



BRENTWOOD *Maryland*

MEETING OF THE MAYOR & TOWN COUNCIL OF BRENTWOOD, MARYLAND

Tuesday, September 16, 2025, | 6:00 PM

This Meeting is being held in Person, and this meeting can also be viewed via YouTube

AGENDA

I. Call to Order

II. Pledge of Allegiance

III. Roll Call

A. Councilmember Glenn Harris Jr.	<input type="checkbox"/> Present	<input type="checkbox"/> Absent
B. Councilmember Juan Arango Millan	<input type="checkbox"/> Present	<input type="checkbox"/> Absent
C. Councilmember Julia Elrod	<input type="checkbox"/> Present	<input type="checkbox"/> Absent
D. Vice Mayor Jerry Burgess	<input type="checkbox"/> Present	<input type="checkbox"/> Absent
E. Mayor Rocio Treminio-Lopez	<input type="checkbox"/> Present	<input type="checkbox"/> Absent

IV. Chief of Police Swearing in

V. Adjourn



BRENTWOOD Maryland

MEETING OF THE MAYOR & TOWN COUNCIL OF BRENTWOOD, MARYLAND

Tuesday, September 16, 2025, | 7:00 PM

The meeting is being held in Person and can also be watched on YouTube
For public comment during the meeting, email info@brentwoodmd.gov

AGENDA

I. Call to Order

II. Pledge of Allegiance

III. Roll Call

A. Councilmember Glenn Harris Jr.	<input type="checkbox"/> Present	<input type="checkbox"/> Absent
B. Councilmember Juan Arango Millan	<input type="checkbox"/> Present	<input type="checkbox"/> Absent
C. Councilmember Julia Elrod	<input type="checkbox"/> Present	<input type="checkbox"/> Absent
D. Vice Mayor Jerry Burgess	<input type="checkbox"/> Present	<input type="checkbox"/> Absent
E. Mayor Rocio Treminio-Lopez	<input type="checkbox"/> Present	<input type="checkbox"/> Absent

IV. Approval of the Agenda

V. Upcoming Events

- A. District 47 Cookout-Sat, Sept 27, 2025 (12 PM-4 PM) Bladensburg Waterfront
- B. Municipal Open House-Mon, Sept 29, 2025 (6 PM-9 PM) MNCPPC in Riverdale
- C. Citizens Advisory Committee Meeting-Thurs, Oct 2, 2025 (7 PM) Community Center
- D. International Day-Sat, Oct 11, 2025 (1 PM-6 PM) Community Center
- E. Prince Georges County Municipal Mayors & Town Manager Reception
-Mon, Sept 29, 2025 (6 PM-8 PM) Lanham, Maryland

VI. Public Comments (limit 2 minutes)

VII. Reports

- A. Police Chief Report for the Month of August
- B. Treasurers Deposit & Activity Report
- C. Town Administrator Report
 - Code Enforcement Report



BRENTWOOD Maryland

VIII. Mayor and Council Reports

1. Cable TV Authority _____ Council Member Arango Millan
2. Public Works _____ Council Member Harris Jr.
3. Green Team/Tree Committee _____ Council Member Arango Millan
4. Special Events _____ Council Member Elrod
5. Citizens Advisory Committee _____ Vice Mayor Burgess
6. Mayors Report _____ Mayor Treminio Lopez

IX. Legislation

- A. Ordinance 2025-15 37th Street Parking Permit (Second Reading)
- B. Ordinance 2025-16 Prohibiting Solicitation Townwide (Intro and First Reading)
- C. Ordinance 2025-03 Speed Camera Enforcement Penalties (Amendment)
- D. Resolution 2025-13 Traffic Safety Measures
- E. Resolution 2025-14 Creation of the Citizens Advisory Committee (Introduction)

X. Old Business

- A. Municipal Single Use Bottle Policy

XI. New Business

- A. Gateway Farmers Market Request for Support
- B. Town Center Elevator Service Agreement
- C. Brentwood Police Department Service Window (Quotes)
- D. Maryland Municipal League (MML) Fall Conference
- E. Stop Sign Camera Location Additions
- F. Stop Sign Camera Post Artwork

XII. Public Comment (2 Minute Limit)

XIII. Adjourn

For Public Comments before the meeting and towards the end of the Meeting please Email your comments to Info@brentwoodmd.gov with the Subject Line: Public Comment



BRENTWOOD Maryland

"The Greatness Of A Community Is Most Accurately Measured By the Compassionate Actions Of Its Members"
By: Coretta Scott King

Town Administrator Report

Council Meeting: September 16, 2025 UPDATE TO MAYOR AND COUNCIL (by SDW)

Town Administrator

1. 38th Place Sidewalk –
 - a. Waiting to receive draft plan for our review & comment.
2. SS4A –
 - a. 37th Street quick-build recommendations delayed. Waiting on signage
 - b. First public meeting scheduled for September 15th.
 - c. Task Force met with consultant and assisted with distributing door hangers
 - d. Doors hangers went to all homes with street updates and notice about public meeting and survey.
 - e. Waiting on Volta Avenue recommendations
3. Information Technology –
 - a. IWORQ - Rolled and out a has been utilized by a couple of residents.
 - b. CivicPlus Meeting & Agenda software – Kickoff scheduled
4. Legislative Update:
 - a. Approved SB820 - Municipalities can now access fees up to \$5,000 to enforce ordinances and resolutions
 - b. Approved SB390 – Authorizes trained technician to review and approve recorded images of speed camera citations.
 - c. Pending CB-072-2025 – County bill to accelerate development of sit down restaurants in underserved areas (expedited permitting process)
5. Thomas Stone:
 - a. Schools back in session – Town is assisting as needed. County provided two crossing guards.
6. Public Art Installation – Came up with a butterfly concept for sidewalk painting due its uniqueness, ties to nature and migration.
7. County Emergency Mgmt Meeting
 - a. County checks infrastructure including pump stations ahead of a storm and monitor.
 - b. Infrastructure is sized for a 10 year storm
 - c. Storms unpredictable. In 2020 certain areas within the county experienced a 500 year storm.
 - d. Pump stations have a constant flow of water and maintains about 2 ft of water at all times.

