, including removal from office, disciplinary action, suspension of salary, or other sanction.
- G. Violation of this chapter shall be a misdemeanor subject to a fine of up to \$*10,000* or imprisonment of up to one year.
- H. A finding of a violation of this chapter by the Commission is public information.

EFFECTIVE DATE : This Ordinance shall become effective thirty (30) days after its passage and adoption.

PASSED AND ADOPTED this _____ day of _____, 2025.

Mayor, Rocio Treminio-Lopez

Vice Mayor, Jerry Burgess

Council Member, Julia Elrod

Council Member, Glenn Harris

Council Member, Juan Arango Millan

ATTEST:

Larry Moran, Town Clerk



TOWN OF BRENTWOOD

ORDINANCE NO: 2025-14
(UNCODIFIED)

AN ORDINANCE OF THE TOWN OF BRENTWOOD TO RESTRICT PARKING ON NORTHBOUND SIDE OF JACKSON STREET BETWEEN TAYLOR STREET AND TILDEN STREET

WHEREAS, the Mayor and Council of the Town of Brentwood finds that unrestricted parking on both sides of certain streets creates traffic congestion, obstructs emergency vehicles, and poses a safety hazard to residents and the traveling public; and

WHEREAS, the Mayor and Council have determined that it is in the public interest to restrict parking to one side of Jackson Street between Taylor Street and Tilden Street; and

WHEREAS, This ordinance is being enacted pursuant to the authority granted under §305-15 Authority of Mayor and Town Council of the Town Code which states,

The Mayor and Town Council of Brentwood are hereby authorized and empowered to:

H - Take or promulgate any other safety measure deemed necessary in the interest of public safety, health and general welfare within the Town of Brentwood.

SECTION 1. NOW, THEREFORE BE IT ORDAINED THAT the Mayor and Council of the Town of Brentwood hereby authorize the following parking related restrictions:

A. Restriction:

Parking shall be prohibited on the northbound side of the following street(s), at all times unless otherwise posted:

1. Jackson Street, from Taylor Street to Tilden Street

B. Signage:



TOWN OF BRENTWOOD

The Department of Public Works shall install appropriate signage on affected street to provide notice of the parking restriction.

Section 1. Enforcement

This ordinance shall be enforced by the Brentwood Police Department and Code Compliance Officer. Violations of this ordinance shall be subject to existing legislation governing parking violation penalties:

Section 2. Exceptions

This ordinance shall not apply to:

- Emergency vehicles
- Authorized municipal maintenance or utility vehicles while performing official duties
- Other exceptions as designated by resolution of the Mayor and Council

SECTION 2. AND BE IT FURTHER ORDAINED that this Ordinance shall take effect 30 days from the date of its adoption.

SECTION 3. AND BE IT FURTHER ORDAINED that a fair summary of this Ordinance shall forthwith be published in a newspaper having general circulation in the Town and otherwise be made available to the public.

SECTION 4. AND IT BE FURTHER ORDAINED, that if any section, subsection, provision, sentence, clause, phrase or word of this Ordinance is for any reason held to be illegal or otherwise invalid by any court of competent jurisdiction, such invalidity shall be severable, and shall not affect or impair any remaining section, subsection, provision, sentence, clause, phrase or word included within this Ordinance, it being the intent of the Town that the remainder of the Ordinance shall be and shall remain in full force and effect, valid and enforceable.



TOWN OF BRENTWOOD

EFFECTIVE DATE: This uncodified Ordinance shall become effective at the expiration of thirty (30) calendar days following its adoption or _____, 2025, whichever is later.

PASSED AND ADOPTED this _____ day of _____, 2025.

