



# BRENTWOOD Maryland

## MEETING OF THE MAYOR & TOWN COUNCIL OF BRENTWOOD, MARYLAND

Tuesday, September 16, 2025, | 6:00 PM

This Meeting is being held in Person, and this meeting can also be viewed via YouTube

### AGENDA

#### I. Call to Order

#### II. Pledge of Allegiance

#### III. Roll Call

A. Councilmember Glenn Harris Jr.	<input type="checkbox"/> Present	<input type="checkbox"/> Absent
B. Councilmember Juan Arango Millan	<input type="checkbox"/> Present	<input type="checkbox"/> Absent
C. Councilmember Julia Elrod	<input type="checkbox"/> Present	<input type="checkbox"/> Absent
D. Vice Mayor Jerry Burgess	<input type="checkbox"/> Present	<input type="checkbox"/> Absent
E. Mayor Rocio Treminio-Lopez	<input type="checkbox"/> Present	<input type="checkbox"/> Absent

#### IV. Chief of Police Swearing in

#### V. Adjourn





# BRENTWOOD Maryland

## MEETING OF THE MAYOR & TOWN COUNCIL OF BRENTWOOD, MARYLAND

Tuesday, September 16, 2025, | 7:00 PM

The meeting is being held in Person and can also be watched on YouTube  
For public comment during the meeting, email [info@brentwoodmd.gov](mailto:info@brentwoodmd.gov)

### AGENDA

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D. Vice Mayor Jerry Burgess	<input type="checkbox"/> Present	<input type="checkbox"/> Absent
E. Mayor Rocio Treminio-Lopez	<input type="checkbox"/> Present	<input type="checkbox"/> Absent

#### IV. Approval of the Agenda

#### V. Upcoming Events

- A. District 47 Cookout-Sat, Sept 27, 2025 (12 PM-4 PM) Bladensburg Waterfront
- B. Municipal Open House-Mon, Sept 29, 2025 (6 PM-9 PM) MNCPPC in Riverdale
- C. Citizens Advisory Committee Meeting-Thurs, Oct 2, 2025 (7 PM) Community Center
- D. International Day-Sat, Oct 11, 2025 (1 PM-6 PM) Community Center
- E. Prince Georges County Municipal Mayors & Town Manager Reception  
-Mon, Sept 29, 2025 (6 PM-8 PM) Lanham, Maryland

#### VI. Public Comments (limit 2 minutes)

#### VII. Reports

- A. Police Chief Report for the Month of August
- B. Treasurers Deposit & Activity Report
- C. Town Administrator Report
  - Code Enforcement Report





# BRENTWOOD Maryland

*"The Greatness Of A Community Is Most Accurately Measured By the Compassionate Actions Of Its Members"*  
By: Coretta Scott King

## Town Administrator Report

**Council Meeting: September 16, 2025**  
**UPDATE TO MAYOR AND COUNCIL (by SDW)**

### Town Administrator

1. 38<sup>th</sup> Place Sidewalk –
  - a. Waiting to receive draft plan for our review & comment.
2. SS4A –
  - a. 37<sup>th</sup> Street quick-build recommendations delayed. Waiting on signage
  - b. First public meeting scheduled for September 15<sup>th</sup>.
  - c. Task Force met with consultant and assisted with distributing door hangers
  - d. Doors hangers went to all homes with street updates and notice about public meeting and survey.
  - e. Waiting on Volta Avenue recommendations
3. Information Technology –
  - a. IWORQ - Rolled and out a has been utilized by a couple of residents.
  - b. CivicPlus Meeting & Agenda software – Kickoff scheduled
4. Legislative Update:
  - a. Approved SB820 - Municipalities can now access fees up to \$5,000 to enforce ordinances and resolutions
  - b. Approved SB390 – Authorizes trained technician to review and approve recorded images of speed camera citations.
  - c. Pending CB-072-2025 – County bill to accelerate development of sit down restaurants in underserved areas (expedited permitting process)
5. Thomas Stone:
  - a. Schools back in session – Town is assisting as needed. County provided two crossing guards.
6. Public Art Installation – Came up with a butterfly concept for sidewalk painting due its uniqueness, ties to nature and migration.
7. County Emergency Mgmt Meeting
  - a. County checks infrastructure including pump stations ahead of a storm and monitor.
  - b. Infrastructure is sized for a 10 year storm
  - c. Storms unpredictable. In 2020 certain areas within the county experienced a 500 year storm.
  - d. Pump stations have a constant flow of water and maintains about 2 ft of water at all times.

- e. Water moves slow in certain areas which contributes to the flooding. Brentwood is very flat so it's hard for water to drain.
  - f. DOE provides funding to property owners that have nuisance flooding.
- 8. Meetings Attended:**
- a. Met with Allie regarding Public Art Installation
  - b. Met with member of Citizen Advisory Committee
  - c. PGC of Emergency Mgmt
  - d. SS4A meeting with consultant and task force
  - e. Meeting with Fire Dept.
  - f. County Executive District 47 tour
  - g. Met with CM Elrod on events
- 9. Currently soliciting for an artist to join the Gateway Arts District Management Team**
- 10. Soliciting for artist to paint mural**
- a. Received two inquiries to date

**HR**

- 1. Hired a new police chief
- 2. Placing ad for code officer

**Town Center**

- 1. INet/CNet – Contractor for Comcast, Communications Construction Group, will be on-site Tuesday, 9/16, to survey for the work that needs to be completed for the Inet installation.

**Community Center**

- 1. Rain gardens installed at the back of property
- 2. Request for use/rental is picking up:
  - b. Gateway Aging Together submitted a request for 4 dates (once a month on Sunday July – Oct)
  - c. 1 denial due to town event 8/9
  - d. 2 rentals since last 8/19/25

**Public Works Department:**

- 1. Working on trimming trees and cutting weeds
- 2. Cleaning streets
- 3. Reporting violations and/or concerns to Code Compliance
- 4. Assigned someone to assist with completing the street painting before weather turns cold.

**Events:**

- 1. 9/13 – Hispanic Heritage/Summer Concert Finale

## **Reminders/Tips:**

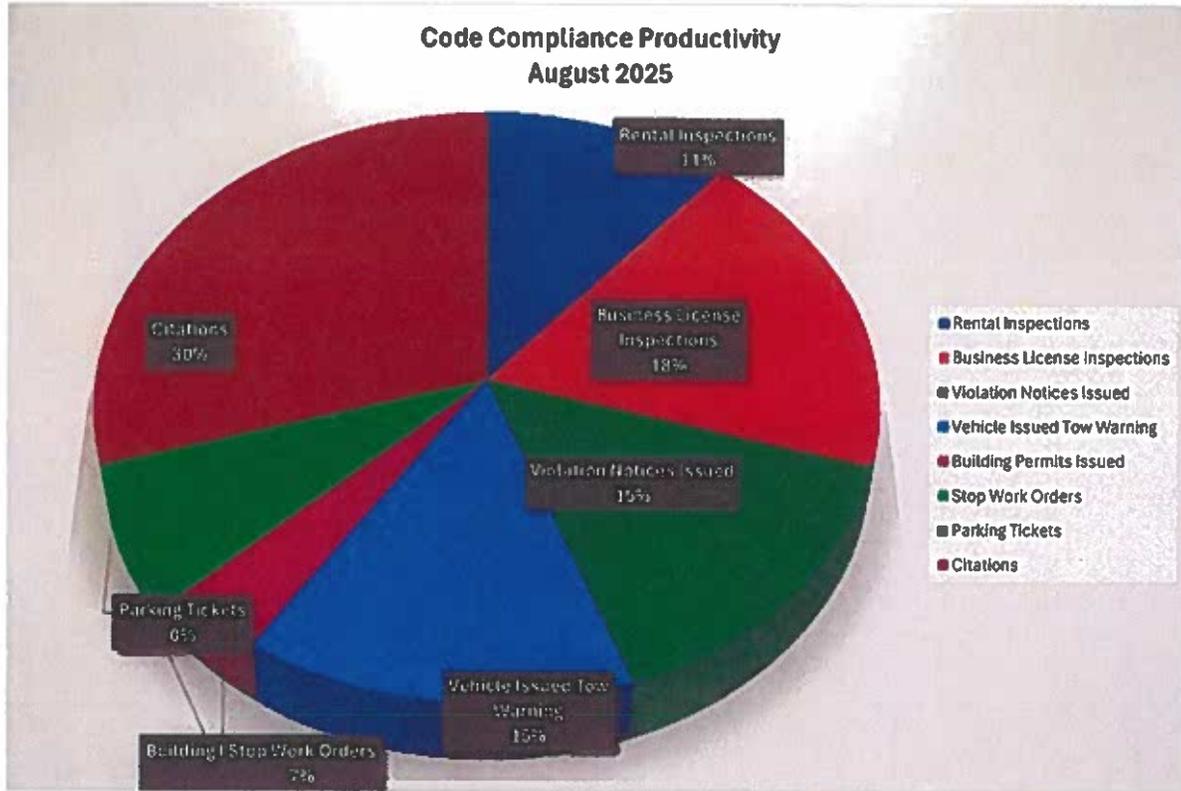
- **Managing Native Plants:**
  - **Strategic Pruning:** Pruning can help control height, shape, and prevent plants from shading out others.
  - **Weeding:** While some native plants may benefit from being left alone, overly aggressive species should be removed to maintain balance.
  - **Deadheading:** Removing spent flowers (deadheading) can encourage further blooming and prevent excessive reseeding.
  - **Mulching:** Mulching can help suppress weeds, retain moisture, and regulate soil temperature.
  
- **Utility Assistance:**
  - **Pepco:**
    - Call 202-833-7500
  - **WSSC:**
    - Contact PG Hopp Program at (30) 567-3330.
  - **Washington Gas:**
    - MD Dept of Human Resources at (800) 332-6347

### **Areas currently being maintained by PW within the town:**

Town Hall  
Property next to Brentwood Market  
Public Works Yard  
Hill at Webster  
Pocket Park  
Bartlett Park  
Veterans Park  
Entrance of Trail (M-NCPPC does the actual trail)  
Windom Rd Barrier including alley  
Alley on 38th St. between Taylor and Shepherd  
Alley on 40<sup>th</sup> St. across/near Pocket Park  
Volta – area w/gate & lock  
Alley behind daycare

**Submitted By: Shelley Dorsey-Washington**

**Code Compliance Data**  
**Fiscal Year: 2025**



Type	August	September	July
Rental Inspections	3		1
Business License Inspections	5		19
Violation Notices Issued	4		25
Vehicle Issued Tow Warning	4		8
Building Permits Issued	1		6
Stop Work Orders	2		2
Parking Tickets	0		2
Citations	8		3
<b>Total Activities Performed</b>	<b>27</b>	<b>0</b>	<b>66</b>

**Events/Trainings:**

IWORQ

**Alleged Nuisance Of Commercial Establishments:**

4313 38th Street (vacant lot)