- e. Water moves slow in certain areas which contributes to the flooding. Brentwood is very flat so it's hard for water to drain.
- f. DOE provides funding to property owners that have nuisance flooding.
- 8. Meetings Attended:**
 - a. Met with Allie regarding Public Art Installation
 - b. Met with member of Citizen Advisory Committee
 - c. PGC of Emergency Mgmt
 - d. SS4A meeting with consultant and task force
 - e. Meeting with Fire Dept.
 - f. County Executive District 47 tour
 - g. Met with CM Elrod on events
- 9.** Currently soliciting for an artist to join the Gateway Arts District Management Team
- 10.** Soliciting for artist to paint mural
 - a. Received two inquiries to date

HR

- 1. Hired a new police chief
- 2. Placing ad for code officer

Town Center

- 1. INet/CNet – Contractor for Comcast, Communications Construction Group, will be on-site Tuesday, 9/16, to survey for the work that needs to be completed for the Inet installation.

Community Center

- 1. Rain gardens installed at the back of property
- 2. Request for use/rental is picking up:
 - b. Gateway Aging Together submitted a request for 4 dates (once a month on Sunday July – Oct)
 - c. 1 denial due to town event 8/9
 - d. 2 rentals since last 8/19/25

Public Works Department:

- 1. Working on trimming trees and cutting weeds
- 2. Cleaning streets
- 3. Reporting violations and/or concerns to Code Compliance
- 4. Assigned someone to assist with completing the street painting before weather turns cold.

Events:

- 1. 9/13 – Hispanic Heritage/Summer Concert Finale

Reminders/Tips:

- **Managing Native Plants:**

- **Strategic Pruning:** Pruning can help control height, shape, and prevent plants from shading out others.
- **Weeding:** While some native plants may benefit from being left alone, overly aggressive species should be removed to maintain balance.
- **Deadheading:** Removing spent flowers (deadheading) can encourage further blooming and prevent excessive reseeding.
- **Mulching:** Mulching can help suppress weeds, retain moisture, and regulate soil temperature.

- **Utility Assistance:**

- **Pepco:**
 - Call 202-833-7500
- **WSSC:**
 - Contact PG Hopp Program at (30) 567-3330.
- **Washington Gas:**
 - MD Dept of Human Resources at (800) 332-6347

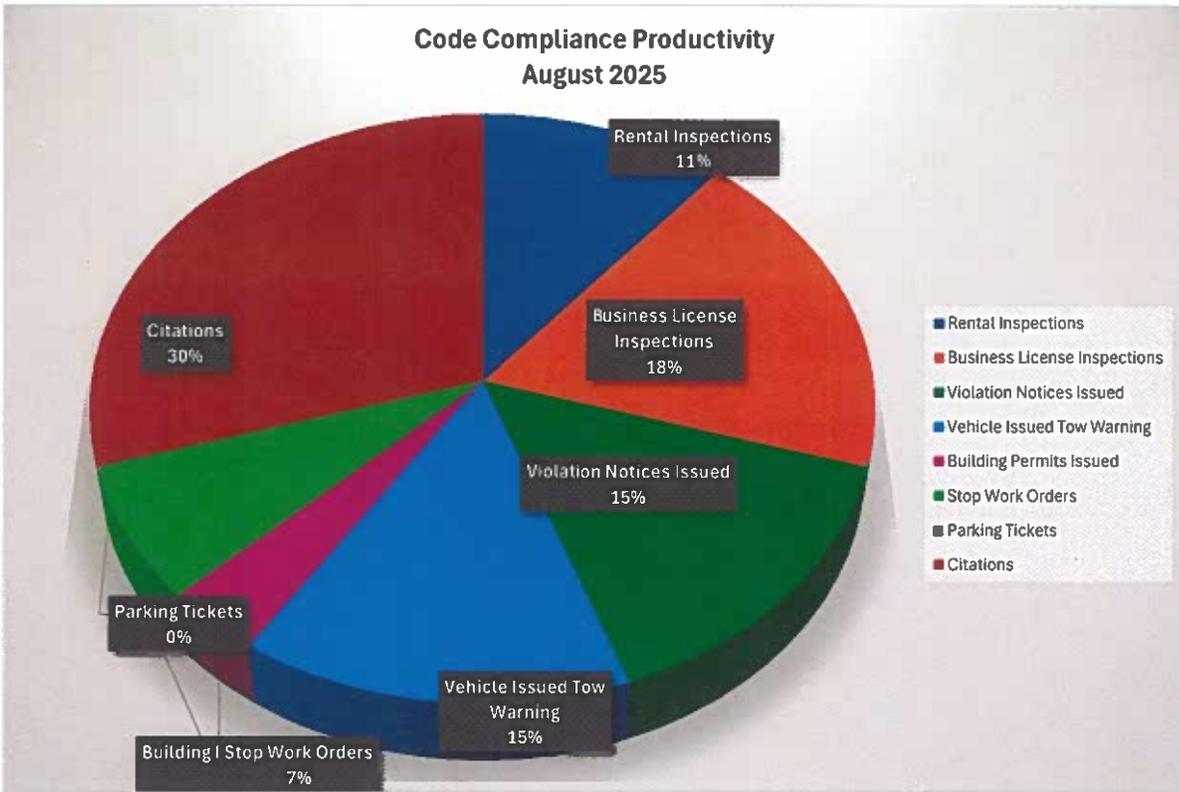
Areas currently being maintained by PW within the town:

Town Hall
Property next to Brentwood Market
Public Works Yard
Hill at Webster
Pocket Park
Bartlett Park
Veterans Park
Entrance of Trail (M-NCPPC does the actual trail)
Windom Rd Barrier including alley
Alley on 38th St. between Taylor and Shepherd
Alley on 40th St. across/near Pocket Park
Volta – area w/gate & lock
Alley behind daycare

Submitted By: Shelley Dorsey-Washington

Code Compliance Data

Fiscal Year: 2025



Type	August	September	July
Rental Inspections	3		1
Business License Inspections	5		19
Violation Notices Issued	4		25
Vehicle Issued Tow Warning	4		8
Building Permits Issued	1		6
Stop Work Orders	2		2
Parking Tickets	0		2
Citations	8		3
Total Activities Performed	27	0	66

Events/Trainings:

IWORQ

Alleged Nuisance Of Commercial Establishments:

4313 38th Street (vacant lot)

4401 Rhode Island Avenue (vacant lot)

**TOWN OF BRENTWOOD, MARYLAND
ORDINANCE 2025-15**

**AN ORDINANCE ESTABLISHING RESIDENTIAL PERMIT PARKING FOR
RESIDENTS ON THE SOUTHBOUND SIDE OF 37TH STREET, BETWEEN ALLISON
STREET TO VOLTA AVENUE**

WHEREAS the Brentwood Town Code, §305, establishes the authority of and procedures for the Mayor and Council to designate residential permit parking within the Town and to determine the eligibility requirements of such parking; and

WHEREAS the required percentage of homeowners on 37th Street between Allison Street and Volta Avenue have properly signed a petition requesting permit parking and presented the signed petition before the Mayor and Council; and the Mayor and Council through appropriate staff have confirmed the validity of the signatures affixed to the aforementioned petition;

NOW, THEREFORE, BE ORDAINED, that the Mayor and Council of the Town of Brentwood hereby establish that permit parking will be in effect for 37th Street, Southbound, between Allison Street and Volta Avenue in accordance with the policies and procedures in the Brentwood Code, Section 305, and §305-32, "Areas enumerated", shall be repealed, re-enacted and amended as follows:

§305-32. Areas enumerated.