Rocio Treminio-Lopez, Mayor

Jerry Burgess, Vice Mayor

Julia Elrod, Council Member

Juan Arango Millan, Council Member

Glenn Harris, Council Member

ATTEST:

Larry Moran, Town Clerk



BRENTWOOD Maryland

SPECIAL MEETING OF THE MAYOR & TOWN COUNCIL OF BRENTWOOD, MARYLAND

Tuesday, September 2, 2025, | 6:30 PM

This Meeting is being held via Zoom and can be watched with the following link
<https://tinyurl.com/brentwoodmeetings> this meeting can also be viewed via YouTube

Meeting Link: <https://tinyurl.com/brentwoodmeetings>

Meeting ID: 894 9242 7041 **Passcode:** 240842

One tap mobile: +13017158592,,89492427041# *240842# US (Washington DC)

AGENDA

I. Call to Order

II. Roll Call

A. Councilmember Glenn Harris Jr.	☐ Present	☐ Absent
B. Councilmember Juan Arango Millan	☐ Present	☐ Absent
C. Councilmember Julia Elrod	☐ Present	☐ Absent
D. Vice Mayor Jerry Burgess	☐ Present	☐ Absent
E. Mayor Rocio Treminio-Lopez	☐ Present	☐ Absent

III. Approval of the Agenda

IV. Public Comments (2 Minute Limit)

V. Legislation

- A. Ordinance 2025-11 Gross Vehicle Weight
- B. Ordinance 2025-13 Ethics Code Amendments
- C. Ordinance 2025-14 Jackson Street Parking Restrictions

VI. Public Comments (2 Minute Limit)

VII. Adjourn

All meetings are subject to closure pursuant to the Maryland Open Meetings Act: Pursuant to the Annotated Code of Maryland, State Government Article Section 10-508(a), the Council by majority vote may retire to executive or closed session at any time during the meeting. Should the Commission retire to executive or closed session the Chair will announce the reasons and a report will be issued at a future meeting disclosing the reasons for such closed session.

Town Hall | 3712 Utah Avenue | Brentwood, Maryland 20722 (301) 927-3344 | info@brentwoodmd.gov

For Public Comments before the meeting and towards the end of the Meeting please Email your comments to
Info@brentwoodmd.gov with the Subject Line: Public Comment



BRENTWOOD Maryland

WORK SESSION MEETING OF THE MAYOR & TOWN COUNCIL OF BRENTWOOD, MARYLAND

Tuesday, September 2, 2025, | 7:00 PM

This Meeting is being held via Zoom and can be watched with the following link
<https://tinyurl.com/brentwoodmeetings> this meeting can also be viewed via YouTube

Meeting Link: <https://tinyurl.com/brentwoodmeetings>

Meeting ID: 894 9242 7041 **Passcode:** 240842

One tap mobile: +13017158592,,89492427041# *240842# US (Washington DC)

AGENDA

I. Call to Order

II. Pledge of Allegiance

III. Roll Call

A. Councilmember Glenn Harris Jr.	☐ Present	☐ Absent
B. Councilmember Juan Arango Millan	☐ Present	☐ Absent
C. Councilmember Julia Elrod	☐ Present	☐ Absent
D. Vice Mayor Jerry Burgess	☐ Present	☐ Absent
E. Mayor Rocio Treminio-Lopez	☐ Present	☐ Absent

IV. Approval of the Agenda

V. Upcoming Events

- A. Citizens Advisory Committee Meeting, Thurs, Sept 4, 2025 at 7 PM (Community Center)
- B. Hispanic Heritage Month Event-Sat, Sept 13, 2025 (4 PM-6 PM) Community Center
- C. Brentwood Summer Concert-Sat, Sept 13, 2025 (6 PM-8 PM) Bartlett Park
- D. Town Meeting-Tues, Sept 16, 2025, at 7 PM (Town Center)
- E. International Day-Sat, Oct 11, 2025 (1 PM-6 PM) Community Center

VI. Public Art Presentation (10 Minutes)

VII. Public Comments (2 Minute Limit)

VIII. Legislation

- A. Ordinance 2025-15 37th Street Parking Permit (Introduction & First Reading)
- B. Resolution 2025-13 Traffic Safety Measures (Introduction)



BRENTWOOD Maryland

IX. Agenda items

- A. Municipal Single Use Bottle Policy
- B. 4401 Rhode Island Avenue Discussion

X. Public Comments (2 Minute Limit)

XI. Closed Session (Personnel Matters, Legal Advice)

- A. This meeting will be closed under General Provisions Art. § 3-305(b) (1) “To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals” & (7) “To consult with counsel to obtain legal advice”.