4401 Rhode Island Avenue (vacant lot)



The Town of Brentwood  
 Treasurer's Report  
 August 2025

	Truist (GE Checking)	Truist (ARPA)	Truist (Capital Fund)	PNC* (Money Mkt)	Truist* (Money Mkt)	Truist (Merchant Acct)	Truist (Checking)	Totals
	\$510,873.49	\$24,827.84	\$235,272.33	\$343,199.68	\$189,655.03	\$159,878.23	\$226,714.50	\$1,690,421.10
<b>Unrestricted Funds:</b>								
Interest/Investment Income	\$0.00	\$0.00	\$0.00	\$1,245.13	\$1.61	\$1.26	\$2.15	\$1,250.15
Pending Transfers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfers In	\$300,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$113,985.78	\$413,985.78
Transfers Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$100,000.00)	(\$200,000.00)	(\$300,000.00)
Deposits	\$86,350.59	\$0.00	\$0.00	\$0.00	\$0.00	\$2,695.59	\$280.00	\$89,326.18
<b>Subtotal - Unrestricted Deposit Fund Activity</b>	<b>\$386,350.59</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,245.13</b>	<b>\$1.61</b>	<b>(\$97,303.15)</b>	<b>(\$85,732.07)</b>	<b>\$204,562.11</b>
<b>Restricted Funds:</b>								
Anacostia Trails Heritage Area (ATHA)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Veterans Memorial Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Subtotal - Restricted Fund Activity</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Total Cash Available Before Disbursements</b>	<b>\$897,224.08</b>	<b>\$24,827.84</b>	<b>\$235,272.33</b>	<b>\$344,444.81</b>	<b>\$189,656.64</b>	<b>\$62,575.08</b>	<b>\$140,982.43</b>	<b>\$1,894,983.21</b>
<b>Other Disbursements:</b>								
Payroll - Net Salary	(\$58,569.62)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$58,569.62)
Payroll - Taxes	(\$23,643.98)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$23,643.98)
Payroll - Fees	(\$1,049.51)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,049.51)
Checks Cashied/Other	(\$101,890.52)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$101,890.52)
Non-payroll/Disbursements/Adjs.	(\$93,713.32)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$93,713.32)
Service Charge	\$0.00	(\$34.84)	\$0.00	\$0.00	\$0.00	(\$214.80)	\$0.00	(\$249.64)
<b>Total Cash Disbursed</b>	<b>(\$278,866.95)</b>	<b>(\$34.84)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$214.80)</b>	<b>\$0.00</b>	<b>(\$279,116.59)</b>
<b>Ending Balance @ 08/31/2025</b>	<b>\$618,357.13</b>	<b>\$24,793.00</b>	<b>\$235,272.33</b>	<b>\$344,444.81</b>	<b>\$189,656.64</b>	<b>\$62,360.28</b>	<b>\$140,982.43</b>	<b>\$1,615,866.62</b>

\*Notes:

YTD Reserved Funds

\*Operating Reserves \$534,101.45



# Town of Brentwood

## Budget vs. Actuals: Budget\_FY26\_P&L - FY26 P&L

August 2025

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
<b>Income</b>			
41003 Property Taxes	23,601.70	0.00	23,601.70
41004 Other Taxes	50,259.96	0.00	50,259.96
43000 Licenses and Permits	2,557.60	525.00	2,032.60
44004 Intergovernmental		698.33	-698.33
44009 BPD Revenue	119,386.83	15,233.33	104,153.50
44012 Public Safety Funds		19,807.08	-19,807.08
46006 Fines Revenue	135.00	66.67	68.33
47004 Cable Franchise Fee Revenue		3,041.67	-3,041.67
48004 Misc. Revenue	6,268.09	1,054.16	5,213.93
49(1) Veterans Memorial Park(Bricks)		8.33	-8.33
49000 Restricted Revenue		25,626.50	-25,626.50
49005 Prior Year Carry Over		8,710.75	-8,710.75
49006 International Day Vendor Income		8.33	-8.33
49101 Grant Revenue		21,874.99	-21,874.99
<b>Total Income</b>	<b>\$202,209.18</b>	<b>\$96,655.14</b>	<b>\$105,554.04</b>
<b>GROSS PROFIT</b>	<b>\$202,209.18</b>	<b>\$96,655.14</b>	<b>\$105,554.04</b>
<b>Expenses</b>			
51000 General Government	57,985.82	54,456.69	3,529.13
51248 Senior Tax Credit		20.83	-20.83
51251 Debt Service - CDA Bond Loan		4,250.00	-4,250.00
52000 Elected Officials Expense	4,861.22	4,689.59	171.63
53000 Code Dept Expense	7,139.81	16,021.25	-8,881.44
54000 BPD Expense	45,852.73	63,745.27	-17,892.54
56000 Fire Dept Expense	6,000.00	500.00	5,500.00
57000 Maintenance Dept. Expense	107,749.55	34,186.91	73,562.64
58000 Highway Expense	1,770.00	10,124.99	-8,354.99
59000 Sanitation Expense	15,950.00	17,116.67	-1,166.67
59040 Restricted Expense	-500.00	47,761.91	-48,261.91
59101 Grants & Bonds	-3,850.00	13,541.66	-17,391.66
59203 Brentwood Business Association		41.67	-41.67
59206 Recreation Expense	-500.00	10,333.31	-10,833.31
59401 Cable Expense	886.04	6,848.43	-5,962.39
59805 Unforeseen Contingency		1,056.83	-1,056.83
59919 Bartlett Park Expense	108.10	487.51	-379.41
59945 Veterans Park		208.33	-208.33
59950 Pocket Park		104.16	-104.16
60000 State of Emergency	9.47		9.47
62000 Mayor and Council Projects		1,870.00	-1,870.00
Bank Charges & Fees	250.85		250.85
<b>Total Expenses</b>	<b>\$243,713.59</b>	<b>\$287,366.01</b>	<b>\$ -43,652.42</b>
<b>NET OPERATING INCOME</b>	<b>\$ -41,504.41</b>	<b>\$ -190,710.87</b>	<b>\$149,206.46</b>

# Town of Brentwood

## Budget vs. Actuals: Budget\_FY26\_P&L - FY26 P&L

August 2025

		TOTAL	
	ACTUAL	BUDGET	OVER BUDGET
NET INCOME	\$ -41,504.41	\$ -190,710.87	\$149,206.46



**Bill Payment List**  
**Town of Brentwood**  
**August 18-September 15, 2025**

11010 Cash Truist GF Checking

Date	Num	Vendor	Amount
08/19/2025	3146990824	LOCAL GOVERNMENT INSURANCE TRUST (LGIT)	-899.00
08/26/2025	3146990825	Robert Half	-1,361.55
08/26/2025	3146990826	WASHINGTON GAS (1)	-28.66
08/26/2025	3146990827	The Lucian Company	-705.70
08/26/2025	29051	Sherletta Bean-Hawkins	-370.00
08/26/2025	29052	BRENTWOOD VOLUNTEER FIRE DEPARTMENT	-6,000.00
09/03/2025	29053	Eben-Ezer Auto Repair	-1,036.89
09/04/2025	29054	TWP Motorsports	-195.00
09/08/2025	3146990829	Robert Half	-1,326.34
09/08/2025	3146990830	Prince George's County (3)	-3,340.93
09/08/2025	3146990831	Home Paramount Pest Control	-100.00
08/22/2025	ACH	State Retirement Agency of Maryland	-2,377.42
09/12/2025	29055	JBR Party Rentals	-450.00
09/12/2025	29056	Fundacion flor de Cafe	-300.00
09/12/2025	29057	Maria Guadalupe Yanez Amador	-290.00
09/13/2025	29058	Manplea Entertainment, LLC	-1,000.00
08/19/2025		THE PRINCE GEORGE'S POST	-90.00
08/19/2025		Chesapeake Employers Insurance	-6,670.00
08/22/2025		Navitas Credit Corp	-423.35
08/22/2025		WB Waste Solution	-150.00
08/22/2025		Robert Half	-868.58
08/22/2025		PEPCO	-3,553.59
08/22/2025		BATES TRUCKING	-754.27
08/22/2025		ALEXANDER & CLEAVER	-350.00
08/22/2025		PEPCO	-19.41
08/22/2025		Robert Half	-1,408.50
08/22/2025		MissionSquare	-220.00
08/22/2025		METRO BOBCAT SALES	-1,245.92
08/22/2025		DEPT. OF BUDGET AND MANAGEMENT	-14,444.58
08/22/2025		PEPCO	-899.02
08/22/2025		CivicPlus	-7,125.00
08/22/2025		VERIZON (1)	-222.98
08/22/2025		THE HARTFORD	-1,124.81
08/28/2025		BATES TRUCKING	-5,009.75
09/02/2025		Staples	-411.11
09/02/2025		PEPCO	-23.32
09/02/2025		PEPCO	-3,447.84
09/03/2025		Vestis / DBA Aramark	-533.35
09/03/2025		JAMM Hauling and Transportation	-15,950.00
09/03/2025		Home Paramount Pest Control	-50.00
09/04/2025		Monument Enterprises, LLC	-450.00
09/04/2025		Washington Suburban Sanitation Com	-1,996.60

09/04/2025	XEROX	-389.93
09/04/2025	Washington Suburban Sanitation Com	-23.55
09/04/2025	Washington Suburban Sanitation Com	-216.89
09/08/2025	COMCAST XFINITY	-788.92
09/08/2025	T-Mobile	-888.30
09/08/2025	T-Mobile	-576.87
09/08/2025	Symbol Arts LLC	-1,400.00
09/08/2025	A1 Uniform Sales Co., Inc.	-479.94
09/08/2025	A1 Uniform Sales Co., Inc.	-258.54
09/09/2025	Arrow Bicycle	-372.00
09/09/2025	PEPCO	-19.22
09/09/2025	LOCAL GOVERNMENT INSURANCE TRUST (LGIT)	-40,020.00
09/09/2025	Monument Enterprises, LLC	-450.00
09/09/2025	BATES TRUCKING	-21,996.50
09/10/2025	Vestis / DBA Aramark	-2,729.93
09/10/2025	Vestis / DBA Aramark	-176.90
09/10/2025	Vestis / DBA Aramark	-176.90
09/10/2025	Vestis / DBA Aramark	-5.30
09/11/2025	WJ's Auto LLC	-568.35
09/11/2025	NATIONAL CAPITAL INDUSTRIES	-974.35
09/12/2025	MissionSquare	-220.00
<b>Total for 11010 Cash Truist GF Checking</b>		<b>-159,955.86</b>

Accrual Basis Monday, September 15, 2025 01:46 PM GMTZ



# Town of Brentwood

## Budget vs. Actuals: Budget\_FY26\_P&L - FY26 P&L

August 2025

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
<b>Income</b>			
41003 Property Taxes			
41005 Real Estate Revenue (town tax)	23,601.70	0.00	23,601.70
41010 Incorp Personal Property Rev.		0.00	0.00
41015 Utility Personal Property Tax		0.00	0.00
41020 Int. & Penalties Prop Tax		0.00	0.00
<b>Total 41003 Property Taxes</b>	<b>23,601.70</b>	<b>0.00</b>	<b>23,601.70</b>
41004 Other Taxes			
42005 Income Taxes (local taxes)	50,259.96	0.00	50,259.96
42006 Other Tax Revenue		0.00	0.00
42010 Admission & Amusement Tax		0.00	0.00
42015 Highway User Tax	0.00	0.00	0.00
<b>Total 41004 Other Taxes</b>	<b>50,259.96</b>	<b>0.00</b>	<b>50,259.96</b>
43000 Licenses and Permits			
43005 Building Permits	97.60	0.00	97.60
43006 Noise Permit		0.00	0.00
43010 Liquor Licenses		0.00	0.00
43017 PG COUNTY BUSINESS LICENSES		0.00	0.00
43020 Residential Parking Permits	185.00	0.00	185.00
43025 Single Family Home Rental Lcn.	400.00	0.00	400.00
43027 MultiFamily Home Rental Lcn.		0.00	0.00
43030 Dumpster Permits	75.00	0.00	75.00
43035 Business License Tier I		0.00	0.00
43036 Business Licenses Tier II	1,500.00	0.00	1,500.00
43037 Business License Tier III		166.67	-166.67
43038 Business License Tier IV		0.00	0.00
43039 Vacant Lot Registration Fee	300.00	0.00	300.00
43040 Business Licenses Late Fees		0.00	0.00
43041 Vacant Lot ReRegistration		0.00	0.00
43042 Blight Bldg Violation		0.00	0.00
43044 Vacant Bldg RegistrationComm.		0.00	0.00
43045 Multi Rental Dwelling Fee		0.00	0.00
43046 Multi Rental Dwelling Late Fee		0.00	0.00
43047 Vacant Bldg Regist. Resident		333.33	-333.33
43048 Vacant Bldg ReRegist. Comm		0.00	0.00
43049 Vacant Bldg ReRegis Residen		25.00	-25.00
<b>Total 43000 Licenses and Permits</b>	<b>2,557.60</b>	<b>525.00</b>	<b>2,032.60</b>
44004 Intergovernmental			
44005 Disposal Fee Rebate		698.33	-698.33
<b>Total 44004 Intergovernmental</b>		<b>698.33</b>	<b>-698.33</b>
44009 BPD Revenue			
44013 Speed Camera Fines Gross Reven	4,360.00	5,833.33	-1,473.33
44016 State AidePolice Protect		4,916.67	-4,916.67