Residential permit parking areas shall be as follows:

Name of Street	Hours	Location
37 th STREET, SOUTHBOUND	During designated hours 24/7	BETWEEN ALLISON STREET AND VOLTA AVENUE
37th Street [Added 4-19-2017 by Ord. No. 2017-04]		
41st Street [Added 4-19-2017 by Ord. No. 2017-04]	---	Between Utah Avenue and 4411 41st Street
Upshur Street [Added 4-19-2017 by Ord. No. 2017-04]	---	Between Veterans Park and 38th Street
Webster Street [Added 4-19-2017 by Ord. No. 2017-04]	During designated hours	Between 34th Street and 37th Street

SECTION 2. AND IT BE FURTHER ORDAINED that this Ordinance shall take effect within thirty days of adoption.

SECTION 3. AND BE IT FURTHER ORDAINED that a fair summary of this Ordinance shall forthwith be published in a newspaper having general circulation in the Town and otherwise be made available to the public.

i

SECTION 4. AND IT BE FURTHER ORDAINED, that if any section, subsection, provision, sentence, clause, phrase or word of this Ordinance is for any reason held to be illegal or otherwise invalid by any court of competent jurisdiction, such invalidity shall be severable, and shall not affect or impair any remaining section, subsection, provision, sentence, clause, phrase or word included within this Ordinance, it being the intent of the Town that the remainder of the Ordinance shall be and shall remain in full force and effect, valid and enforceable.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE TOWN OF BRENTWOOD this 2nd day of September, 2025.

READ AND ADOPTED THIS _____ of September 2025.

ATTEST/WITNESS:

MAYOR & TOWN COUNCIL

Larry Moran, Town Clerk

Rocio Treminio-Lopez, Mayor

Jerry Burgess, Vice Mayor

Ordinance 2025-15
1st Reading: Tuesday, September 2, 2025
Second Reading: Tuesday, September 16, 2025
Enactment:
Julia Elrod, Council Member

Glenn Harris, Jr., Council Member

ii

Juan Milan Arango, Council Member

" CAPS indicate matter added to existing law

DATA

**TOWN OF BRENTWOOD, MARYLAND
ORDINANCE 2025-16**

**AN ORDINANCE REGULATING DOOR-TO-DOOR SOLICITATIONS
WITHIN THE TOWN OF BRENTWOOD**

WHEREAS, the Town of Brentwood Mayor and Council find that unregulated solicitation can lead to harassment of residents, privacy concerns, and public safety issues; and

WHEREAS, the Town of Brentwood seeks to establish reasonable regulations to protect its citizens while respecting constitutional rights. **Section 1. NOW, THEREFORE**, be it ordained by the Mayor and Council of the Town of Brentwood, by the Mayor and Council that Chapter 130 “Door-to-Door Solicitations”, Article X “Regulations” be adopted and enacted as follows:

CHAPTER 130 DOOR-TO-DOOR SOLICITATIONS

§ 130-1 PURPOSE

THE PURPOSE OF THIS ORDINANCE IS TO REGULATE DOOR-TO-DOOR SOLICITATION IN ORDER TO PROTECT THE PEACE, SAFETY, AND PRIVACY OF RESIDENTS WITHIN TOWN OF BRENTWOOD.

. § 130-2 DEFINITIONS

FOR THE PURPOSES OF THIS ORDINANCE:

- **SOLICITATION MEANS THE ACT OF GOING DOOR-TO-DOOR, OR APPROACHING PERSONS IN PUBLIC OR ON PRIVATE PROPERTY, FOR THE PURPOSE OF:**
 - SELLING OR OFFERING FOR SALE GOODS, SERVICES, OR SUBSCRIPTIONS;
 - REQUESTING DONATIONS FOR ANY CAUSE;
 - DISTRIBUTING HANDBILLS OR FLYERS WITH A COMMERCIAL MESSAGE, EXCEPT TOWN OF BRENTWOOD RELATED NOTIFICATIONS.

Enactment:

- **SOLICITOR** MEANS ANY PERSON, WHETHER PRINCIPAL, AGENT, OR EMPLOYEE, WHO ENGAGES IN SOLICITATION AS DEFINED ABOVE.
- **NON-SOLICITATION SIGN** MEANS A SIGN POSTED BY A RESIDENT OR PROPERTY OWNER INDICATING THAT SOLICITORS ARE NOT WELCOME.

§ 130-3 PROHIBITION OF SOLICITATION

(A) NO PERSON SHALL ENGAGE IN SOLICITATION WITHIN THE CORPORATE LIMITS OF THE TOWN OF BRENTWOOD WITHOUT FIRST OBTAINING A PERMIT FROM THE TOWN CLERK OR OTHER DESIGNATED OFFICIAL.

(B) SOLICITATION IS PROHIBITED AT ANY PROPERTY CLEARLY DISPLAYING A “NO SOLICITATION”, “NO TRESPASSING”, OR SIMILAR SIGN.

(C) SOLICITATION IS PROHIBITED:

- BEFORE 9:00 AM OR AFTER 7:00 PM LOCAL TIME;
- ON SUNDAYS OR FEDERAL HOLIDAYS.

§ 130-4. PERMIT APPLICATION

(A) ANY PERSON OR ENTITY SEEKING TO ENGAGE IN SOLICITATION SHALL SUBMIT A WRITTEN APPLICATION TO THE TOWN CLERK INCLUDING:

- NAME, ADDRESS, AND CONTACT INFORMATION;
- NATURE OF THE GOODS/SERVICES OR CAUSE;
- DATES AND TIMES OF SOLICITATION;
- NAMES AND BACKGROUND INFORMATION OF ALL INDIVIDUALS WHO WILL BE SOLICITING.