XII. Adjourn

**TOWN OF BRENTWOOD, MARYLAND
ORDINANCE 2025-15**

**AN ORDINANCE ESTABLISHING RESIDENTIAL PERMIT PARKING FOR
RESIDENTS ON THE SOUTHBOUND SIDE OF 37TH STREET, BETWEEN ALLISON
STREET TO VOLTA AVENUE**

WHEREAS the Brentwood Town Code, §305, establishes the authority of and procedures for the Mayor and Council to designate residential permit parking within the Town and to determine the eligibility requirements of such parking; and

WHEREAS the required percentage of homeowners on 37th Street between Allison Street and Volta Avenue have properly signed a petition requesting permit parking and presented the signed petition before the Mayor and Council; and the Mayor and Council through appropriate staff have confirmed the validity of the signatures affixed to the aforementioned petition;

NOW, THEREFORE, BE ORDAINED, that the Mayor and Council of the Town of Brentwood hereby establish that permit parking will be in effect for 37th Street, Southbound, between Allison Street and Volta Avenue in accordance with the policies and procedures in the Brentwood Code, Section 305, and §305-32, "Areas enumerated", shall be repealed, re-enacted and amended as follows:

§305-32. Areas enumerated.

Residential permit parking areas shall be as follows:

Name of Street	Hours	Location
37 th STREET, SOUTHBOUND	During designated hours 24/7	BETWEEN ALLISON STREET AND VOLTA AVENUE
37th Street [Added 4-19-2017 by Ord. No. 2017-04]		
41st Street [Added 4-19-2017 by Ord. No. 2017-04]	---	Between Utah Avenue and 4411 41st Street
Upshur Street [Added 4-19-2017 by Ord. No. 2017-04]	---	Between Veterans Park and 38th Street
Webster Street [Added 4-19-2017 by Ord. No. 2017-04]	During designated hours	Between 34th Street and 37th Street

SECTION 2. AND IT BE FURTHER ORDAINED that this Ordinance shall take effect within thirty days of adoption.

SECTION 3. AND BE IT FURTHER ORDAINED that a fair summary of this Ordinance shall forthwith be published in a newspaper having general circulation in the Town and otherwise be made available to the public.

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SECTION 4. AND IT BE FURTHER ORDAINED, that if any section, subsection, provision, sentence, clause, phrase or word of this Ordinance is for any reason held to be illegal or otherwise invalid by any court of competent jurisdiction, such invalidity shall be severable, and shall not affect or impair any remaining section, subsection, provision, sentence, clause, phrase or word included within this Ordinance, it being the intent of the Town that the remainder of the Ordinance shall be and shall remain in full force and effect, valid and enforceable.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE TOWN OF BRENTWOOD this 2nd day of September, 2025.

READ AND ADOPTED THIS 2nd of September 2025.

ATTEST/WITNESS:

MAYOR & TOWN COUNCIL

Larry Moran, Town Clerk

Rocio Treminio-Lopez, Mayor

Jerry Burgess, Vice Mayor

Julia Elrod, Council Member

Glenn Harris, Jr., Council Member

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Juan Milan Arango, Council Member

ⁱⁱ CAPS indicate matter added to existing law

DRAFT

**TOWN OF BRENTWOOD, MARYLAND
RESOLUTION 2025-13**

**A RESOLUTION REINFORCING SPEED LIMITS ADJACENT TO PUBLIC PARKS,
AND AUTHORIZING THE INSTALLATION OF TRAFFIC CONTROL DEVICES IN
THE INTEREST OF PUBLIC SAFETY, WELFARE, AND FISCAL RESPONSIBILITY
FOR VOLTA AVENUE BETWEEN RHODE ISLAND AVENUE AND 37TH STREET.**

PURPOSE this resolution reflects the Mayor & Town Council's fiduciary responsibility to manage public funds wisely by reducing repair costs, while also promoting the safety and welfare of its residents through proactive traffic control and infrastructure protection specifically for Volta Avenue between Rhode Island Avenue and 37th Street.