# Town of Brentwood

## Budget vs. Actuals: Budget\_FY26\_P&L - FY26 P&L

August 2025

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
44019 Red Light Camera Revenue	854.63	125.00	729.63
44022 Stop Sign Camera Gross Revenue	113,167.20	3,333.33	109,833.87
46005 Parking Ticket Fines	300.00	583.33	-283.33
46007 Vehicle Release	450.00	166.67	283.33
46009 Parking Tickets Past 30 Days	255.00	250.00	5.00
46013 Parking Tickets Flag Release		25.00	-25.00
<b>Total 44009 BPD Revenue</b>	<b>119,386.83</b>	<b>15,233.33</b>	<b>104,153.50</b>
44012 Public Safety Funds		19,807.08	-19,807.08
46006 Fines Revenue	135.00		135.00
46010 Animal Violations		16.67	-16.67
46015 Ordinance Violations		50.00	-50.00
<b>Total 46006 Fines Revenue</b>	<b>135.00</b>	<b>66.67</b>	<b>68.33</b>
47004 Cable Franchise Fee Revenue			
47005 Comcast Cable Fran. Fee (5%)		750.00	-750.00
47010 Comcast Cable Fran. Fee (3%)		416.67	-416.67
47015 Verizon Qtrly Fee (5%)		1,166.67	-1,166.67
47020 Verizon Qtrly Fee (3%)		708.33	-708.33
<b>Total 47004 Cable Franchise Fee Revenue</b>		<b>3,041.67</b>	<b>-3,041.67</b>
48004 Misc. Revenue			
48005 Interest Income	5.02	1,000.00	-994.98
48010 Semi Annual Bus Shelter Adv.		20.83	-20.83
48020 Other Revenues, Mulch & Misc		8.33	-8.33
48030 Refunds & Reimbursements	5,384.82		5,384.82
48035 Gazebo Rental		8.33	-8.33
48040 Special Events Rental Income		16.67	-16.67
49012 Other Income	878.25		878.25
<b>Total 48004 Misc. Revenue</b>	<b>6,268.09</b>	<b>1,054.16</b>	<b>5,213.93</b>
49(1) Veterans Memorial Park(Bricks)		8.33	-8.33
49000 Restricted Revenue			
49001 National Night Out		83.33	-83.33
49404 Hwy User Revenue Encumbrance		25,543.17	-25,543.17
<b>Total 49000 Restricted Revenue</b>		<b>25,626.50</b>	<b>-25,626.50</b>
49005 Prior Year Carry Over			
47008 Cable TV Encumbrance PrYr		4,521.17	-4,521.17
49013 Windom Rd Encumbrance		606.25	-606.25
49015 Equity Training Encumbrance		1,500.00	-1,500.00
49016 ARPA Encumbrance		2,083.33	-2,083.33
<b>Total 49005 Prior Year Carry Over</b>		<b>8,710.75</b>	<b>-8,710.75</b>
49006 International Day Vendor Income		8.33	-8.33
49101 Grant Revenue			
49160 Anacostia Trail Herit ( ATHA )		208.33	-208.33
49209 Safe Streets Grant		13,333.33	-13,333.33

# Town of Brentwood

## Budget vs. Actuals: Budget\_FY26\_P&L - FY26 P&L

August 2025

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
49217 MNCPPC Cultural Arts Grant		8,333.33	-8,333.33
<b>Total 49101 Grant Revenue</b>		<b>21,874.99</b>	<b>-21,874.99</b>
<b>Total Income</b>	<b>\$202,209.18</b>	<b>\$96,655.14</b>	<b>\$105,554.04</b>
<b>GROSS PROFIT</b>	<b>\$202,209.18</b>	<b>\$96,655.14</b>	<b>\$105,554.04</b>
<b>Expenses</b>			
<b>51000 General Government</b>			
<b>51001 Gen Govt Salary and Benefits</b>			
51005 Gen Gov Town Admin Salary	10,000.00	10,833.33	-833.33
51010 Gen Gov Town Treasurer Sal.	4,425.04	5,916.67	-1,491.63
51015 Gen Gov Town Clerk Salary	6,067.65	5,082.42	985.23
51016 Gen Gov Overtime	-22.19	666.67	-688.86
51018 Communication Specialist	1,997.00		1,997.00
51020 Gen Gov Employee Incentives		50.00	-50.00
51025 Gen Gov FICA Taxes(employer)	1,390.56	1,721.17	-330.61
51027 Gen Gov MD State Unemployment	100.91	416.67	-315.76
51035 Gen Gov Health/Life Insurance	2,286.34	3,250.00	-963.66
51040 Gen Gov ICMA Retirement Plan	100.00	1,615.58	-1,515.58
51041 Pension Plan	-1,049.51		-1,049.51
<b>Total 51001 Gen Govt Salary and Benefits</b>	<b>25,295.80</b>	<b>29,552.51</b>	<b>-4,256.71</b>
<b>51002 Gen Govt Administrative Cost</b>			
51045 Gen Gov Legal Fees	350.00	1,250.00	-900.00
51050 Gen Gov Auditing Fees		1,166.67	-1,166.67
51055 Gen Gov Accounting Fees		41.67	-41.67
51057 Personnel Employment Exp		320.83	-320.83
51060 Gen Gov Insurance & Bonds	449.50	1,750.00	-1,300.50
51065 Gen Gov Security System	119.85	83.33	36.52
51067 Gen Gov - Cell Phone	687.18	416.67	270.51
51070 Gen Gov Telephone		583.33	-583.33
<b>51075 Gen Gov Utilities</b>			
51076 Gen Gov - Water and Sewer	2,270.81	500.00	1,770.81
51077 Gen Gov - Gas	28.66	66.67	-38.01
51078 Gen Gov - Electric	3,490.57	1,916.67	1,573.90
<b>Total 51075 Gen Gov Utilities</b>	<b>5,790.04</b>	<b>2,483.34</b>	<b>3,306.70</b>
51080 Gen Gov Postage		83.33	-83.33
51083 Business License Special Paper		8.33	-8.33
51085 Gen Gov Advertising		83.33	-83.33
51086 Gen Gov Printing		104.17	-104.17
51090 Gen Gov Newsletter Printing		1,000.00	-1,000.00
51091 Gen Gov Newsletter Postage		125.00	-125.00
51095 Gen Gov Office Supplies/Equip	1,028.97	750.00	278.97
51100 Gen GvTown Hall Bld Maint/Sup	-64.56	333.33	-397.89
51101 Community Center Repair & Maintenance		166.67	-166.67

# Town of Brentwood

## Budget vs. Actuals: Budget\_FY26\_P&L - FY26 P&L

August 2025

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
51105 Gen Gov IWIF Workers Comp	6,670.00	4,583.33	2,086.67
51115 Gen Gov Copier Lease		600.00	-600.00
51120 Gen Gov Employee Training	370.00	250.00	120.00
51135 Gen Gov Computer Equip/Soft	788.92	375.00	413.92
51136 Gen Gov - Peake	1,572.51	1,250.00	322.51
51140 Gen Gov Computer Sys Network	423.35	166.67	256.68
51145 Gen Gov Office Equipment(no)		208.33	-208.33
51150 Gen Gov Office Furnishings		83.33	-83.33
51155 Gen Gov Office Machine Maint	330.91	8.33	322.58
51160 Gen Gov Ordinance/Charter Rev		166.67	-166.67
51165 Gen Gov Bank Fees	152.50	216.67	-64.17
51170 Gen Gov Finance Chrg/Late Fee		20.83	-20.83
51175 Gen Gov Contribution/Donation		541.67	-541.67
51180 Gen Gov Membership/Dues/Sub		600.00	-600.00
51185 Gen Gov Conventions & Conf.		375.00	-375.00
51190 Gen Gov MML Conference		500.00	-500.00
51195 Gen Gov Travel Reimbursement		16.67	-16.67
51200 Gen Gov Fire Ext. Maintenance		66.67	-66.67
51207 Gen Gov Translation Services		1,916.67	-1,916.67
51225 Gen Gov Payroll Services/Soft	1,049.51	500.00	549.51
51230 Gen Gov Web Site	7,125.00	541.67	6,583.33
51235 Gen Gov Town Hall Bldg Repair	5,846.34	416.67	5,429.67
51250 Gen Gov Strg Planning Consult		83.33	-83.33
51252 Genv Gov - Communication Outreach		666.67	-666.67
<b>Total 51002 Gen Govt Adminstrative Cost</b>	<b>32,690.02</b>	<b>24,904.18</b>	<b>7,785.84</b>
<b>Total 51000 General Government</b>	<b>57,985.82</b>	<b>54,456.69</b>	<b>3,529.13</b>
51248 Senior Tax Credit		20.83	-20.83
51251 Debt Service - CDA Bond Loan		4,250.00	-4,250.00
52000 Elected Officials Expense			
52001 Elected Official Wage Expense			
52005 Elected Offical Mayor Salary	1,000.00	750.00	250.00
52010 Elected OfficalCouncil Salary	3,070.96	2,000.00	1,070.96
52015 Elected Offical FICA	330.92	210.42	120.50
<b>Total 52001 Elected Official Wage Expense</b>	<b>4,401.88</b>	<b>2,960.42</b>	<b>1,441.46</b>
52003 Elected Official Admin Cost			
52020 Elected Off Mayor/Council Exp		62.50	-62.50
52022 Elected OffMayorExp/Conf	261.00	458.33	-197.33
52023 Elected Officials C.Mtg/Conf		1,041.67	-1,041.67
52025 Elected Offical Election Cost		16.67	-16.67
52040 Elected Official - Cell Phone	198.34	150.00	48.34
<b>Total 52003 Elected Official Admin Cost</b>	<b>459.34</b>	<b>1,729.17</b>	<b>-1,269.83</b>
<b>Total 52000 Elected Officials Expense</b>	<b>4,861.22</b>	<b>4,689.59</b>	<b>171.63</b>