(B) A PERMIT MAY BE DENIED IF:

- THE APPLICANT HAS BEEN CONVICTED OF A CRIME INVOLVING FRAUD, THEFT, OR VIOLENCE;
- THE APPLICATION IS INCOMPLETE OR CONTAINS FALSE INFORMATION.

§ 130-5. EXEMPTIONS

THE FOLLOWING ARE EXEMPT FROM THE PERMIT REQUIREMENT BUT MUST COMPLY WITH TIME AND “NO SOLICITATION” PROVISIONS:

- POLITICAL CANVASSING;
- RELIGIOUS PROSELYTIZING;
- CHARITABLE OR NONPROFIT ORGANIZATIONS REGISTERED UNDER IRS 501(C)(3).

NOTE: THESE ACTIVITIES ARE STILL SUBJECT TO REASONABLE TIME, PLACE, AND MANNER RESTRICTIONS.

§ 1306. ENFORCEMENT AND PENALTIES

(A) ANY VIOLATION OF THIS ORDINANCE IS A CIVIL INFRACTION PUNISHABLE BY:

- A WARNING FOR A FIRST OFFENSE;
- A FINE NOT EXCEEDING \$150 FOR SUBSEQUENT OFFENSES;
- REVOCATION OF ANY ISSUED SOLICITATION PERMIT.

(B) LAW ENFORCEMENT OFFICERS OR CODE OFFICERS MAY ENFORCE THIS ORDINANCE.

SECTION 2. SEVERABILITY

IF ANY PROVISION OF THIS ORDINANCE IS HELD TO BE INVALID OR UNCONSTITUTIONAL, SUCH INVALIDITY SHALL NOT AFFECT THE REMAINING PROVISIONS.

SECTION 3. EFFECTIVE DATE

THIS ORDINANCE SHALL TAKE EFFECT 30 DAYS AFTER PASSAGE, IN ACCORDANCE WITH APPLICABLE LAW.

READ AND ADOPTED THIS 2nd of September 2025.

ATTEST/WITNESS:

MAYOR & TOWN COUNCIL

Larry Moran, Town Clerk

Rocio Treminio-Lopez, Mayor

Jerry Burgess, Vice Mayor

Julia Elrod, Council Member

Glenn Harris, Jr., Council Member

Juan Milan Arango, Council Member

CAPS indicate matter added to existing law.

~~STRIKETHROUGH~~ indicates matter deleted from existing law.

DRAFT

**THE MAYOR AND TOWN COUNCIL
BRENTWOOD, MARYLAND
ORDINANCE 2025-03**

**COLLECTION OF OUTSTANDING PENALTIES; FEES FOR
SPEED CAMERA AND RED-LIGHT CAMERA ENFORCEMENT PROGRAMS**

FOR the purpose of repealing, amending, and re-enacting certain language and fees in Chapter 305 (Vehicles and Traffic), Article VI “Speed Camera Enforcement Program” by repealing, amending, and re-enacting 305-49 Penalties; Fees and Article VII “Red Light Camera Enforcement Program” by repealing, amending, and re-enacting 305-53 Penalties; Fees of the Town code. Providing that fees and fines owed to the Town that remain unpaid and outstanding after 30 days may, in the Town’s sole discretion and to the extent permitted by law, be referred to a collection agency or an attorney for collection and reporting to a major credit bureau per State and Federal law; providing that an additional fee for collections shall be assessed for debtors whose accounts are referred to collection shall not exceed thirty-five percent (35%) or total amount owed to the Town; and providing that the Town may, in its sole discretion, alternatively or further elect to file a civil suit against the debtor to recover the delinquent sums due and owing.

BY amending
Chapter 305 – Vehicles and Traffic
Article VI “Speed Camera Enforcement Program”
Section 305-49 Penalties; Fees

AND

BY amending
Chapter 305 – Vehicle and Traffic
Article VII “Red Light Camera Enforcement Program”
Section 305-53 Penalties; Fees

WHEREAS, pursuant to Chapter 4 Section 401.0 General Powers and Section 401.2. Specific Powers of the Town Charter, The Mayor and Town Council shall have the power to pass all such ordinances not contrary to the Constitution and laws of the State of Maryland or said Charter as it may deem necessary for the good government of the Town; for the protection and preservation of the Town's property, rights, and privileges; for the preservation of peace and good order; for securing persons and property from violence, danger, or destruction; and for the protection and promotion of the health, safety, comfort, convenience, welfare, and happiness of the residents of the Town and visitors thereto and sojourners therein; and

WHEREAS, pursuant to Article I of the Town Charter, the Town shall have control of all public ways in the Town except such as may be under the jurisdiction of the State Roads Commission of Maryland or Prince George's County and subject to the laws of the State of Maryland and this Charter, the Town may do whatever it deems necessary to establish, operate, and maintain in good condition the public ways of the Town; and

WHEREAS, the Mayor and Council on November 19, 2009, after a public hearing authorized the establishment of an automated speed enforcement program within the Town; and

WHEREAS, the Mayor and Council on May 2, 2016, after a public hearing authorized the establishment of a red-light camera enforcement program within the town; and

WHEREAS, the Mayor and Council on September 19, 2023, after a public hearing authorized certain penalties, fees, and collections authorization for the speed enforcement program and the red-light camera enforcement program; and

WHEREAS, the Mayor and Council, and the Brentwood Police Department find it to be in the best interest of the Town to amend the Town's traffic ordinances as provided herein below.