WHEREAS reinforcement of the 15-mph speed limit near a public park enhances pedestrian safety, especially for children and families using the park where lower speeds reduce the likelihood and severity of accidents, aligning with the town's duty to protect its residents.

WHEREAS installation of traffic control devices by the Department of Public Works such as lighted LED stop signs, feedback "Your Speed" signage, delineators, or flashing beacons help regulate traffic flow and enforce compliance with speed and weight restrictions as these tools are essential for effective traffic management and public safety.

WHEREAS in accordance with § 305-2(B) of Chapter 305. Vehicles and Traffic, Article I. General Regulations: No person shall operate a motor vehicle over any street in or adjacent to a public park or school in the Town of Brentwood at a speed in excess of 15 miles per hour.

NOW, THEREFORE, BE IT FURTHER RESOLVED that no vehicle shall exceed 15 miles per hour in speed on Volta Avenue between Rhode Island Avenue and 37th Street and this speed limit shall be affixed to speed sign poles or utility poles on Volta Avenue in accordance with the Maryland Manual on Uniform Traffic Control Devices for Streets and Highways (MDMUTCD). This speed limit shall be prominently displayed on digital message boards prior to Volta Avenue for no less than 30 days.

NOW THEREFORE BE IT FURTHER RESOLVED that the Department of Public Works at the direction of the Town Administrator shall install traffic control devices on Volta Avenue to include, but not limited to, flexible traffic delineator post.

NOW THEREFORE BE IT RESOLVED that this Resolution shall take effect immediately upon its passage.

READ AND ADOPTED THIS 2nd DAY of SEPTEMBER 2025.

ATTEST/WITNESS:

MAYOR & TOWN COUNCIL

Larry Moran, Town Clerk

Rocio Treminio-Lopez, Mayor

Jerry Burgess, Vice Mayor

Julia Elrod, Council Member

Glenn Harris, Jr., Council Member

Juan Milan Arango, Council Member

DRAFT

Municipal Elimination of Single-Use Plastic Water Bottle Policy

1.0 Purpose

The Town of Brentwood is concerned about the increasing amount of plastic found in our environment, the harmful impacts it is causing to human health, sea life, and its inability to degrade over time. The goal of this policy is to reduce the common use of single-use plastic water bottles and to promote the use of reusable bottles on Town properties, thereby reducing local land and marine pollution, reducing waste, protecting the town's unique natural beauty and irreplaceable natural resources, and saving the Town the money associated with the purchasing and disposal of packaged water.

2.0 Guidelines

2.1 Ban on Public Property

This new policy is consistent with the Town's Green Purchasing Policy and as such the purchase of water in single-use plastic bottles of any size for town events, functions or programs is prohibited. The sale of water in single-use plastic containers is prohibited on town property.

2.2 Use of Alternative Containers

Alternative containers made of paper or aluminum cans should be purchased in place of single-use plastic bottles for water. Department Heads and Community Groups, whenever possible, please use alternative containers for other single-use beverages (soda, lemonade, iced tea, etc.)

2.3 Exemptions

In the event of a declaration (by Chief of Police or other duly authorized Town, County, State, or Federal official) of any emergency affecting the availability and/or quality of drinking water for Brentwood residents, the Town shall be exempt from this Bylaw until seven (7) calendar days after such declaration has ended.

2.4 Bottle Refilling Stations

The Town will make every effort over the next Fiscal Year to provide water stations at town buildings and selected public parks for re-filling reusable bottles and containers.

2.5 A copy of this policy will be distributed to:

- All Town Departments and Committees that sponsor events
- Approvals for applications to use public property, including charity events
- Approvals for temporary vendor permits

2.6 Definitions

Single-Use Plastic Bottle means a beverage container made from any type of plastic resin.

Reusable Bottle means a bottle that is either (1) made from a plastic alternative such as stainless steel, aluminum or glass, or (2) made of plastic other than polyethylene or polyvinyl chloride that is durable, non-toxic, and generally considered a food grade material.

Section 3. Administration and Enforcement

The Administration and Enforcement is the responsibility of the Town Administrator or their designee.

Section 4. Effective Date

The policy shall be effective immediately upon passage.