# Town of Brentwood

## Budget vs. Actuals: Budget\_FY26\_P&L - FY26 P&L

August 2025

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
53000 Code Dept Expense			
53001 Code Dept Salary and Benefits			
53005 Code Enforcement Supervisor	3,248.38	5,583.33	-2,334.95
53010 Code Overtime	2,772.95	435.42	2,337.53
53011 Code Code Enforcement Officer	-2,251.73	5,098.33	-7,350.06
53015 Code Employee Incentives		33.33	-33.33
53025 Code FICA	222.06	850.42	-628.36
53030 Code Health/Life Insurance	3,087.31	1,833.33	1,253.98
53035 Code ICMA Retirement Plan	25.00	790.42	-765.42
<b>Total 53001 Code Dept Salary and Benefits</b>	<b>7,103.97</b>	<b>14,624.58</b>	<b>-7,520.61</b>
53002 Code Dept Admin Cost			
53045 Code Fuel Expense		41.67	-41.67
53050 Code Computer Equip/Soft.		208.33	-208.33
53053 Code Parking Citation Booklet		83.33	-83.33
53054 Code - Cell Phone	35.84	55.00	-19.16
53055 Code Supplies		16.67	-16.67
53060 Code Postage		25.00	-25.00
53062 Code - Uniform/Clothing		50.00	-50.00
53065 Code Dues/Subscriptions		41.67	-41.67
53066 Code Vehicle Repairs & Maint		250.00	-250.00
53080 Code Employee Training		166.67	-166.67
53081 Code - MML Conference		208.33	-208.33
53090 Code Capital Other		250.00	-250.00
<b>Total 53002 Code Dept Admin Cost</b>	<b>35.84</b>	<b>1,396.67</b>	<b>-1,360.83</b>
<b>Total 53000 Code Dept Expense</b>	<b>7,139.81</b>	<b>16,021.25</b>	<b>-8,881.44</b>
54000 BPD Expense			
54001 BPD Salary and Benefits			
54020 BPD Police Chief Salary	1,923.08	8,708.33	-6,785.25
54023 BPD - Police Cpt		6,966.67	-6,966.67
54025 BPD FICA (employer)	2,606.97	2,484.67	122.30
54030 BPD FT Officer II Salary	9,377.83	4,963.75	4,414.08
54035 BPD FT Officer 1 Salary	4,304.46	5,420.50	-1,116.04
54036 BPD - FT Patrol Officer		4,750.00	-4,750.00
54037 BPD FT Police Officer Lt	6,761.47		6,761.47
54040 BPD FT Police Clerk	5,962.50	5,169.83	792.67
54045 BPD Overtime	4,925.49	1,250.00	3,675.49
54046 BPD Employee Incentives		100.00	-100.00
54055 BPD Hlth/Life Ins.	5,700.43	5,000.00	700.43
54060 BPD Retirement Plan	95.00	2,793.17	-2,698.17
<b>Total 54001 BPD Salary and Benefits</b>	<b>41,657.23</b>	<b>47,606.92</b>	<b>-5,949.69</b>
54002 BPD Admin Cost			
54044 BPD Insurance Expense	449.50	1,583.33	-1,133.83
54063 BPD Legal Fees		416.67	-416.67

# Town of Brentwood

## Budget vs. Actuals: Budget\_FY26\_P&L - FY26 P&L

August 2025

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
54065 BPD Landline Phone/Fax		560.00	-560.00
54070 BPD Chief Cell Phone	0.00	50.00	-50.00
54075 BP DOfficer Duty Phone		50.00	-50.00
54080 BPD Supplies		250.00	-250.00
54085 BPD Postage		33.33	-33.33
54090 BPD Printing/Photo Copying		16.67	-16.67
54095 BPD Memberships		125.00	-125.00
54100 BPD Dues/Subscriptions		70.83	-70.83
54110 BPD Security System		41.67	-41.67
54115 BPD Cit./Viol/Imp Booklets		41.67	-41.67
54125 BPD Internet Acess		145.00	-145.00
54126 BPD - Peake	1,572.51	1,666.67	-94.16
54127 BPD Internet Web Site/Host		125.00	-125.00
54128 Lexipol		833.33	-833.33
54135 BPD Prof. Devlp/Training	0.00	875.00	-875.00
54140 BPD Conventions/Conferences		250.00	-250.00
54145 BPD Offc Computer/Printer/Soft		291.67	-291.67
<b>Total 54002 BPD Admin Cost</b>	<b>2,022.01</b>	<b>7,425.84</b>	<b>-5,403.83</b>
54003 BPD Employment Expense			
54165 BPD Medical Testing		83.33	-83.33
54170 BPD Psychological Testing		150.00	-150.00
54171 Mental Health		550.00	-550.00
54175 BPD Background Investigations		50.00	-50.00
<b>Total 54003 BPD Employment Expense</b>		<b>833.33</b>	<b>-833.33</b>
54004 BPD Uniform Expense			
54180 BPDUniform (clothing & shoes)		416.67	-416.67
54190 BPD Rain Coat/Winter Coat		41.67	-41.67
<b>Total 54004 BPD Uniform Expense</b>		<b>458.34</b>	<b>-458.34</b>
54006 BPD Equipmment/Specialty Items			
54197 BPD Mounted Car Radios		208.33	-208.33
54210 BPD Ammunition (Duty)		62.50	-62.50
54215 BPD Ammunition (Training)		187.50	-187.50
<b>Total 54006 BPD Equipmment/Specialty Items</b>		<b>458.33</b>	<b>-458.33</b>
54008 BPD Vehicle Expense			
54265 BPD Vehicle Fuel		1,250.00	-1,250.00
54270 BPD Vehicle Equip/Computers		333.33	-333.33
54275 BPD Vehicle Maintenance		583.33	-583.33
54280 BPD Vehicle Marking/Upfitting		166.67	-166.67
54285 BPD Vehicle Tires		166.67	-166.67
<b>Total 54008 BPD Vehicle Expense</b>		<b>2,500.00</b>	<b>-2,500.00</b>
54009 BPD - Other			
54320 BPD Community Outreach		166.67	-166.67

# Town of Brentwood

## Budget vs. Actuals: Budget\_FY26\_P&L - FY26 P&L

August 2025

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
54323 BPD Youth Crime Prevention		166.67	-166.67
54325 BPD Business Watch Outreach		41.67	-41.67
54330 BPD Ntl Night Out(nongrant)	550.00	166.67	383.33
54335 BPD Gang Prevention		125.00	-125.00
54340 BPD Public Relations		83.33	-83.33
54405 BPD Speed Camera Admin. Cost	1,623.49	2,362.50	-739.01
54406 Stop Sign Camera Admin Cost		1,350.00	-1,350.00
<b>Total 54009 BPD - Other</b>	<b>2,173.49</b>	<b>4,462.51</b>	<b>-2,289.02</b>
<b>Total 54000 BPD Expense</b>	<b>45,852.73</b>	<b>63,745.27</b>	<b>-17,892.54</b>
56000 Fire Dept Expense			
56005 Volunteer Fire Dept	6,000.00	500.00	5,500.00
<b>Total 56000 Fire Dept Expense</b>	<b>6,000.00</b>	<b>500.00</b>	<b>5,500.00</b>
57000 Maintenance Dept. Expense			
57001 Maintenance Salary and Benefits			
57005 Maint Foreman Salary	4,695.42	5,225.00	-529.58
57010 Maint Labor I Salary	12,652.46	4,305.92	8,346.54
57015 Maint Labor II Salary	2,961.89	3,677.08	-715.19
57020 Maint Labor III Salary	2,008.34	3,803.83	-1,795.49
57023 Maint PW Laborer	3,506.50	3,677.08	-170.58
57025 Maint Overtime (OT)	1,216.95	208.33	1,008.62
57030 Maint Employee Incentives		83.33	-83.33
57040 Maint FICA Taxes (employer)	2,335.46	1,598.75	736.71
57045 Maint Health/Life Insurance	4,495.31	3,750.00	745.31
57050 Maint Retirement Plan	0.00	1,500.08	-1,500.08
<b>Total 57001 Maintenance Salary and Benefits</b>	<b>33,872.33</b>	<b>27,829.40</b>	<b>6,042.93</b>
57002 Maintenance - General			
57055 Maint Uniforms/Mats	2,979.13	833.33	2,145.80
57060 Maint Employee Training		125.00	-125.00
57067 Maint Utilities Heating Oil		250.00	-250.00
57068 Maint Telephone	239.92	55.00	184.92
57070 Maint Vehicle Gas		1,166.67	-1,166.67
57073 Maint Vehicle Tires		125.00	-125.00
57075 Maint Truck Repairs		416.67	-416.67
57080 Maint Supplies	1,264.25	208.33	1,055.92
57081 Pest Control	50.00	50.00	0.00
57085 Maint - Tree Services	8,650.00	1,666.67	6,983.33
57090 Maint Security System		41.67	-41.67
57095 Maint Mosquito/Rodent Educ.		44.17	-44.17
57105 Maint Misc Tool & Equip Pur		250.00	-250.00
57110 Maint Building Repair		208.33	-208.33
57115 Maint Leaf Machine Repair		41.67	-41.67
57120 Maint Bobcat Repair	1,245.92	208.33	1,037.59
57121 Maint Fence Maint.		166.67	-166.67

# Town of Brentwood

## Budget vs. Actuals: Budget\_FY26\_P&L - FY26 P&L

August 2025

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
57125 Maint Other Large Equip Repair		500.00	-500.00
<b>Total 57002 Maintenance - General</b>	<b>14,429.22</b>	<b>6,357.51</b>	<b>8,071.71</b>
57003 Maint Vehicle Expense	59,448.00		59,448.00
<b>Total 57000 Maintenance Dept. Expense</b>	<b>107,749.55</b>	<b>34,186.91</b>	<b>73,562.64</b>
58000 Highway Expense			
58005 Highway Lighting		5,833.33	-5,833.33
58015 Snow Removal		208.33	-208.33
58020 Street & Sidewalk Maintenance	1,770.00	3,833.33	-2,063.33
58025 Sign Purchase/Replacement		250.00	-250.00
<b>Total 58000 Highway Expense</b>	<b>1,770.00</b>	<b>10,124.99</b>	<b>-8,354.99</b>
59000 Sanitation Expense			
59005 Sanitation Cont Trash Removal	13,050.00	13,050.00	0.00
59010 Sanitation Contract Rolloffs		583.33	-583.33
59015 Sanitation Resident Trash Can		125.00	-125.00
59020 Sanitation Bulk Landfill Fee		41.67	-41.67
59025 Sanitation Recycling PickUp	2,900.00	2,900.00	0.00
59030 Sanitation Rcyc/Tipping/Other		416.67	-416.67
<b>Total 59000 Sanitation Expense</b>	<b>15,950.00</b>	<b>17,116.67</b>	<b>-1,166.67</b>
59040 Restricted Expense			
54010 Public Safety Services		19,807.08	-19,807.08
59001 National Nite Out	-500.00		-500.00
59089 Windom Rd Project			
59092 Windom Rd Project - Encumbrance		328.33	-328.33
<b>Total 59089 Windom Rd Project</b>		<b>328.33</b>	<b>-328.33</b>
59095 ARPA Disbursement Encumbrance		2,083.33	-2,083.33
59404 Hwy User Grant Encumbrance		25,543.17	-25,543.17
<b>Total 59040 Restricted Expense</b>	<b>-500.00</b>	<b>47,761.91</b>	<b>-48,261.91</b>
59101 Grants & Bonds			
59190 Anacostia Trial Hert. (ATHA)		208.33	-208.33
59200 Police Dept Equip(GOCCP)	-3,850.00		-3,850.00
59406 Safe Streets Grant		13,333.33	-13,333.33
<b>Total 59101 Grants &amp; Bonds</b>	<b>-3,850.00</b>	<b>13,541.66</b>	<b>-17,391.66</b>
59203 Brentwood Business Association		41.67	-41.67
59206 Recreation Expense			
59205 Recreation Town Activities		833.33	-833.33
59204 Town Events Back to School	-500.00	83.33	-583.33
<b>Total 59205 Recreation Town Activities</b>	<b>-500.00</b>	<b>916.66</b>	<b>-1,416.66</b>
59215 Recreation Brentwood Day		833.33	-833.33
59220 Recreation International Day		208.33	-208.33
59230 Recreation - Performing Arts Expense		500.00	-500.00
59231 Recreation - Veterans Day		125.00	-125.00
59232 Recreation - Black History		208.33	-208.33