SECTION I. NOW THEREFORE BE IT ORDAINED AND ENACTED BY THE MAYOR AND TOWN COUNCIL in regular session assembled that Chapter 305 (Vehicles and Traffic) section 305-49 Penalties; Fees of the Code of the Town of Brentwood be and it is hereby amended, to read as follows:

§ 305-49 Penalties; Fees

(1) A violation of the Speed Camera System shall be deemed a civil infraction pursuant to § 21-809 of the transportation article of the annotated code of Maryland, and the penalty shall be a fine of: ~~\$40~~:

- (I) IF THE CITATION ALLEGES THAT THE DRIVER OF THE MOTOR VEHICLE EXCEEDED THE SPEED LIMIT BY BETWEEN 12 AND 15, INCLUSIVE, MILES PER HOUR, \$40;
- (II) IF THE CITATION ALLEGES THAT THE DRIVER OF THE MOTOR VEHICLE EXCEEDED THE SPEED LIMIT BY BETWEEN 16 AND 19, INCLUSIVE, MILES PER HOUR, \$70;
- (III) IF THE CITATION ALLEGES THAT THE DRIVER OF THE MOTOR VEHICLE EXCEEDED THE SPEED LIMIT BY BETWEEN 20 AND 29, INCLUSIVE, MILES PER HOUR, \$120;
- (IV) IF THE CITATION ALLEGES THAT THE DRIVER OF THE MOTOR VEHICLE EXCEEDED THE SPEED LIMIT BY BETWEEN 30 AND 39, INCLUSIVE, MILES PER HOUR, \$230;
AND

(V) IF THE CITATION ALLEGES THAT THE DRIVER OF THE MOTOR VEHICLE EXCEEDED THE SPEED LIMIT BY 40 MILES PER HOUR OR MORE, \$425.

(2) Collection of Fees and Fines. Where any fees or fines are assessed or imposed in accordance with this chapter, and where such fees or fines are unpaid and outstanding for thirty (30) or more days, the town, in its sole and absolute discretion and to the extent permitted by law, may refer such debt to a collection agency or an attorney for collection. In addition, such debt may be reported to a major credit bureau, in accordance with the state and federal law. For all accounts referred to a collection agency or an attorney for collection, such accounts shall be subject to a collection fee not to exceed thirty-five percent (35%) or the total sum indebted to the town, whichever is greater. The town may alternatively or further elect to file a civil suit against the debtor to recover such outstanding and unpaid fees or fines. In addition to the civil penalty and collections cost, the following fees are applicable:

(2.1) Town Administrative Flag Fee \$35.00

(2.2) MVA Administrative Flag Fee \$30.00

(2.3) Town Returned Check Fee \$35.00

The town may modify these fees by resolution of the mayor and council from time to time.

SECTION II. NOW THEREFORE BE IT FURTHER ORDAINED AND ENACTED BY THE BRENTWOOD MAYOR AND TOWN COUNCIL in regular session assembled that Chapter 305 (Vehicles and Traffic) section 305-53 Penalties; Fees of the code of the Town of Brentwood be and it is hereby amended to read as follows:

§305-53 Penalties; Fees

(1) Unless the driver of a motor vehicle recorded by a red light camera in violation of Transportation Article § 21-202(H), of the Maryland Annotated Code, as amended from time to time, received a citation from a Police Officer at the time of the violation, the owner or, in accordance with Transportation Article § 21-202.1(G)(5), of the Maryland Annotated Code, as amended from time to time shall be guilty of a civil infraction and subject to a civil penalty of \$75.00.

(2) Collection of Fees and Fines. Where any fees or fines are assessed or imposed in accordance with this chapter, and where such fees or fines are unpaid and outstanding for thirty (30) or more days, the town, in its sole and absolute discretion

and to the extent permitted by law, may refer such debt to a collection agency or an attorney for collection. In addition, such debt may be reported to a major credit bureau, in accordance with the state and federal law. For all accounts referred to a collection agency or an attorney for collection, such accounts shall be subject to a collection fee not to exceed thirty-five percent (35%) or the total sum indebted to the town, whichever is greater. The town may alternatively or further elect to file a civil suit against the debtor to recover such outstanding and unpaid fees or fines. In addition to the civil penalty and collections cost, the following fees are applicable:

(2.1) Town Administrative Flag Fee \$35.00

(2.2) MVA Administrative Flag Fee \$30.00

(2.3) Town Returned Check Fee \$35.00

The town may modify these fees by resolution of the mayor and council from time to time.

SECTION III. AND BE IT FURTHER ORDAINED AND ENACTED BY THE BRENTWOOD MAYOR AND TOWN COUNCIL THAT any prior ordinances adopting and enacting any provision of Article VI or VII of said Code or any other ordinance or resolution previously adopted pertaining to a subject or subjects embodied by the title of this Ordinance, or the provisions found herein shall be deemed repealed and superseded by the provisions of this Ordinance. Should a previously enacted ordinance cover a provision or subject that is not covered by this Ordinance, it shall remain in full force and effect unless it directly conflicts with the express language of this Ordinance.

SECTION II. AND BE IT FURTHER ORDAINED BY THE BRENTWOOD MAYOR AND TOWN COUNCIL THAT the Recitals to this Ordinance are incorporated herein and deemed a substantive part of this Ordinance.

SECTION III. AND BE IT FURTHER ORDAINED BY THE BRENTWOOD MAYOR AND TOWN COUNCIL THAT all other ordinances or parts of ordinances or provisions of the Code of the Town of Brentwood in conflict with the provisions of this Ordinance or are hereby repealed to the extent of such inconsistency.

SECTION IV. AND BE IT FURTHER ORDAINED BY THE BRENTWOOD MAYOR AND TOWN COUNCIL THAT the title of this Ordinance, or a condensed version, thereof, shall be deemed to be, and is, a fair summary of this Ordinance for publication and all other purposes.

SECTION V. AND BE IT FURTHER ORDAINED BY THE BRENTWOOD MAYOR AND TOWN COUNCIL that, if any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of this Ordinance, the Town Council intends that this Ordinance shall stand, notwithstanding the invalidity of any section, subsection, sentence, clause, phrase or portion hereof.

SECTION VI. AND BE FURTHER ORDAINED BY THE BRENTWOOD MAYOR AND TOWN COUNCIL that the Town Clerk shall certify to the adoption of this ordinance, and cause the same or, to the extent permitted by the Charter, a fair summary of the same, to be published twice (2) in a newspaper having general circulation in the Town and otherwise be made available to the public as required by law, and that this Ordinance shall become effective at the expiration of thirty (30) days following approval by the Mayor and Town Council.

INTRODUCED AND READ by the Mayor and Council of the Town of Brentwood, Maryland, at a regular public meeting on SEPTEMBER 16, 2025.

PUBLIC HEARING AND SECOND READING by the Mayor and Council of the Town of Brentwood, Maryland, held on SEPTEMBER XX, 2025.

ADOPTED by the Town Council of the Town of Brentwood, Maryland, at a regular public meeting on SEPTEMBER XX, 2025.

