

Town of Brentwood  
Sustainable Brentwood Green Team Tree Committee Meeting  
July 12, 2025  
10:00 AM – 12:00 PM

Attendees: Emily W, Aliza W, Scott D, Jess ME, CeCe, & a couple of younger residents  
Facilitator and note-taker: Lauren R

Minutes

**Action Items in bold**

1. Introductions of all attending.
2. Minutes from the last meeting were not available.
3. New Town Council update: Councilmember Arango Millan was unable to attend due to scheduling conflicts. Lauren highlighted that this Mayor, Council, and Town Administrator seem very supportive of Sustainable Brentwood advisory role and planned actions.
4. Town certifications: Lauren shared that the 2022-2025 recertification for Sustainable Maryland was submitted at the end of June. The recertification is in review phase and the Town and Committee will have an opportunity to address any questions or concerns before final submission. **Lauren will follow up with the Town on the Tree City USA certification.**
5. 2025-2028 priorities: Committee discussed interests and priorities.
  - a. Chesapeake Bay Trust grant: Lauren attended open office hours. Community garden and tree nursery at the Public Works Yard would qualify for [CBT Outreach & Restoration Program](#) funds. **Application is due August 21. Committee, Town, and Neighborhood Design Center will hold a call to discuss the opportunity for partnership.**
  - b. Bartlett Park redesign: Bradley Site Design sent the initial design and engineering plans resulting from the Charrette held in April 12. The Committee is requesting a meeting with the designers to understand the recommendations and next steps. **The Committee would like to ask what methods they recommend for stormwater management and accessibility to the splash pad (hours of operation, automation, safety). Design and engineering recommendations are due in July.**

- c. Draft Climate Action Plan is in review with the Mayor, Council, Town Administrator, Police Chief, and CAP Advisory Committee. Feedback is due in MS Word by August 4 for the August 6 council meeting. **Send feedback to Lauren.**
- d. Committee discussed Sustainable Maryland certification requirements for Silver:
- At least 400 points.
    1. Some of the 400 points: Organic waste compost education and municipal action – **Scott and Aliza will lead**
    2. Some of the 400 points: Pocket park redesign and design implementation – **Emily, Scott, Liz will lead**
    3. Some of the 400 points: Ensuring the Bartlett Park redesign incorporates an improved, automated splash pad – **Jess, Scott, Aliza are interested**
  - Create a Green Team (mandatory)
  - Green Team Action Plan (mandatory)
  - Four of Eight Priority Actions:
    1. Community Garden – **Lauren, CeCe will lead with Jess on the team (will ask Liz if she'd like to join)**
    2. Municipal Energy Audit – **Lauren will ask the Town Administrator if the new community center needs an energy audit before advancing any other remodeling.**
    3. Renewable Energy – with an energy audit of the community center, the Town could get better instruction on how to use the solar panels.
    4. Municipal Carbon Footprint – as part of the Climate Action Plan, UMD EFC provided the municipal carbon footprint, **which can be updated within the next three years.**
    5. Green Purchasing Policy – the Town has one, but is it followed?
    6. Create a Watershed Plan – this could be an extension of the CAP
    7. Stormwater Management Program – **everything the Committee and Town focus on are based in managing stormwater**

8. Complete Streets Policy – this needs to be incorporated into the Safe Streets for All

- e. Tree Committee update: Tree Committee provided input on a dead tree removal at 37<sup>th</sup> Street & Perry St. The Town cut the tree down and left a slag. Vice Mayor Jerry Burgess applied for the Sustainable Maryland Pepco grant for trees on Rhode Island Avenue.
- f. **Committee members are asked to fill out the 2025-2028 Sustainable Brentwood Action Plan survey: <https://forms.gle/iox6mW9q63Wqs6xW6>**