# Town of Brentwood

## Budget vs. Actuals: Budget\_FY26\_P&L - FY26 P&L

August 2025

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
59233 Recreation - Hispanic Heritage		208.33	-208.33
59234 Recreation - Pride Month		125.00	-125.00
59235 Recreation - MNCPPC Project Charge		7,208.33	-7,208.33
<b>Total 59206 Recreation Expense</b>	<b>-500.00</b>	<b>10,333.31</b>	<b>-10,833.31</b>
59401 Cable Expense			
59402 Cable Salary and Benefits			
59405 Cable Salary	790.00	1,500.00	-710.00
59407 Cable FICA Expense	96.04	114.75	-18.71
59410 Cable Employee Incentives		25.00	-25.00
<b>Total 59402 Cable Salary and Benefits</b>	<b>886.04</b>	<b>1,639.75</b>	<b>-753.71</b>
59414 Cable - Other			
59415 Cable Equipment & Supplies		104.17	-104.17
59417 Cable Maintenance & Repairs		16.67	-16.67
59422 Cable INet Fees		341.67	-341.67
59425 Cable Training		16.67	-16.67
59430 Cable Capital Outlay		208.33	-208.33
59432 Cable TV Encumbrance		4,521.17	-4,521.17
<b>Total 59414 Cable - Other</b>		<b>5,208.68</b>	<b>-5,208.68</b>
<b>Total 59401 Cable Expense</b>	<b>886.04</b>	<b>6,848.43</b>	<b>-5,962.39</b>
59805 Unforeseen Contingency		1,056.83	-1,056.83
59919 Bartlett Park Expense			
59210 Recreation Landscap. & Maint	108.10	416.67	-308.57
59920 Bartlett Restroom Supplies		41.67	-41.67
59930 Bart ParkSprinkler Supplies		16.67	-16.67
59940 Bart ParkSprinkler Maint		12.50	-12.50
<b>Total 59919 Bartlett Park Expense</b>	<b>108.10</b>	<b>487.51</b>	<b>-379.41</b>
59945 Veterans Park			
59946 Veterans Park - Maint Supplies		20.83	-20.83
59947 Veterans Park - Repair & Maint		62.50	-62.50
59948 Veterans Park - Landscaping		83.33	-83.33
59949 Veterans Park - Misc Expense		41.67	-41.67
<b>Total 59945 Veterans Park</b>		<b>208.33</b>	<b>-208.33</b>
59950 Pocket Park			
59951 Pocket Park - Maint Supplies		20.83	-20.83
59952 Pocket Park - Repairs & Maint		20.83	-20.83
59953 Pocket Park - Landscaping		62.50	-62.50
<b>Total 59950 Pocket Park</b>		<b>104.16</b>	<b>-104.16</b>
60000 State of Emergency			
60004 Maint COVID-19	9.47		9.47
<b>Total 60000 State of Emergency</b>	<b>9.47</b>		<b>9.47</b>
62000 Mayor and Council Projects			
62002 Committee Projects		436.67	-436.67

# Town of Brentwood

## Budget vs. Actuals: Budget\_FY26\_P&L - FY26 P&L

August 2025

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
62003 Pocket Park Redesign		516.67	-516.67
62004 Plant Network		83.33	-83.33
62005 Gateway CDC Outreach Project		833.33	-833.33
<b>Total 62000 Mayor and Council Projects</b>		<b>1,870.00</b>	<b>-1,870.00</b>
Bank Charges & Fees	250.85		250.85
<b>Total Expenses</b>	<b>\$243,713.59</b>	<b>\$287,366.01</b>	<b>\$ -43,652.42</b>
NET OPERATING INCOME	<b>\$ -41,504.41</b>	<b>\$ -190,710.87</b>	<b>\$149,206.46</b>
NET INCOME	<b>\$ -41,504.41</b>	<b>\$ -190,710.87</b>	<b>\$149,206.46</b>



**TOWN OF BRENTWOOD, MARYLAND  
ORDINANCE 2025-15**

**AN ORDINANCE ESTABLISHING RESIDENTIAL PERMIT PARKING FOR  
RESIDENTS ON THE SOUTHBOUND SIDE OF 37<sup>TH</sup> STREET, BETWEEN ALLISON  
STREET TO VOLTA AVENUE**

**WHEREAS** the Brentwood Town Code, §305, establishes the authority of and procedures for the Mayor and Council to designate residential permit parking within the Town and to determine the eligibility requirements of such parking; and

**WHEREAS** the required percentage of homeowners on 37<sup>th</sup> Street between Allison Street and Volta Avenue have properly signed a petition requesting permit parking and presented the signed petition before the Mayor and Council; and the Mayor and Council through appropriate staff have confirmed the validity of the signatures affixed to the aforementioned petition;

**NOW, THEREFORE, BE ORDAINED**, that the Mayor and Council of the Town of Brentwood hereby establish that permit parking will be in effect for 37<sup>th</sup> Street, Southbound, between Allison Street and Volta Avenue in accordance with the policies and procedures in the Brentwood Code, Section 305, and §305-32, "Areas enumerated", shall be repealed, re-enacted and amended as follows:

§305-32. Areas enumerated.

Residential permit parking areas shall be as follows:

Name of Street	Hours	Location
37 <sup>th</sup> STREET, SOUTHBOUND	During designated hours 24/7	BETWEEN ALLISON STREET AND VOLTA AVENUE
37th Street [Added 4-19-2017 by Ord. No. 2017-04]		
41st Street [Added 4-19-2017 by Ord. No. 2017-04]	---	Between Utah Avenue and 4411 41st Street
Upshur Street [Added 4-19-2017 by Ord. No. 2017-04]	---	Between Veterans Park and 38th Street
Webster Street [Added 4-19-2017 by Ord. No. 2017-04]	During designated hours	Between 34th Street and 37th Street

**SECTION 2. AND IT BE FURTHER ORDAINED** that this Ordinance shall take effect within thirty days of adoption.

**SECTION 3. AND BE IT FURTHER ORDAINED** that a fair summary of this Ordinance shall forthwith be published in a newspaper having general circulation in the Town and otherwise be made available to the public.

i

**SECTION 4. AND IT BE FURTHER ORDAINED**, that if any section, subsection, provision, sentence, clause, phrase or word of this Ordinance is for any reason held to be illegal or otherwise invalid by any court of competent jurisdiction, such invalidity shall be severable, and shall not affect or impair any remaining section, subsection, provision, sentence, clause, phrase or word included within this Ordinance, it being the intent of the Town that the remainder of the Ordinance shall be and shall remain in full force and effect, valid and enforceable.

**NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE TOWN OF BRENTWOOD** this 2nd day of September, 2025.

**READ AND ADOPTED THIS** \_\_\_\_\_ of September 2025.

**ATTEST/WITNESS:**

**MAYOR & TOWN COUNCIL**

\_\_\_\_\_  
Larry Moran, Town Clerk

\_\_\_\_\_  
Rocio Treminio-Lopez, Mayor

\_\_\_\_\_  
Jerry Burgess, Vice Mayor

Ordinance 2025-15  
1<sup>st</sup> Reading: Tuesday, September 2, 2025  
Second Reading: Tuesday, September 16, 2025  
Enactment:  
Julia Elrod, Council Member

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Glenn Harris, Jr., Council Member

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Juan Milan Arango, Council Member

ii

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ii CAPS indicate matter added to existing law

DATA



**TOWN OF BRENTWOOD, MARYLAND  
ORDINANCE 2025-16**

**AN ORDINANCE REGULATING DOOR-TO-DOOR SOLICITATIONS  
WITHIN THE TOWN OF BRENTWOOD**

**WHEREAS**, the Town of Brentwood Mayor and Council find that unregulated solicitation can lead to harassment of residents, privacy concerns, and public safety issues; and

**WHEREAS**, the Town of Brentwood seeks to establish reasonable regulations to protect its citizens while respecting constitutional rights. **Section 1. NOW, THEREFORE**, be it ordained by the Mayor and Council of the Town of Brentwood, by the Mayor and Council that Chapter 130 "Door-to-Door Solicitations", Article X "Regulations" be adopted and enacted as follows:

**CHAPTER 130 DOOR-TO-DOOR SOLICITATIONS**

**§ 130-1 PURPOSE**

THE PURPOSE OF THIS ORDINANCE IS TO REGULATE DOOR-TO-DOOR SOLICITATION IN ORDER TO PROTECT THE PEACE, SAFETY, AND PRIVACY OF RESIDENTS WITHIN TOWN OF BRENTWOOD.

**. § 130-2 DEFINITIONS**

FOR THE PURPOSES OF THIS ORDINANCE:

- **SOLICITATION MEANS THE ACT OF GOING DOOR-TO-DOOR, OR APPROACHING PERSONS IN PUBLIC OR ON PRIVATE PROPERTY, FOR THE PURPOSE OF:**
  - **SELLING OR OFFERING FOR SALE GOODS, SERVICES, OR SUBSCRIPTIONS;**
  - **REQUESTING DONATIONS FOR ANY CAUSE;**
  - **DISTRIBUTING HANDBILLS OR FLYERS WITH A COMMERCIAL MESSAGE, EXCEPT TOWN OF BRENTWOOD RELATED NOTIFICATIONS.**

Enactment:

- **SOLICITOR MEANS ANY PERSON, WHETHER PRINCIPAL, AGENT, OR EMPLOYEE, WHO ENGAGES IN SOLICITATION AS DEFINED ABOVE.**
- **NON-SOLICITATION SIGN MEANS A SIGN POSTED BY A RESIDENT OR PROPERTY OWNER INDICATING THAT SOLICITORS ARE NOT WELCOME.**

### **§ 130-3 PROHIBITION OF SOLICITATION**

**(A) NO PERSON SHALL ENGAGE IN SOLICITATION WITHIN THE CORPORATE LIMITS OF THE TOWN OF BRENTWOOD WITHOUT FIRST OBTAINING A PERMIT FROM THE TOWN CLERK OR OTHER DESIGNATED OFFICIAL.**

**(B) SOLICITATION IS PROHIBITED AT ANY PROPERTY CLEARLY DISPLAYING A “NO SOLICITATION”, “NO TRESPASSING”, OR SIMILAR SIGN.**

**(C) SOLICITATION IS PROHIBITED:**

- **BEFORE 9:00 AM OR AFTER 7:00 PM LOCAL TIME;**
- **ON SUNDAYS OR FEDERAL HOLIDAYS.**

### **§ 130-4. PERMIT APPLICATION**

**(A) ANY PERSON OR ENTITY SEEKING TO ENGAGE IN SOLICITATION SHALL SUBMIT A WRITTEN APPLICATION TO THE TOWN CLERK INCLUDING:**

- **NAME, ADDRESS, AND CONTACT INFORMATION;**
- **NATURE OF THE GOODS/SERVICES OR CAUSE;**
- **DATES AND TIMES OF SOLICITATION;**
- **NAMES AND BACKGROUND INFORMATION OF ALL INDIVIDUALS WHO WILL BE SOLICITING.**

**(B) A PERMIT MAY BE DENIED IF:**

- **THE APPLICANT HAS BEEN CONVICTED OF A CRIME INVOLVING FRAUD, THEFT, OR VIOLENCE;**
- **THE APPLICATION IS INCOMPLETE OR CONTAINS FALSE INFORMATION.**

### **§ 130-5. EXEMPTIONS**

**THE FOLLOWING ARE EXEMPT FROM THE PERMIT REQUIREMENT BUT MUST COMPLY WITH TIME AND “NO SOLICITATION” PROVISIONS:**

- **POLITICAL CANVASSING;**
- **RELIGIOUS PROSELYTIZING;**
- **CHARITABLE OR NONPROFIT ORGANIZATIONS REGISTERED UNDER IRS 501(C)(3).**

**NOTE: THESE ACTIVITIES ARE STILL SUBJECT TO REASONABLE TIME, PLACE, AND MANNER RESTRICTIONS.**

**§ 1306. ENFORCEMENT AND PENALTIES**

**(A) ANY VIOLATION OF THIS ORDINANCE IS A CIVIL INFRACTION PUNISHABLE BY:**

- A WARNING FOR A FIRST OFFENSE;
- A FINE NOT EXCEEDING \$150 FOR SUBSEQUENT OFFENSES;
- REVOCATION OF ANY ISSUED SOLICITATION PERMIT.