TOWN OF BRENTWOOD, MARYLAND

ATTEST:

Larry Moran, Town Clerk

Rocio Treminio-Lopez, Mayor

Jerry L. Burgess, Vice Mayor

Glenn Harris Jr., Councilmember

Juan Arango Millan, Councilmember

Julia Elrod, Councilmember

ALL CAPS: indicate new language.

Strikethrough: indicates matter deleted from current law

**TOWN OF BRENTWOOD, MARYLAND
RESOLUTION 2025-13**

**A RESOLUTION REINFORCING SPEED LIMITS ADJACENT TO PUBLIC PARKS,
AND AUTHORIZING THE INSTALLATION OF TRAFFIC CONTROL DEVICES IN
THE INTEREST OF PUBLIC SAFETY, WELFARE, AND FISCAL RESPONSIBILITY
FOR VOLTA AVENUE BETWEEN RHODE ISLAND AVENUE AND 37TH STREET.**

PURPOSE this resolution reflects the Mayor & Town Council’s fiduciary responsibility to manage public funds wisely by reducing repair costs, while also promoting the safety and welfare of its residents through proactive traffic control and infrastructure protection specifically for Volta Avenue between Rhode Island Avenue and 37th Street.

WHEREAS reinforcement of the 15-mph speed limit near a public park enhances pedestrian safety, especially for children and families using the park where lower speeds reduce the likelihood and severity of accidents, aligning with the town’s duty to protect its residents.

WHEREAS installation of traffic control devices by the Department of Public Works such as lighted LED stop signs, feedback “Your Speed” signage, delineators, or flashing beacons help regulate traffic flow and enforce compliance with speed and weight restrictions as these tools are essential for effective traffic management and public safety.

WHEREAS in accordance with § 305-2(B) of Chapter 305. Vehicles and Traffic, Article I. General Regulations: No person shall operate a motor vehicle over any street in or adjacent to a public park or school in the Town of Brentwood at a speed in excess of 15 miles per hour.

NOW, THEREFORE, BE IT FURTHER RESOLVED that no vehicle shall exceed 15 miles per hour in speed on Volta Avenue between Rhode Island Avenue and 37th Street and this speed limit shall be affixed to speed sign poles or utility poles on Volta Avenue in accordance with the Maryland Manual on Uniform Traffic Control Devices for Streets and Highways (MDMUTCD). This speed limit shall be prominently displayed on digital message boards prior to Volta Avenue for no less than 30 days.

NOW THEREFORE BE IT FURTHER RESOLVED that the Department of Public Works at the direction of the Town Administrator shall install traffic control devices on Volta Avenue to include, but not limited to, flexible traffic delineator post.

NOW THEREFORE BE IT RESOLVED that this Resolution shall take effect immediately upon its passage.

READ AND ADOPTED THIS ____ DAY of SEPTEMBER 2025.

ATTEST/WITNESS:

MAYOR & TOWN COUNCIL

Larry Moran, Town Clerk

Rocio Treminio-Lopez, Mayor

Jerry Burgess, Vice Mayor

Julia Elrod, Council Member

Glenn Harris, Jr., Council Member

Juan Milan Arango, Council Member

DRAFT



RESOLUTION 2025-14

**Creating a Citizens' Advisory Committee and
Appointing a Liaison to the Committee for 2025-2026**

WHEREAS, the Citizens' Advisory Committee is a volunteer group of committee members who provide input, advice, and recommendations to the Mayor and Council of the Town of Brentwood; and

WHEREAS, this committee will serve as a link between the community and the governing body, encouraging more transparent and community-forward governance and helping to improve decision-making by incorporating a range of community perspectives; and

WHEREAS, citizens' advisory committees can focus on a range of topics such as transportation, public safety, environmental concerns, and community development; and

WHEREAS, the Mayor and Town Council find that the Citizens' Advisory Committee provides valuable and important review, research, and feedback to the governing body of the Town of Brentwood and desires to create a permanent standing advisory committee to continue with these efforts;

WHEREAS, the committee will, on a yearly basis, elect a new chair and recordkeeper, promoting consistent governance and transparency to the Mayor, Council, and Brentwood community;

WHEREAS, members of the Citizens Advisory Committee voted on September 4, 2025, to elect Quianna Taylor as committee chair and Stefan Leggin as recordkeeper to serve for a term of one year, which will come to a close on September 3, 2026;

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Town of Brentwood, that we do hereby appoint Vice Mayor Jerry Burgess as Brentwood Citizens' Advisory Committee Liaison;

BE IT FURTHER RESOLVED, by the Mayor and Council of the Town of Brentwood, that the Mission and Outlining Policy of the Brentwood Citizens' Advisory Committee are established as follows:

MISSION:

To provide independent, community-oriented advice to the Mayor and Council of the Town of Brentwood on issues relevant to the public's interests, such as transportation planning, public services, community development, or the environment. This committee will be composed of volunteer members from diverse backgrounds and serve as a liaison between the public and official decision-makers, fostering transparency, advocating for community needs, improving services from a customer perspective, and helping shape policy and operations through thoughtful recommendations and analysis.

OUTLINING POLICY:

It should be emphasized that the chair and recordkeeper of the Citizens' Advisory Committee are elected to serve for a term of one year and do not carry any administrative or legislative powers. The committee cannot implement its recommendations without formal approval from the committee liaison or the Mayor and Council when deemed appropriate by the Town Charter. All expenditures of funds, as well as legislative decisions, are only made by the City Council (by motion or resolution) before implementation.

SECTION TWO: CONFLICTS: All Resolutions or parts of Resolutions in conflict with any other Resolution and any of the provisions of this Resolution are hereby repealed.

SECTION THREE: SEVERABILITY: If any section or portion of a section of this Resolution is found to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate the force or effect of any other section or part of this Resolution.

SECTION FOUR: EFFECTIVE DATE: This Resolution shall become effective immediately upon its passage and adoption.

READ, PASSED, AND ADOPTED this _____ day of _____ 2025.

Attest: Larry Moran, Town Clerk

Rocio Treminio-Lopez, Mayor

Jerry Burgess, Vice Mayor

Julia Elrod, Councilmember

Glenn Harris, Jr., Councilmember

Juan Arango Millan, Councilmember

Municipal Elimination of Single-Use Plastic Water Bottle Policy

1.0 Purpose

The Town of Brentwood is concerned about the increasing amount of plastic found in our environment, the harmful impacts it is causing to human health, sea life, and its inability to degrade over time. The goal of this policy is to reduce the common use of single-use plastic water bottles and to promote the use of reusable bottles on Town properties, thereby reducing local land and marine pollution, reducing waste, protecting the town's unique natural beauty and irreplaceable natural resources, and saving the Town the money associated with the purchasing and disposal of packaged water.