**(B) LAW ENFORCEMENT OFFICERS OR CODE OFFICERS MAY ENFORCE THIS ORDINANCE.**

**SECTION 2. SEVERABILITY**

**IF ANY PROVISION OF THIS ORDINANCE IS HELD TO BE INVALID OR UNCONSTITUTIONAL, SUCH INVALIDITY SHALL NOT AFFECT THE REMAINING PROVISIONS.**

**SECTION 3. EFFECTIVE DATE**

**THIS ORDINANCE SHALL TAKE EFFECT 30 DAYS AFTER PASSAGE, IN ACCORDANCE WITH APPLICABLE LAW.**

**READ AND ADOPTED THIS 2nd of September 2025.**

**ATTEST/WITNESS:**

**MAYOR & TOWN COUNCIL**

\_\_\_\_\_  
Larry Moran, Town Clerk

\_\_\_\_\_  
Rocio Treminio-Lopez, Mayor

\_\_\_\_\_  
Jerry Burgess, Vice Mayor

\_\_\_\_\_  
Julia Elrod, Council Member

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Glenn Harris, Jr., Council Member

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Juan Milan Arango, Council Member

**CAPS** indicate matter added to existing law.  
**STRIKETHROUGH** indicates matter deleted from existing law.

DATA

**THE MAYOR AND TOWN COUNCIL  
BRENTWOOD, MARYLAND  
ORDINANCE 2025-03**

**COLLECTION OF OUTSTANDING PENALTIES; FEES FOR  
SPEED CAMERA AND RED-LIGHT CAMERA ENFORCEMENT PROGRAMS**

**FOR** the purpose of repealing, amending, and re-enacting certain language and fees in Chapter 305 (Vehicles and Traffic), Article VI “Speed Camera Enforcement Program” by repealing, amending, and re-enacting 305-49 Penalties; Fees and Article VII “Red Light Camera Enforcement Program” by repealing, amending, and re-enacting 305-53 Penalties; Fees of the Town code. Providing that fees and fines owed to the Town that remain unpaid and outstanding after 30 days may, in the Town’s sole discretion and to the extent permitted by law, be referred to a collection agency or an attorney for collection and reporting to a major credit bureau per State and Federal law; providing that an additional fee for collections shall be assessed for debtors whose accounts are referred to collection shall not exceed thirty-five percent (35%) or total amount owed to the Town; and providing that the Town may, in its sole discretion, alternatively or further elect to file a civil suit against the debtor to recover the delinquent sums due and owing.

**BY** amending  
Chapter 305 – Vehicles and Traffic  
Article VI “Speed Camera Enforcement Program”  
Section 305-49 Penalties; Fees

**AND**

**BY** amending  
Chapter 305 – Vehicle and Traffic  
Article VII “Red Light Camera Enforcement Program”  
Section 305-53 Penalties; Fees

**WHEREAS**, pursuant to Chapter 4 Section 401.0 General Powers and Section 401.2. Specific Powers of the Town Charter, The Mayor and Town Council shall have the power to pass all such ordinances not contrary to the Constitution and laws of the State of Maryland or said Charter as it may deem necessary for the good government of the Town; for the protection and preservation of the Town's property, rights, and privileges; for the preservation of peace and good order; for securing persons and property from violence, danger, or destruction; and for the protection and promotion of the health, safety, comfort, convenience, welfare, and happiness of the residents of the Town and visitors thereto and sojourners therein; and

**WHEREAS**, pursuant to Article I of the Town Charter, the Town shall have control of all public ways in the Town except such as may be under the jurisdiction of the State Roads Commission of Maryland or Prince George's County and subject to the laws of the State of Maryland and this Charter, the Town may do whatever it deems necessary to establish, operate, and maintain in good condition the public ways of the Town; and

**WHEREAS**, the Mayor and Council on November 19, 2009, after a public hearing authorized the establishment of an automated speed enforcement program within the Town; and

**WHEREAS**, the Mayor and Council on May 2, 2016, after a public hearing authorized the establishment of a red-light camera enforcement program within the town; and

**WHEREAS**, the Mayor and Council on September 19, 2023, after a public hearing authorized certain penalties, fees, and collections authorization for the speed enforcement program and the red-light camera enforcement program; and

**WHEREAS**, the Mayor and Council, and the Brentwood Police Department find it to be in the best interest of the Town to amend the Town's traffic ordinances as provided herein below.

**SECTION I. NOW THEREFORE BE IT ORDAINED AND ENACTED BY THE MAYOR AND TOWN COUNCIL** in regular session assembled that Chapter 305 (Vehicles and Traffic) section 305-49 Penalties; Fees of the Code of the Town of Brentwood be and it is hereby amended, to read as follows:

**§ 305-49 Penalties; Fees**

(1) A violation of the Speed Camera System shall be deemed a civil infraction pursuant to § 21-809 of the transportation article of the annotated code of Maryland, and the penalty shall be a fine of: ~~\$40-~~

- (I) IF THE CITATION ALLEGES THAT THE DRIVER OF THE MOTOR VEHICLE EXCEEDED THE SPEED LIMIT BY BETWEEN 12 AND 15, INCLUSIVE, MILES PER HOUR, \$40;
- (II) IF THE CITATION ALLEGES THAT THE DRIVER OF THE MOTOR VEHICLE EXCEEDED THE SPEED LIMIT BY BETWEEN 16 AND 19, INCLUSIVE, MILES PER HOUR, \$70;
- (III) IF THE CITATION ALLEGES THAT THE DRIVER OF THE MOTOR VEHICLE EXCEEDED THE SPEED LIMIT BY BETWEEN 20 AND 29, INCLUSIVE, MILES PER HOUR, \$120;
- (IV) IF THE CITATION ALLEGES THAT THE DRIVER OF THE MOTOR VEHICLE EXCEEDED THE SPEED LIMIT BY BETWEEN 30 AND 39, INCLUSIVE, MILES PER HOUR, \$230; AND

- (V) IF THE CITATION ALLEGES THAT THE DRIVER OF THE MOTOR VEHICLE EXCEEDED THE SPEED LIMIT BY 40 MILES PER HOUR OR MORE, \$425.

(2) Collection of Fees and Fines. Where any fees or fines are assessed or imposed in accordance with this chapter, and where such fees or fines are unpaid and outstanding for thirty (30) or more days, the town, in its sole and absolute discretion and to the extent permitted by law, may refer such debt to a collection agency or an attorney for collection. In addition, such debt may be reported to a major credit bureau, in accordance with the state and federal law. For all accounts referred to a collection agency or an attorney for collection, such accounts shall be subject to a collection fee not to exceed thirty-five percent (35%) or the total sum indebted to the town, whichever is greater. The town may alternatively or further elect to file a civil suit against the debtor to recover such outstanding and unpaid fees or fines. In addition to the civil penalty and collections cost, the following fees are applicable:

(2.1) Town Administrative Flag Fee \$35.00

(2.2) MVA Administrative Flag Fee \$30.00

(2.3) Town Returned Check Fee \$35.00

The town may modify these fees by resolution of the mayor and council from time to time.

**SECTION II. NOW THEREFORE BE IT FURTHER ORDAINED AND ENACTED BY THE BRENTWOOD MAYOR AND TOWN COUNCIL** in regular session assembled that Chapter 305 (Vehicles and Traffic) section 305-53 Penalties; Fees of the code of the Town of Brentwood be and it is hereby amended to read as follows:

**§305-53 Penalties; Fees**

(1) Unless the driver of a motor vehicle recorded by a red light camera in violation of Transportation Article § 21-202(H), of the Maryland Annotated Code, as amended from time to time, received a citation from a Police Officer at the time of the violation, the owner or, in accordance with Transportation Article § 21-202.1(G)(5), of the Maryland Annotated Code, as amended from time to time shall be guilty of a civil infraction and subject to a civil penalty of \$75.00.

(2) Collection of Fees and Fines. Where any fees or fines are assessed or imposed in accordance with this chapter, and where such fees or fines are unpaid and outstanding for thirty (30) or more days, the town, in its sole and absolute discretion

and to the extent permitted by law, may refer such debt to a collection agency or an attorney for collection. In addition, such debt may be reported to a major credit bureau, in accordance with the state and federal law. For all accounts referred to a collection agency or an attorney for collection, such accounts shall be subject to a collection fee not to exceed thirty-five percent (35%) or the total sum indebted to the town, whichever is greater. The town may alternatively or further elect to file a civil suit against the debtor to recover such outstanding and unpaid fees or fines. In addition to the civil penalty and collections cost, the following fees are applicable:

(2.1) Town Administrative Flag Fee \$35.00

(2.2) MVA Administrative Flag Fee \$30.00

(2.3) Town Returned Check Fee \$35.00

The town may modify these fees by resolution of the mayor and council from time to time.

**SECTION III. AND BE IT FURTHER ORDAINED AND ENACTED BY THE BRENTWOOD MAYOR AND TOWN COUNCIL THAT any prior ordinances adopting and enacting any provision of Article VI or VII of said Code or any other ordinance or resolution previously adopted pertaining to a subject or subjects embodied by the title of this Ordinance, or the provisions found herein shall be deemed repealed and superseded by the provisions of this Ordinance. Should a previously enacted ordinance cover a provision or subject that is not covered by this Ordinance, it shall remain in full force and effect unless it directly conflicts with the express language of this Ordinance.**

**SECTION II. AND BE IT FURTHER ORDAINED BY THE BRENTWOOD MAYOR AND TOWN COUNCIL THAT the Recitals to this Ordinance are incorporated herein and deemed a substantive part of this Ordinance.**

**SECTION III. AND BE IT FURTHER ORDAINED BY THE BRENTWOOD MAYOR AND TOWN COUNCIL THAT all other ordinances or parts of ordinances or provisions of the Code of the Town of Brentwood in conflict with the provisions of this Ordinance or are hereby repealed to the extent of such inconsistency.**

**SECTION IV. AND BE IT FURTHER ORDAINED BY THE BRENTWOOD MAYOR AND TOWN COUNCIL THAT the title of this Ordinance, or a condensed version, thereof, shall be deemed to be, and is, a fair summary of this Ordinance for publication and all other purposes.**

**SECTION V. AND BE IT FURTHER ORDAINED BY THE BRENTWOOD MAYOR AND TOWN COUNCIL** that, if any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of this Ordinance, the Town Council intends that this Ordinance shall stand, notwithstanding the invalidity of any section, subsection, sentence, clause, phrase or portion hereof.

**SECTION VI. AND BE FURTHER ORDAINED BY THE BRENTWOOD MAYOR AND TOWN COUNCIL** that the Town Clerk shall certify to the adoption of this ordinance, and cause the same or, to the extent permitted by the Charter, a fair summary of the same, to be published twice (2) in a newspaper having general circulation in the Town and otherwise be made available to the public as required by law, and that this Ordinance shall become effective at the expiration of thirty (30) days following approval by the Mayor and Town Council.

**INTRODUCED AND READ** by the Mayor and Council of the Town of Brentwood, Maryland, at a regular public meeting on **SEPTEMBER 16, 2025**.

**PUBLIC HEARING AND SECOND READING** by the Mayor and Council of the Town of Brentwood, Maryland, held on **SEPTEMBER XX, 2025**.