2.0 Guidelines

2.1 Ban on Public Property

This new policy is consistent with the Town's Green Purchasing Policy and as such the purchase of water in single-use plastic bottles of any size for town events, functions or programs is prohibited. The sale of water in single-use plastic containers is prohibited on town property.

2.2 Use of Alternative Containers

Alternative containers made of paper or aluminum cans should be purchased in place of single-use plastic bottles for water. Department Heads and Community Groups, whenever possible, please use alternative containers for other single-use beverages (soda, lemonade, iced tea, etc.)

2.3 Exemptions

In the event of a declaration (by Chief of Police or other duly authorized Town, County, State, or Federal official) of any emergency affecting the availability and/or quality of drinking water for Brentwood residents, the Town shall be exempt from this Bylaw until seven (7) calendar days after such declaration has ended.

2.4 Bottle Refilling Stations

The Town will install re-filling stations at Bartlet Park, the Community Center and Town Hall to provide water stations for re-filling reusable bottles and containers over the next calendar year.

2.5 A copy of this policy will be distributed to the below groups and the Town Administrator will keep a record confirming that all relevant individuals or groups receive the policy.

- All Town Departments and Committees that sponsor events
- Approvals for applications to use public property, including charity events
- Approvals for temporary vendor permits

2.6 Definitions

Single-Use Plastic Bottle means a beverage container made from any type of plastic resin intended to be disposed of immediately after use.

Reusable Bottle means a bottle that is either (1) made from a plastic alternative such as stainless steel, aluminum or glass, or (2) made of plastic other than polyethylene or polyvinyl chloride that is durable, non-toxic, and generally considered a food grade material.

Section 3. Administration, Notification, and Enforcement

The Administration and Enforcement is the responsibility of the Town Administrator or their designee. The Town, under the direction of the Town Administrator, will make educational information available to the public. The educational component would change over time but suggestions might include informational signage at drinking stations, educational materials distributed via social media or the Town newsletter.

Section 4. Effective Date

The policy shall be effective immediately upon passage.

DATA



Quote 101645
 Date: 9/2/2025
 Page: 1 of 3

Brentwood Police Department
 3712 Utah Avenue
 Brentwood MD 20722
 Attention: Chief Ayers

Job: Brentwood Police Department
 3712 Utah Avenue
 Brentwood MD 20722
 Mobile: 301-864-1858

Quantity	Description	Rate	Amount
1	BALLISTIC TRANSACTION WINDOW SITE ADDRESS: 3712 UTAH AVENUE BRENTWOOD, MD 20722 FURNISH AND INSTALL BALLISTIC TRANSACTION WINDOW OPENING SIZE: 40 X 48 FURNISH AND INSTALL UL LEVEL I BALLISTIC GLAZING FURNISH AND INSTALL ANODIZED SASH EXTRUSIONS- CLEAR ANODIZED FINISH FURNISH AND INSTALL LEVEL I BALLISTIC DEAL TRAY FURNISH AND INSTALL LEVEL I SPEAKER COVER 10" DIAMETER OVER 6" HOLE 1-2 WEEK LEAD TIME	4,787.00	4,787.00

Prepared by: Michelle Mohr

ALL TEMPERED GLASS WILL TAKE 7-14 BUSINESS DAYS TO ARRIVE BACK FROM TEMPERING

Not responsible for trim or beading that breaks. Due to sun exposure the trim and bead becomes brittle and breaks easily.

Some custom work will have a shop labor fee attached to it based on the amount of time the work required.

ALL HW&G insulated glass units come with a 2-year standard warranty. Hodges Window and Glass will replace ANY IGU free of charge within 2 years of purchase for seals (condensation) ONLY

[Click here to view and accept the quote online.](#)

Accepted By

Accepted Date

By confirming, you accept the above mentioned description of work and agree to the price, terms and conditions listed.

This quotation is valid for 30 days from the date of issue.	Subtotal:	4,787.00
Payment is due in full before work can commence. 100% (\$4,787.00)		
We accept Amex, Visa, Mastercard, Discover, Check, and Cash.		
	Total:	\$4,787.00



HODGES

WINDOW & GLASS

Same Day Double-Pane Window Repair

Terms and Conditions:

1. This order is valid for 60 days from the date of the order. Our prices include measurements, fabrication, delivery and installation of materials specified above unless otherwise stated.
2. Price does not include evening or weekend working hours. Normal working hours are 7:30 am to 5:00 pm Mon-Fri (Fall to Winter), 7:30 am to 6:00 p (Spring to Summer).
3. The proposed price is subject to change if there are any changes to the size or configuration after the final field measurement, or options not listed in the actual proposal.
4. All the Material shall be furnished in accordance with the respective industry tolerances of color variation, thickness, size (+/-1/8"), texture and performance standards.
5. Hodges Window and Glass will not be responsible for any discrepancies in customer provided measurements.
6. If existing obstructions are needed to be removed or customer's structure needs to be modified or corrected for installation, Hodges Window and Glass reserves the right to require customer to modify the work area. If this action results in an installation time increase and/or reschedule, there may be extra charges.
7. For warranty information on your specific product, please visit hodgeswindowandglass.com or contact your sales representative. Hodges Window and Glass shall not be responsible for damage to its work by others. Hodges Window and Glass will not be responsible for special incidental or consequential damages.
8. In case Hodges Window and Glass is required to provide labor to install "customer provided" materials, Hodges Window and Glass is not responsible for any damages to customer's glass or any other materials involved in, surrounding, or in the area of the work being performed.
9. Any items not specifically listed and priced in above bid proposal are excluded; any changes from this proposal to hardware or materials listed may cause a change in pricing and will be subject to a written Change Order.
10. Lead times given are based on information received by suppliers and manufacturers and are subject to change at any time and without notice, therefore Hodges Window and Glass shall not be held responsible for delays caused by suppliers and manufacturers.
11. If Contractors assert nonpayment due to nonpayment from Owner, Hodges Window and Glass reserves the right to contact said Owner regarding the status of payments on the Project.
12. One trip for Field Measurements and one trip for installation per project is included in the quoted price. Field Measurements will be taken after we are notified that the areas of our scope are ready for measurement. Additional trips required due to openings not being ready and/or unacceptable installation conditions will result in \$220.00 per trip charge.
13. Following is excluded: Final protection and cleaning, Glass or Mirror breakage by others, Testing, Engineering, Permits, Bonds, Demolition, Temporary Enclosures, Repairs or Modification of Existing Opening or Frames, Core Drilling for Floor Closures, Any Electrical Work, unless noted in the scope of work.
14. Removal of existing materials may damage materials and/or surfaces during the removal of the said materials or may expose tile/structure issues. Hodges Window and Glass does not assume any responsibility for damages due to or during removal of existing materials. **Additional trips required due to these issues will result in \$140.00 per trip charge.**
15. All glass and/or mirror products must be inspected at the time of pick up/delivery or installation. Hodges Window and Glass is not responsible for glass and/or mirror once it leaves the store premises or has been accepted after delivery/installation.
16. Items up to 48" x 48" will be wrapped in brown paper. Sizes larger than 48" x 48" will not be packed or wrapped. Packing is available for extra charge and must be requested at the time of order. It is the responsibility of customer to have a suitable vehicle that is prepared to handle the materials to be picked up. It is the customer's responsibility to load materials. Hodges Window and Glass or its agents cannot load your vehicle. During loading, Hodges Window and Glass or its agents will not be held liable for any damages to vehicle, personal items in the vehicle, or any bodily injuries that may occur during loading and transportation.
17. All Freight (Common Carrier) shipments are Curb Side Delivery.
18. On acceptance of the price quoted for the order, Customer agrees to pay a 50% deposit for materials and labor, and to pay the remaining balance of the agreement upon completion of the work. The remaining balance will be paid on the completion of work, and will be charged according to the original payment method on file unless other payment arrangement is made by Customer at the time of payment of deposit.
19. Customer agrees that in the event of any action or proceedings brought for the recovery of amounts due for products or merchandise or services obtained from Hodges Window and Glass to pay all costs of collection including but not limited to attorney's or collection agent's fees. The customer further agrees to pay a \$35.00 fee for each returned check.
20. Hodges Window and Glass is not responsible for any existing structural issues that may interfere with the installation and/or lead to unsightly reveals. Any or all structural modifications that may arise before, during, or after the glass installation are explicitly the customer's responsibility.
21. In instances that the glass shower door is to be installed onto decorative glass tiles, we will not be responsible for damage or breakage of tile. In the event of broken glass-tiles, the customer would have to repair the affected area, and we can return to do the installation again, which may involve additional charges. When designing your shower, it is recommended to avoid decorative glass tiles in the installation area of shower door attachments.
22. If any dimensions are changed after Hodges Window and Glass measurement is completed and the changes in dimensions lead to inability of installation, there will be additional charges as much as fabrication of all materials.
23. Once the delivery/installation appointment for your project is confirmed, this time will be reserved just for you. If you are unable to keep this appointment we will need a notification at least one business day in advance. Otherwise, there may be additional trip charges and further delays due to our scheduling load.
24. Hodges Window and Glass reserves the right, in its sole discretion, to add to, remove, modify or otherwise change any part of these Terms and Conditions, in whole or in part, at any time. No modifications are to be made by redlining, initialing, or changes in the writings, except as otherwise expressly contemplated herein, changes will be effective when approved and signed by two or more Hodges Window and Glass managers.

ACCEPTANCE OF ORDER: I accept the above mentioned description of work for the above price.

I agree to pay a 50% deposit for the materials and labor at the time of acceptance, as well as paying the remaining balance of the agreement at completion.





Attendee Pricing

Member Pricing:

- \$450 Early bird -- July 28 - August 20
- \$500 Regular -- August 21 - September 19

Nonmember Pricing:

- \$600

Other Pricing:

- \$250 Guest Package – Includes all meals and receptions. Does not include access to workshops.*
- Academy Graduate Class - \$75 (Limited slots; Must be graduate of Academy for Excellence in Local Governance)





20



30



19



29



18



28



17



27



16



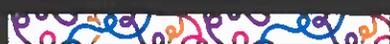
26



15



25



14



24



34



13



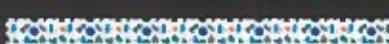
23



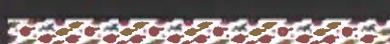
33



12



22



32



11



21



31



Subject: Installation of Stop Sign Enforcement Cameras within Brentwood

The Town of Brentwood seeks County Council's approval for installation of Stop Sign Enforcement Cameras, with respect to the requirements outlined in [HB364](#).

Traffic Safety is a dangerous problem near the schools of Brentwood. With flagrant disregard for stop signs, drivers are putting the lives of children and other pedestrians at risk. With multiple automated enforcement stop sign cameras, Brentwood will be able to provide 24/7 city-wide deterrence to stop unsafe drivers and dramatically improve the safety of our community. This also frees up police officer hours & time to focus on higher, more critical issues.

Our municipality has collected traffic study data across multiple intersections to quantify the severity of the problem and collect video evidence: this has helped us draw the conclusion there is **high risk** across multiple areas in town, and **we would like to request a resolution for approval from the County Council for our desire to install up to 20 cameras across the Town of Brentwood.**

Requests for Cameras at the following locations:

- Upshur St at 38th St, Northbound
- Upshur St at 38th St, Southbound
- 38th St at Allison St, Northbound
- 38th St at Allison St, Southbound
- Allison St at 38th St, Eastbound
- Volta Ave and 39th St, Westbound
- Windom at 38th St, Eastbound
- Windom at 38th St, Northbound
- Windom at 38th St, Southbound
- Windom at 38th St, Westbound
- 38th St & Volta Ave, Northbound
- 38th St & Volta Ave, Southbound
- Utah at 38th St, Northwest bound
- Utah at 38th St, Southeast bound
- Upshur St & Volta Ave, Eastbound
- Volta Ave at 40th Ave, Southeastbound
- Volta Ave at 40th Ave, Northwestbound
- Volta Ave & 39th Pl, Northwestbound
- 34th & Webster, Northbound
- Volta & Upshur, Southeast

We see hundreds of violations a day – any one of these can result in a tragic incident if not prevented. This letter seeks approval from Prince George's County Council to quickly authorize

the placement of stop sign enforcement cameras in our jurisdiction. This will not only improve public safety in Brentwood, but contribute to driver deterrence across all of Prince George's County.

Let's Drive Safer.

Sincerely,

Anthony Ayers
Chief of Brentwood Police Department