**ADOPTED** by the Town Council of the Town of Brentwood, Maryland, at a regular public meeting on **SEPTEMBER XX, 2025**.

**TOWN OF BRENTWOOD, MARYLAND**

**ATTEST:**

\_\_\_\_\_  
Larry Moran, Town Clerk

\_\_\_\_\_  
Rocio Treminio-Lopez, Mayor

---

Jerry L. Burgess, Vice Mayor

---

Glenn Harris Jr., Councilmember

---

Juan Arango Millan, Councilmember

---

Julia Etrod, Councilmember

**ALL CAPS: indicate new language.**

**Strikethrough: indicates matter deleted from current law**

**TOWN OF BRENTWOOD, MARYLAND  
RESOLUTION 2025-13**

**A RESOLUTION REINFORCING SPEED LIMITS ADJACENT TO PUBLIC PARKS,  
AND AUTHORIZING THE INSTALLATION OF TRAFFIC CONTROL DEVICES IN  
THE INTEREST OF PUBLIC SAFETY, WELFARE, AND FISCAL RESPONSIBILITY  
FOR VOLTA AVENUE BETWEEN RHODE ISLAND AVENUE AND 37<sup>TH</sup> STREET.**

**PURPOSE** this resolution reflects the Mayor & Town Council's fiduciary responsibility to manage public funds wisely by reducing repair costs, while also promoting the safety and welfare of its residents through proactive traffic control and infrastructure protection specifically for Volta Avenue between Rhode Island Avenue and 37<sup>th</sup> Street.

**WHEREAS** reinforcement of the 15-mph speed limit near a public park enhances pedestrian safety, especially for children and families using the park where lower speeds reduce the likelihood and severity of accidents, aligning with the town's duty to protect its residents.

**WHEREAS** installation of traffic control devices by the Department of Public Works such as lighted LED stop signs, feedback "Your Speed" signage, delineators, or flashing beacons help regulate traffic flow and enforce compliance with speed and weight restrictions as these tools are essential for effective traffic management and public safety.

**WHEREAS** in accordance with § 305-2(B) of Chapter 305. Vehicles and Traffic, Article I. General Regulations: No person shall operate a motor vehicle over any street in or adjacent to a public park or school in the Town of Brentwood at a speed in excess of 15 miles per hour.

**NOW, THEREFORE, BE IT FURTHER RESOLVED** that no vehicle shall exceed 15 miles per hour in speed on Volta Avenue between Rhode Island Avenue and 37<sup>th</sup> Street and this speed limit shall be affixed to speed sign poles or utility poles on Volta Avenue in accordance with the Maryland Manual on Uniform Traffic Control Devices for Streets and Highways (MDMUTCD). This speed limit shall be prominently displayed on digital message boards prior to Volta Avenue for no less than 30 days.

**NOW THEREFORE BE IT FURTHER RESOLVED** that the Department of Public Works at the direction of the Town Administrator shall install traffic control devices on Volta Avenue to include, but not limited to, flexible traffic delineator post.

**NOW THEREFORE BE IT RESOLVED** that this Resolution shall take effect immediately upon its passage.

**READ AND ADOPTED THIS \_\_\_\_ DAY of SEPTEMBER 2025.**





**RESOLUTION 2025-14**

**Creating a Citizens' Advisory Committee and  
Appointing a Liaison to the Committee for 2025-2026**

**WHEREAS**, the Citizens' Advisory Committee is a volunteer group of committee members who provide input, advice, and recommendations to the Mayor and Council of the Town of Brentwood; and

**WHEREAS**, this committee will serve as a link between the community and the governing body, encouraging more transparent and community-forward governance and helping to improve decision-making by incorporating a range of community perspectives; and

**WHEREAS**, citizens' advisory committees can focus on a range of topics such as transportation, public safety, environmental concerns, and community development; and

**WHEREAS**, the Mayor and Town Council find that the Citizens' Advisory Committee provides valuable and important review, research, and feedback to the governing body of the Town of Brentwood and desires to create a permanent standing advisory committee to continue with these efforts;

**WHEREAS**, the committee will, on a yearly basis, elect a new chair and recordkeeper, promoting consistent governance and transparency to the Mayor, Council, and Brentwood community;

**WHEREAS**, members of the Citizens Advisory Committee voted on September 4, 2025, to elect Quianna Taylor as committee chair and Stefan Leggin as recordkeeper to serve for a term of one year, which will come to a close on September 3, 2026;

**NOW THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Town of Brentwood, that we do hereby appoint Vice Mayor Jerry Burgess as Brentwood Citizens' Advisory Committee Liaison;

**BE IT FURTHER RESOLVED**, by the Mayor and Council of the Town of Brentwood, that the Mission and Outlining Policy of the Brentwood Citizens' Advisory Committee are established as follows:

**MISSION:**

To provide independent, community-oriented advice to the Mayor and Council of the Town of Brentwood on issues relevant to the public's interests, such as transportation planning, public services, community development, or the environment. This committee will be composed of volunteer members from diverse backgrounds and serve as a liaison between the public and official decision-makers, fostering transparency, advocating for community needs, improving services from a customer perspective, and helping shape policy and operations through thoughtful recommendations and analysis.

**OUTLINING POLICY:**

It should be emphasized that the chair and recordkeeper of the Citizens' Advisory Committee are elected to serve for a term of one year and do not carry any administrative or legislative powers. The committee cannot implement its recommendations without formal approval from the committee liaison or the Mayor and Council when deemed appropriate by the Town Charter. All expenditures of funds, as well as legislative decisions, are only made by the City Council (by motion or resolution) before implementation.

**SECTION TWO: CONFLICTS:** All Resolutions or parts of Resolutions in conflict with any other Resolution and any of the provisions of this Resolution are hereby repealed.

**SECTION THREE: SEVERABILITY:** If any section or portion of a section of this Resolution is found to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate the force or effect of any other section or part of this Resolution.

**SECTION FOUR: EFFECTIVE DATE:** This Resolution shall become effective immediately upon its passage and adoption.

**READ, PASSED, AND ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_ 2025.

\_\_\_\_\_  
**Attest: Larry Moran, Town Clerk**

\_\_\_\_\_  
**Rocio Treminio-Lopez, Mayor**

\_\_\_\_\_  
**Jerry Burgess, Vice Mayor**

\_\_\_\_\_  
**Julia Elrod, Councilmember**

\_\_\_\_\_  
**Glenn Harris, Jr., Councilmember**

\_\_\_\_\_  
**Juan Arango Millan, Councilmember**

## **Municipal Elimination of Single-Use Plastic Water Bottle Policy**

### **1.0 Purpose**

The Town of Brentwood is concerned about the increasing amount of plastic found in our environment, the harmful impacts it is causing to human health, sea life, and its inability to degrade over time. The goal of this policy is to reduce the common use of single-use plastic water bottles and to promote the use of reusable bottles on Town properties, thereby reducing local land and marine pollution, reducing waste, protecting the town's unique natural beauty and irreplaceable natural resources, and saving the Town the money associated with the purchasing and disposal of packaged water.

### **2.0 Guidelines**

#### **2.1 Ban on Public Property**

This new policy is consistent with the Town's Green Purchasing Policy and as such the purchase of water in single-use plastic bottles of any size for town events, functions or programs is prohibited. The sale of water in single-use plastic containers is prohibited on town property.

#### **2.2 Use of Alternative Containers**

Alternative containers made of paper or aluminum cans should be purchased in place of single-use plastic bottles for water. Department Heads and Community Groups, whenever possible, please use alternative containers for other single-use beverages (soda, lemonade, iced tea, etc.)

#### **2.3 Exemptions**

In the event of a declaration (by Chief of Police or other duly authorized Town, County, State, or Federal official) of any emergency affecting the availability and/or quality of drinking water for Brentwood residents, the Town shall be exempt from this Bylaw until seven (7) calendar days after such declaration has ended.

## **2.4 Bottle Refilling Stations**

**The Town will install re-filling stations at Bartlet Park, the Community Center and Town Hall to provide water stations for re-filling reusable bottles and containers over the next calendar year.**

**2.5 A copy of this policy will be distributed to the below groups and the Town Administrator will keep a record confirming that all relevant individuals or groups receive the policy.**

- **All Town Departments and Committees that sponsor events**
- **Approvals for applications to use public property, including charity events**
- **Approvals for temporary vendor permits**

## **2.6 Definitions**

**Single-Use Plastic Bottle means a beverage container made from any type of plastic resin intended to be disposed of immediately after use.**

**Reusable Bottle means a bottle that is either (1) made from a plastic alternative such as stainless steel, aluminum or glass, or (2) made of plastic other than polyethylene or polyvinyl chloride that is durable, non-toxic, and generally considered a food grade material.**

## **Section 3. Administration, Notification, and Enforcement**

**The Administration and Enforcement is the responsibility of the Town Administrator or their designee. The Town, under the direction of the Town Administrator, will make educational information available to the public. The educational component would change over time but suggestions might include informational signage at drinking stations, educational materials distributed via social media or the Town newsletter.**

## **Section 4. Effective Date**

The policy shall be effective immediately upon passage.

DATA





Quote 101645  
 Date: 9/2/2025  
 Page: 1 of 3

Brentwood Police Department  
 3712 Utah Avenue  
 Brentwood MD 20722  
 Attention: Chief Ayers

Job: Brentwood Police Department  
 3712 Utah Avenue  
 Brentwood MD 20722  
 Mobile: 301-864-1858

Quantity	Description	Rate	Amount
1	<b>BALLISTIC TRANSACTION WINDOW</b> SITE ADDRESS: 3712 UTAH AVENUE BRENTWOOD, MD 20722  FURNISH AND INSTALL BALLISTIC TRANSACTION WINDOW OPENING SIZE: 40 X 48 FURNISH AND INSTALL UL LEVEL I BALLISTIC GLAZING FURNISH AND INSTALL ANODIZED SASH EXTRUSIONS- CLEAR ANODIZED FINISH FURNISH AND INSTALL LEVEL I BALLISTIC DEAL TRAY FURNISH AND INSTALL LEVEL I SPEAKER COVER 10" DIAMETER OVER 6" HOLE  1-2 WEEK LEAD TIME	4,787.00	4,787.00

Prepared by: Michelle Mohr

ALL TEMPERED GLASS WILL TAKE 7-14 BUSINESS DAYS TO ARRIVE BACK FROM TEMPERING

Not responsible for trim or beading that breaks. Due to sun exposure the trim and bead becomes brittle and breaks easily.

Some custom work will have a shop labor fee attached to it based on the amount of time the work required.

ALL HW&G insulated glass units come with a 2-year standard warranty. Hodges Window and Glass will replace ANY IGU free of charge within 2 years of purchase for seals (condensation) ONLY

[Click here to view and accept the quote online.](#)

Accepted By

Accepted Date

By confirming, you accept the above mentioned description of work and agree to the price, terms and conditions listed.

This quotation is valid for 30 days from the date of issue.	Subtotal:	4,787.00
Payment is due in full before work can commence. 100% (\$4,787.00)		
We accept Amex, Visa, Mastercard, Discover, Check, and Cash.		
	<b>Total:</b>	<b>\$4,787.00</b>



# HODGES

WINDOW & GLASS

## Same Day Double-Pane Window Repair

### Terms and Conditions:

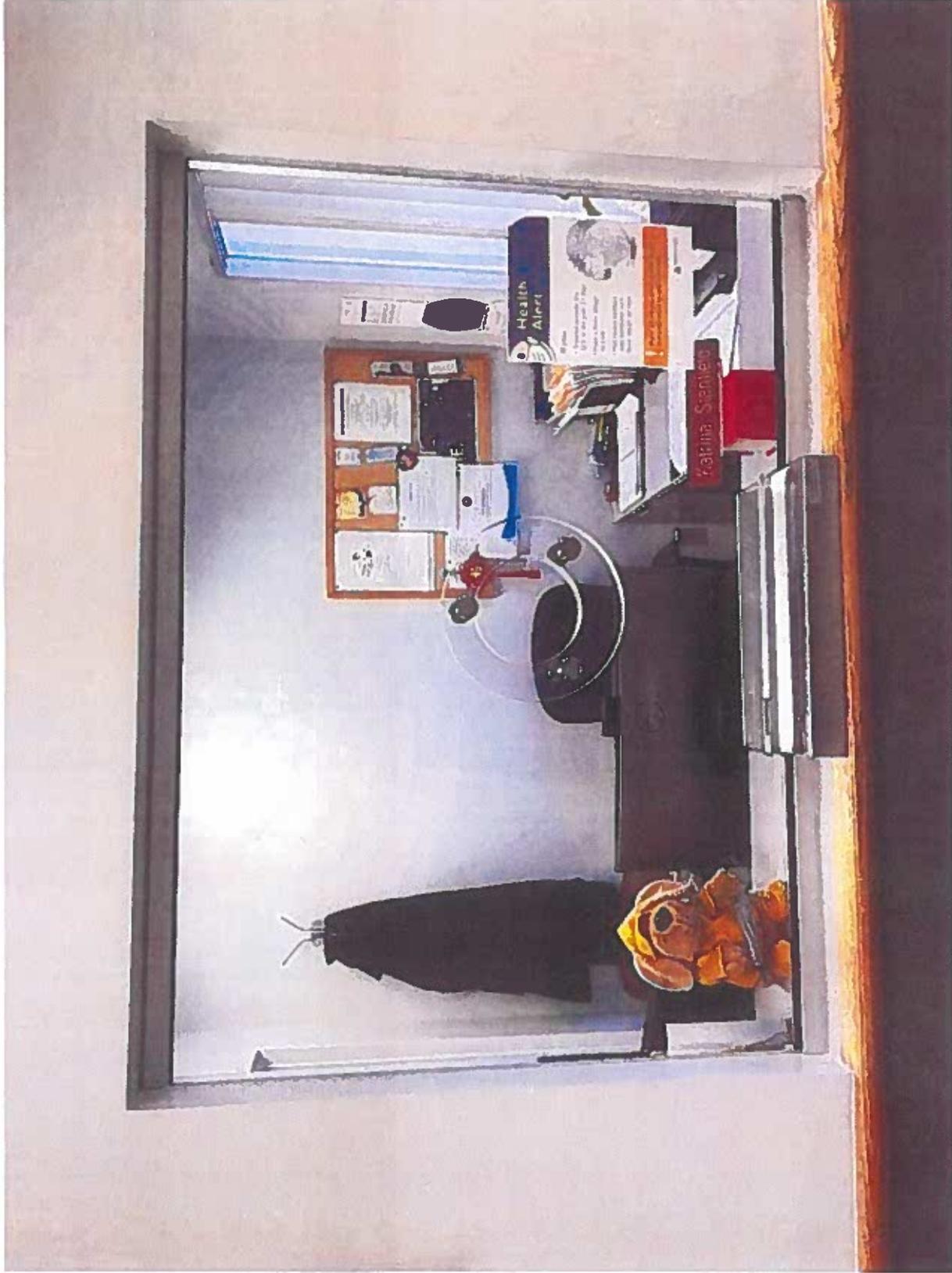
1. This order is valid for 60 days from the date of the order. Our prices include measurements, fabrication, delivery and installation of materials specified above unless otherwise stated.
2. Price does not include evening or weekend working hours. Normal working hours are 7:30 am to 5:00 pm Mon-Fri (Fall to Winter), 7:30 am to 6:00 p (Spring to Summer).
3. The proposed price is subject to change if there are any changes to the size or configuration after the final field measurement, or options not listed in the actual proposal.
4. All the Material shall be furnished in accordance with the respective industry tolerances of color variation, thickness, size (+/-1/8"), texture and performance standards.
5. Hodges Window and Glass will not be responsible for any discrepancies in customer provided measurements.
6. If existing obstructions are needed to be removed or customer's structure needs to be modified or corrected for installation, Hodges Window and Glass reserves the right to require customer to modify the work area. If this action results in an installation time increase and/or reschedule, there may be extra charges.
7. For warranty information on your specific product, please visit [hodgeswindowandglass.com](http://hodgeswindowandglass.com) or contact your sales representative. Hodges Window and Glass shall not be responsible for damage to its work by others. Hodges Window and Glass will not be responsible for special incidental or consequential damages.
8. In case Hodges Window and Glass is required to provide labor to install "customer provided" materials, Hodges Window and Glass is not responsible for any damages to customer's glass or any other materials involved in, surrounding, or in the area of the work being performed.
9. Any Items not specifically listed and priced in above bid proposal are excluded; any changes from this proposal to hardware or materials listed may cause a change in pricing and will be subject to a written Change Order.
10. Lead times given are based on information received by suppliers and manufacturers and are subject to change at any time and without notice, therefore Hodges Window and Glass shall not be held responsible for delays caused by suppliers and manufacturers.
11. If Contractors assert nonpayment due to nonpayment from Owner, Hodges Window and Glass reserves the right to contact said Owner regarding the status of payments on the Project.
12. One trip for Field Measurements and one trip for installation per project is included in the quoted price. Field Measurements will be taken after we are notified that the areas of our scope are ready for measurement. Additional trips required due to openings not being ready and/or unacceptable installation conditions will result in \$220.00 per trip charge.
13. Following is excluded: Final protection and cleaning, Glass or Mirror breakage by others, Testing, Engineering, Permits, Bonds, Demolition, Temporary Enclosures, Repairs or Modification of Existing Opening or Frames, Core Drilling for Floor Closures, Any Electrical Work, unless noted in the scope of work.
14. Removal of existing materials may damage materials and/or surfaces during the removal of the said materials or may expose tile/structure issues. Hodges Window and Glass does not assume any responsibility for damages due to or during removal of existing materials. Additional trips required due to these issues will result in \$140.00 per trip charge.
15. All glass and/or mirror products must be inspected at the time of pick up/delivery or installation. Hodges Window and Glass is not responsible for glass and/or mirror once it leaves the store premises or has been accepted after delivery/installation.
16. Items up to 48" x 48" will be wrapped in brown paper. Sizes larger than 48" x 48" will not be packed or wrapped. Packing is available for extra charge and must be requested at the time of order. It is the responsibility of customer to have a suitable vehicle that is prepared to handle the materials to be picked up. It is the customer's responsibility to load materials. Hodges Window and Glass or its agents cannot load your vehicle. During loading, Hodges Window and Glass or its agents will not be held liable for any damages to vehicle, personal items in the vehicle, or any bodily injuries that may occur during loading and transportation.
17. All Freight (Common Carrier) shipments are Curb Side Delivery.
18. On acceptance of the price quoted for the order, Customer agrees to pay a 50% deposit for materials and labor, and to pay the remaining balance of the agreement upon completion of the work. The remaining balance will be paid on the completion of work, and will be charged according to the original payment method on file unless other payment arrangement is made by Customer at the time of payment of deposit.
19. Customer agrees that in the event of any action or proceedings brought for the recovery of amounts due for products or merchandise or services obtained from Hodges Window and Glass to pay all costs of collection including but not limited to attorney's or collection agent's fees. The customer further agrees to pay a \$35.00 fee for each returned check.
20. Hodges Window and Glass is not responsible for any existing structural issues that may interfere with the installation and/or lead to unsightly reveals. Any or all structural modifications that may arise before, during, or after the glass installation are explicitly the customer's responsibility.
21. In instances that the glass shower door is to be installed onto decorative glass tiles, we will not be responsible for damage or breakage of tile. In the event of broken glass-tiles, the customer would have to repair the affected area, and we can return to do the installation again, which may involve additional charges. When designing your shower, it is recommended to avoid decorative glass tiles in the installation area of shower door attachments.
22. If any dimensions are changed after Hodges Window and Glass measurement is completed and the changes in dimensions lead to inability of installation, there will be additional charges as much as fabrication of all materials.
23. Once the delivery/installation appointment for your project is confirmed, this time will be reserved just for you. If you are unable to keep this appointment we will need a notification at least one business day in advance. Otherwise, there may be additional trip charges and further delays due to our scheduling load.
24. Hodges Window and Glass reserves the right, in its sole discretion, to add to, remove, modify or otherwise change any part of these Terms and Conditions, in whole or in part, at any time. No modifications are to be made by redlining, initialing, or changes in the writings, except as otherwise expressly contemplated herein, changes will be effective when approved and signed by two or more Hodges Window and Glass managers.

**ACCEPTANCE OF ORDER:** I accept the above mentioned description of work for the above price.

I agree to pay a 50% deposit for the materials and labor at the time of acceptance, as well as paying the remaining balance of the agreement at completion.











# Attendee Pricing

## Member Pricing:

- \$450 Early bird -- July 28 - August 20
- \$500 Regular -- August 21 - September 19

## Nonmember Pricing:

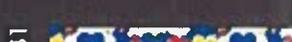
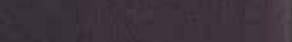
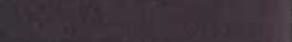
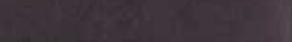
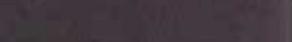
- \$600

## Other Pricing:

- \$250 Guest Package – Includes all meals and receptions. Does not include access to workshops.\*
- Academy Graduate Class - \$75 (Limited slots; Must be graduate of Academy for Excellence in Local Governance)









**Subject: Installation of Stop Sign Enforcement Cameras within Brentwood**

The Town of Brentwood seeks County Council's approval for installation of Stop Sign Enforcement Cameras, with respect to the requirements outlined in HB364.

Traffic Safety is a dangerous problem near the schools of Brentwood. With flagrant disregard for stop signs, drivers are putting the lives of children and other pedestrians at risk. With multiple automated enforcement stop sign cameras, Brentwood will be able to provide 24/7 city-wide deterrence to stop unsafe drivers and dramatically improve the safety of our community. This also frees up police officer hours & time to focus on higher, more critical issues.

Our municipality has collected traffic study data across multiple intersections to quantify the severity of the problem and collect video evidence: this has helped us draw the conclusion there is **high risk** across multiple areas in town, and **we would like to request a resolution for approval from the County Council for our desire to install up to 20 cameras across the Town of Brentwood.**

**Requests for Cameras at the following locations:**

- Upshur St at 38th St, Northbound
- Upshur St at 38th St, Southbound
- 38th St at Allison St, Northbound
- 38th St at Allison St, Southbound
- Allison St at 38th St, Eastbound
- Volta Ave and 39th St, Westbound
- Windom at 38th St, Eastbound
- Windom at 38th St, Northbound
- Windom at 38th St, Southbound
- Windom at 38th St, Westbound
- 38th St & Volta Ave, Northbound
- 38th St & Volta Ave, Southbound
- Utah at 38th St, Northwest bound
- Utah at 38th St, Southeast bound
- Upshur St & Volta Ave, Eastbound
- Volta Ave at 40th Ave, Southeastbound
- Volta Ave at 40th Ave, Northwestbound
- Volta Ave & 39th Pl, Northwestbound
- 34th & Webster, Northbound
- Volta & Upshur, Southeast

**We see hundreds of violations a day – any one of these can result in a tragic incident if not prevented. This letter seeks approval from Prince George's County Council to quickly authorize**

**the placement of stop sign enforcement cameras in our jurisdiction. This will not only improve public safety in Brentwood, but contribute to driver deterrence across all of Prince George's County.**

**Let's Drive Safer.**

**Sincerely,**

**Anthony Ayers  
Chief of Brentwood Police Department**